

Borough of Modena
Monthly Council Meeting Minutes
December 1, 2025

1. Call to Order

At 7:05 pm on Monday December 1, 2025, at Borough Hall, 5 Woodland Ave Vice President Tilghman called to order the Council meeting of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were VP Tilghman, Council members Blaise Frost, Liz Sinton, Jenny Hines, Treasurer David Fiorenza and Mayor Mike Harvey. Council Members Ruth Ayers, and President Jennifer Daywalt were absent.

4. Approval of this evening's Agenda

Council member Frost made a motion to move 'review 2026 budget' before written reports. Council member Hines second, all in favor motion passed. Council member Hines made a motion to accept the agenda. Council member Frost second, all in favor motion passed.

5. Approval of Minutes

Council member Hines made a motion to accept the minutes from November 17, 2025. Council member Frost second, all in favor motion passed.

6. Public Comment on Agenda Items

7. Written Reports

7.1 Treasurer's Report

- Treasurer read report to council. He also reminded all that Auditor Cynthia Quinn will be here on December 9 @ 530 to interview council, Mayor, and employees.

7.2 Payment of Bills

- Treasurer read the bills to go out. Council member Frost made motion to pay the bills. Council member Hines second, all in favor motion passed.

7.3 Police & Fire Department Reports

- No report.

7.4 Sewer Flow Report

- No report.

7.5 Code Enforcement Officer Report

- No report.

8. Council and Committee Reports

8.1 Council President Report

- Absent.

8.2 Secretary Report

- Secretary Cloud submitted an aerial photo of Modena to PSAB who will post it in their 2026 calendar in the month of August. Aerial photo was taken by John Dettinger.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Recreation Committee Reports

- Coatesville parade Saturday 12/6. Arrive here around 8:30a to set up
- Festival of Lights will be on Sunday 12/7 @ 4pm.

8.5 Historical Committee Report

- Eric will be installing the eye beam in the Mode house soon. He will also have the roof covered soon. Maybe video Eric and his findings in the house?
- Descendants of Mode house is still supporting us when it comes to grants and working with conservation groups.
- A forester will be looking at the locust tree wood which can be used for some of the flooring. He will consult with Eric.

8.6 Public Works Reports

- VP Tilghman and Elijah are working out well again. PW has reached out to the owner of the property on Phoenix Ct to have that area cleaned up; no response. Council member Sinton will reach out to the owner. PW is doing a lot of trees trimming throughout. Quantity of salt in the shed so far, is fine.

8.7 Planning/Zoning & Ordinance Reports

- Nothing to report.

8.8 Environmental & Conservation Reports

- Council member Hines and Sinton have daisies, columbine and milkweed seeds will be scattered throughout. Pocket park area has an old fence that needs removal.

8.9 Finance Committee:

- Council member and Finance Committee head Blaise Frost stated that there will not be any tax increase for 2026. Council member Hines made a motion to accept the Proposed 2026 Budget for advertising. Council member Frost second, all in favor motion passed. At the December's 15th meeting, Council will approve the Final Budget, signing off on it December 30, 2025. Time TBD.

9. Old Business

Grant Project Updates

PEMA/FEMA Meredith Court Mitigation Project

- Changes have been made on Penn Bid for the RFP. Walk through Meredith court will be on December 4. Submissions to be in on December 15, 2025.

PECO Gas Project

- Pipe installation is completed from Hephzibah to Union. PennDOT needs to approve the work on Union St at the bridge area, then cleanup will begin. As of now, wait.
LTL PRN Services: still waiting.

10. New Business

- **Chester County tax office 2026 Tax Collection Agreement:** tabled. Clarification needed due to verbiage incorrect.
- Council reviewed the **2026 Event schedule for Park & Recreation.** Council member Hines stated that she reached out to management at the Beale House to hold tentative events there:
 1. Roaring 20's theme
 2. Whiskey tasting
 3. Bruce Mowday to speak
 4. Belly dancing classes
- **April 2026:**
 1. Easter Egg Hunt April 4, 2026 @ 12n
 2. King's Tavern Dine & Donate on April 12, 2026
 3. Clean up weekend April 18 &19 with Red Clay waterways and at the Mode House.
- **May 30 2026, Saturday.**
Duck Derby. Considering changing the times to 11am to 230p. The rain date would be the next day. Currently a vendor special until 12/31/25 @ \$15. Looking into local band, petting zoo, face painting, and get a food handlers license in the event we do not have a food truck here, then a member of council would have to cook that day.
- **September 2026:**
 1. School backpacks give away 10 am to 11 am
 2. Festival of Lights Sunday December 6, 2025 @ 4pm
- **October 2026:**
 1. Haunt and activities in the park. Considering shortening the Haunt hours.

11. For Public Comment - limit of 3 minutes

- None

Regular Council meeting: Ended at 8:04 pm. VP Tilghman made a motion to end the meeting, Council member Sinton second, all in favor, motion passed.

Next Council Meeting: Monday December 15, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: