

## May 4, 2026 Borough of Modena Monthly Council Meeting Minutes

### 1. Call to Order

At 7:00 pm on Monday May 4, 2026, at Borough Hall, 5 Woodland Ave. President Hines called to order the meeting of the Borough of Modena Council.

### 2. Salute to the Flag

### 3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Hines, VP Sherman, Council members Liz Sinton, Jennifer Taylor, Ed Hines, Michael Gallagher, Treasurer David Fiorenza, and Mayor Christina Puff.

### 4. Approval of this evening's Agenda

Council member Taylor made motion to accept the agenda, Council member Gallagher second, all in favor, motion passed. Council Member Taylor made an amendment to agenda to reflect the resignation of Devante Tuggle's ZHB seat. Council member Gallagher second, all in favor motion passed.

\*\* Devante Tuggle presented a letter of resignation from the Zoning Hearing Board to President Hines\*\*  
- VP Sherman and Council member Gallagher accepted **Devante Tuggle's ZH board seat resignation letter.**

\*\* Mayor Puff swore in Devante Tuggle as the new Council member for the Borough of Modena\*\*

### 5. Approval of Minutes

The minutes of April 20, 2026 were approved by Council member Taylor and VP Sherman.

### 6. Public Comment on Agenda Items

None

### 7. Written Reports

#### 7.1 Treasurer's Report

- Council reviewed the report as Treasurer read it.

#### 7.2 Payment of Bills

- Treasurer read the bills stating most are ACH reoccurring others all totaling \$17,507.00.  
- A motion was made by Council member Taylor to accept the bills to be paid. Second, by council member Gallagher. All in favor, motion passed.

#### 7.3 Police and Fire Chief Reports

- John Sly of Westwood fire Department spoke briefly on the hours and services for the month of April. Treasurer Fiorenza stated that the first installment for services will be in the amount \$3,050.00. Council approved, check will be sent in May.

#### 7.4 Sewer Flow Report

- Flow rates are normal/average for this time of year.

### **7.5 Code Enforcement Officer Report**

- Council member Gallagher read the codes report from Tracey Franey of Cedarville. All communication on codes is in the secretary's office filed under each address.

## **Council and Committee Reports**

### **8.1 Council President Report**

- She also stated that the Greater Phila. Film Office is excited that Modena offered their borough for any filming. Task 2 film is in production.
- Will be attending the Greenway roundtable meeting.
- Brian will take up to 15 tires to recycle at a time.
- Reene Leby spoke with President on programs for our youth. She will help with Grants.
- President stated that Goodwill will be here on June 6 for donation pick up. Other council members stated they would like to use salvation army or the Purple Heart for donations going forward.

### **8.2 Secretary Report**

- Secretary Cloud stated she can't attend the May 18 meeting due to a previous commitment. President Hines asked Treasurer Fiorenza to take the minutes for that evening, he agreed.

### **8.3 Mayor Report**

- She is looking into funding for regional policing. She will apply for those grants.
- Has spoken to a contact to receive notifications for any grants. Also spoke to the chief of police in Parkesburg to discuss possible regional policing, and what the cost of off duty details of officers. PSP no longer takes her calls.

### **8.4 Park & Recreation Committee Reports**

- Duck Derby is 40 days away. Committee chair Taylor asked council who will be available Tuesday May 12 at 6:00 pm to sort ducks. She always wants more donations, baskets, vendors. She will be posting a Mother's Day Special for the purchase of ducks.
- Council member Taylor attended the Coatesville first Friday. She had signed up additional vendors and sold more ducks as she had her non-profit booth there.

### **8.5 Historical Committee Report**

- Next meeting will be held on Tuesday May 5 @ 7:30pm. Discussion about a newsletter on the Mode House and historical Modena for fundraising.

### **8.6 Public Works Reports**

- Council member Hines and Gallagher checked the 50 borough streetlights in the evening, found 3 that were out or faulty. He will have Messina's Electric Service, LLC to come out to fix them. Hopefully, the cost will be lower since there are 3, instead of the one on NBW Ave. that cost \$953.00. Funds will be withdrawn from Highway aid
- Devante Tuggle offered to be on the PW Committee.

- PW Committee head Gallagher stated that he is not available to work on the back steps and the wood ramp at the borough office. He can refer a contractor to do the work, which the borough would have to pay. Council member Taylor researched that a mobile home company in Lancaster has these stairs available for the cost of \$550 each. Council member Gallagher feels he can get a lower cost, he will research then present quotes to council.

### **8.7 Planning/Zoning & Ordinance Reports**

- Monthly COG Meeting will be on May 27 @ 5:30pm at the SCV Training Center. They will also be having a free forum on Planning and Zoning.

### **8.8 Environmental & Conservation Reports**

- Meetings will always follow the Park & Recreation meeting.
- Plants need to get in the ground or in pots per Council member Sinton. Considering this coming Saturday or Sunday.

### **8.9 Finance Committee:**

- Will meet Thursday May 7 at 2:30pm.
- Davante was asked to be on the Finance Committee, he accepted.

## **9. Old Business**

### **Grant Project Updates**

#### **PEMA/FEMA Meredith Court Mitigation Project**

- There have been weekly meetings with Council member Taylor. The application for demo is in Cedarville's hands for review. Taylor reported that the RFP for demo will be advertised on May 12 on Penn Bid. Bids are to be in May 22 to June 5 when it will then be closed. June 15 is the awarding of the contract.
- Flood Plain Permit to be submitted/plans almost complete, then start pricing out.
- There will be a big press release, notice to all the county representatives, all involved, once we know of the demolition date and time.

#### **PECO Gas Project**

- Union St. bridge is in progress with cementing the sidewalks. Resurfacing Hephzibah Hill set for next week.

## **10. Unfinished Business**

- **Group Term Life Insurance and accident death benefits from PSAB:** there will be a \$25.00 fee to apply to PSAB. MetLife monthly premium for all the eight (8) elected officials will \$19.80. More discussion on this. VP Sherman made motion to accept, Council member Tuggle second, all in favor motion passed. Treasurer will cut the checks.
- **Naming of Pocket Park:** *Modena Memorial Gardens, In Honor of, Antionette Johnson and Ruth & Clayton Ayers* former Council members. Council member Sinton made motion to accept this name, Council member Taylor second, all in favor motion passed.

- **Michael C. Arnold's LOI for the alternate seat on the ZHB was accepted**, yet with Devante resignation from that board, President needs to ask Mr. Arnold if he would accept a permanent seat on the board – **Tabled**.
- Council member Taylor made motion to accept Council President Hines to apply for the **Giant Healing the Planet Grant Program**. Submission of intents by May 29, announcement July 31. The amount of \$4k will be for native plants throughout the Borough. VP Sherman second, all in favor motion passed.
- **Creation of a Borough Employee Appreciation Day** would consist of a luncheon. Normally this day is on March 6 annually.
- **Delegates for the CCTCC** will be VP Sherman and Council member Gallagher.
- **Resolution #6-2026** appointing Devante Tuggle as new Council member. Council member Gallagher made motion to accept, Council member Taylor second, all in favor motion passed.
- **Resolution #7-2026** Establishing a Personnel Committee. Council member Taylor made motion to accept, Council member Gallagher second, all in favor, motion passed.

**11. For Public Comment - limit of 3 minutes**

- None

**Regular Council meeting:** Ended at 8:15 pm Council member Ed Hines made a motion to end the meeting, Council member Taylor second, all in favor, motion passed.

**Next Council Meeting:** Monday May 18, 2026 at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**