

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**October 6, 2025**

**1. Call to Order**

At 7:00 pm on Monday October 6, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting of the Borough of Modena Council

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Blaise Frost, Liz Sinton, Jenny Hines, Felicia Handley, and Mayor Mike Harvey. Council Members Ruth Ayers, and Treasurer David Fiorenza were absent

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda with two changes made to "New Business." Council member Frost second, all in favor motion passed

**5. Approval of Minutes**

Council member Hines made a motion to accept the minutes from September 15. VP Tilghman second, all in favor motion passed. September 2 was a work session due to no quorum; no minutes were taken.

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- President read report to council as they reviewed it. Portnoff, Secretary and Treasurer recovered over \$49,000.00 in past due Sewer, Refuse and Recycling fees from the residents.

**7.2 Payment of Bills**

- VP Tilghman made motion to pay the bills. Council member Frost second, all in favor motion passed

**7.3 Police & Fire Department Reports**

- Council reviewed

**7.4 Sewer Flow Report**

- Council to review. Wet wells will be cleaned in October. The paving at the sewer connection for 100 SBW is completed as per the contract.

**7.5 Code Enforcement Officer Report**

- No report. Josh will be working for the borough after 3:30. He has a daytime job. He has a borough cell phone with access to outlook email. All communication will go through those channels for scheduling and monitoring.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- PSAB: Animal control speaker will get together with President for more discussion.
- Next conference May 31, 2026 in Hershey
- Council members who are going into next year, there is a required course for all gov't officials to take, it is free. It will be held on Saturday November 22, 930-130pm at the training center. FEMA 402: Overview of emergency responses reactions and how to manage situations.

### **8.2 Secretary Report**

- Thanked Mayor Harvey for referring Constellation Energy for the Borough. There is a large savings compared to PECO.

### **8.3 Mayor Report**

- Nothing to report

### **8.4 Park & Recreation Committee Reports**

- Haunt under way. There are items in the garage to build/set up the nights of the 14, 15 & 16 at 6:00pm
- Mr. & Mrs. Clause will be here for the Festival of Lights Event in December.

### **8.5 Historical Committee Report**

- Mr. Graves received add'l Mode pictures to be posted on the website
- CCHP will be having a meeting that he will attend
- Eric has been working hard at the Mode House. He reported to Council on his new findings. He will be given a digital camera to take pictures. Bob and Carolyn listened to Eric's reporting.
- Next meeting Tuesday October 7 @ 730pm.

### **8.6 Public Works Reports**

- VP Tilghman stated that the Kubota has a new lighting system on the roof.
- Throughout the Borough he has done a lot of cleanups.
- Zero turn is having problems again. It is 10 years old. VP will price a new.

### **8.7 Planning/Zoning & Ordinance Reports**

- President wants solicitor and Council to start talking about eliminating zoning, emphasizing codes on Ordinances, flood plain. More discussion to follow.

### **8.8 Environmental & Conservation Reports**

- The arborvitaes are to be moved from Meredith Ct to the Mode House for planting. Council member Hines will ask Mr. Chad Rhodes for his help.
- Council members Hines and Sinton mentioned a farmer is interested in leasing land at Borough Hall to have a peonies farm. He would want the lease to be 15 years. More discussion/consideration to follow. Need to check deed on leasing the land.

### **8.9 Finance Committee:**

- Council member Frost stated there will be a meeting soon.

## **9. Old Business**

### **Grant Project Updates**

#### **PEMA/FEMA Meredith Court Mitigation Project**

- RFP for engineering and architects was submitted to Council by the solicitor to review. Will be adv in PennBid the week of October 7<sup>th</sup>. In November Council will review and choose the firm. Council member Handley made motion to accept the RFP from AR Spruce to be advertised, Council member Frost seconded, all in favor motion passed.
- Josh has a borough codes cell phone. All questions, meetings, inspections he will manage.

#### **PECO Gas Project**

There will not be a 24/7 shut down. Work hours will be 9am to 3pm midday. Council President will have Thursday weekly meetings with Danella and PECO.

## **10. New Business**

- **Refuse services for 2026 RFP:** Advertised on August 26. Sealed bids were opened on September 30 @ 11am by Secretary Cloud and VP Tilghman. At this meeting, Council reviewed the two bids, AJ Blosenski and Diehm's. Council member Hines made motion to accept Deihm's bid. Council member Frost second, all in favor motion passed. Awarded to Diehm's Disposal of PA, LLC from East Earl, PA.
- Council member Hines made a motion to accept Resolution #22-2025, to hire Elijah O'Daniel, Beau's grandson as a PT PW employee with the pay of \$20/hour, and to be under the supervision of Beau Tilghman. Council member Frost seconded the motion, all in favor, motion passed.
- Council member Frost will attend the November 12 meeting for the Chester County Tax Collection Committee.
- President Daywalt met the new PT Manager of SCV who stated that Woodward Ave. will be under construction soon and opened by the end of October.

## **11. Grants for the Mode House Projects: VPP, DCNR and Rolling Grants.**

- President still working on these, in addition there is another grant that Rob Daniels of Brandywine Conservancy with help us with.

## **12. For Public Comment - limit of 3 minutes**

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**Regular Council meeting:** Ended at 8:20 pm. Council member Hines made a motion to end the meeting, Council member Frost second, all in favor, motion passed.

**Next Council Meeting:** Monday October 20, 2025, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**