

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**November 3, 2025**

**1. Call to Order**

At 7:01 pm on Monday November 3, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting of the Borough of Modena Council

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Blaise Frost, Jenny Hines, treasurer David, and Mayor Mike Harvey. Council Members Ruth Ayers, Liz Sinton, and Felicia Handley were absent.

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda. Council member Frost second, all in favor motion passed.

**5. Approval of Minutes**

Council member Hines made a motion to accept the minutes from October 6, 2025. VP Tilghman second, all in favor motion passed.

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- Treasurer read report to council as they reviewed it. Treasurer reported that the electric bill for streetlights will be roughly \$678 a month.

**7.2 Payment of Bills**

- VP Tilghman made motion to pay the bills totaling \$41,220.00. Council member Frost second, all in favor motion passed

**7.3 Police & Fire Department Reports**

- No report.

**7.4 Sewer Flow Report**

- Council reviewed. Normal range. Fidelity did work at the pump house.

**7.5 Code Enforcement Officer Report**

- No report. President will speak with LTL Consultants to have a PRN inspector for commercial, electrical, and plumbing. Josh will manage U&O's.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President will be out for surgery on November 7.
- President will reach out to East Fallowfield School for the children's Christmas lists.
- 11/6 @ 9a to 12, President, VP and Secretary will sit in on a DCNR zoom class on grants.

### **8.2 Secretary Report**

- Secretary requested a new ceiling fan in the building due to electrical problems. Council member Frost volunteered to buy, remove, and install a new one.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Recreation Committee Reports**

- Next meeting 11/25/25 at 6:30 pm.
- Festival of Lights will be on Sunday December 7 @ 4pm. The Menorah needs fixed. Mr. & Mrs. Clause will be here. Outside decorations are needed too.

### **8.5 Historical Committee Report**

- Mr. Graves attended a meeting on November 1 on the goals and projects happening across the state and in Philadelphia.
- Eric Shallcross who is working on the Mode House had video/flash drive of the work he has been doing. Council President showed council on the large screen.

### **8.6 Public Works Reports**

- 113 Auto has closed, owner retired, will be using Eldridge for vehicles. The kabota will need an oil change.
- Council member Hines stated that Chad Rhoads will help take down large trees for the Borough with his bucket truck for free.
- Solar lights will be installed on salt shed and at the Mode House.

### **8.7 Planning/Zoning & Ordinance Reports**

- President spoke with borough solicitor on dropping the zoning. She was advised that the County would take over issues and they would have to rewrite/open up zoning. President will reach out to her contact at County for more discussion.

### **8.8 Environmental & Conservation Reports**

- Discussion on creating a 2026 Newsletter from the Borough. Bloom Box on website.
- Council member Hines said the next clean-up day with Red Clay will be April 18, 2026. The Modena RR sign will be painted. Residents and locals are noticing the curb appeal is being done in the borough and they actually want to help.

### **8.9 Finance Committee:**

- Council member Frost stated there was a meeting this afternoon (11/3/25). Budget will be presented at the November 17<sup>th</sup> meeting.

## 9. Old Business

### Grant Project Updates

#### **PEMA/FEMA Meredith Court Mitigation Project**

- RFP bids will be reviewed by Council then announced at a Council meeting. Projected timeline for project to be done is April 2027.
- **PECO Gas Project**
  - Work hours will be 9am to 3pm daily. Council President will have Thursday weekly meetings with Danella and PECO. Project is moving along.
  - There has been lack of communication that she addressed.
  - There was rain on Friday that created the road to sink/collapse, the fill in from a crack in the road they created, all washed away.
  - President stated if there are any future problems; flooding, rocks/debris, PennDOT and PECO will have to take care of it. Not a Borough problem.
  - Come winter, the Borough will not snowplow Union St. or Hephzibah Hill Rd., since they are PennDOT roads.
- **Diehm's Refuse 2026 Contract** signed. Council member Hines made motion to accept, Council member Frost second, all in favor motion passed.

## 10. New Business

- **Borough PO Box officially closed.** All mail comes to this physical address; 5 Woodland Ave. Modena or Coatesville, PA **19320.**
- **Christmas parade:** Saturday December 6 – how many borough vehicles participating?
- **Auditor Cynthia Quinn's proposal:** VP Tilghman made motion to accept it, Council member Frost second, all in favor motion passed. Treasurer will notify her and try to get the cost lowered. Treasurer explained why borough is not using CLA Auditors.
- **Council member Handley resigned:** Her letter of resignation was read by President Daywalt to council members. Council member Hines made motion to accept, Council member Frost second, all in favor motion passed. President Daywalt stated the seat will be open until voting on November 4, 2025.
- **Gawthrop's 2026 contract:** No change in rates. Council member Hines made motion to accept, VP Tilghman second, all in favor motion passed.

## 11. For Public Comment - limit of 3 minutes

- Council and Kim Sherman talked about how many tires are dumped in Modena and South Coatesville.

**Regular Council meeting:** Ended at 8:30 pm. Council member Hines made a motion to end the meeting, Council member Frost second, all in favor, motion passed.

**Next Council Meeting:** Monday November 17, 2025, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**