

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**September 15, 2025**

**1. Call to Order**

At 7:00 pm on Monday September 15, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting of the Borough of Modena Council

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Felicia Handley, and Mayor Mike Harvey. Council Members Blaise Frost, Liz Sinton, Ruth Ayers, and Treasurer David Fiorenza were absent

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda. VP Tilghman second, all in favor motion passed

**5. Approval of Minutes**

Monthly meeting minutes from August 18. Council member Hines made a motion to accept the minutes from August 18th, VP Tilghman second, all in favor motion passed. September 2<sup>nd</sup> work session due to no quorum. No minutes taken.

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- President read report to council as they reviewed it.
- FEMA account has exceeded its interest. So far, funds of \$199.44 need to be returned at the expiration of the grant.

**7.2 Payment of Bills**

- VP Tilghman made motion to pay the bills. Council member Handley second, all in favor motion passed

**7.3 Police & Fire Department Reports**

- Council reviewed

**7.4 Sewer Flow Report**

- Council to review. Wet wells will be cleaned in October. The paving at the sewer connection for 100 SBW is incomplete as per the contract the contractor signed. Butch will reach out to him to have the work completed correctly.

**7.5 Code Enforcement Officer Report**

- Council reviewed. There was discussion on the activities going on at 10-12 Union St. President stated that a flood plain application was never submitted.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President reminded Council that she will be at a conference on October 3 to 5<sup>th</sup> at Penn State.
- President will be having surgery on November 7.
- Local fire departments will be practicing at Meredith Court.
- PECO Gas Project will start on September 29. President will be getting weekly updates on the status, issues, and road closures in order to update the community, FD, and schools.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report

### **8.4 Park & Recreation Committee Reports**

- Haunt under way. There are items in the garage to build. Headless horseman will be back again. Flyers are out. Haunt items are ordered.
- Yoga in the park will be on September 27 – rain date October 11 @ 530p.
- May 2026 will be the Duck Derby. Ducks and vendors space will be on sale soon with an early bird sale if purchased by the end of the year.

### **8.5 Historical Committee Report**

- Eric has been working hard at the Mode House. Update will be on October 6 Council meeting.

### **8.6 Public Works Reports**

- VP Tilghman stated that Eric needs a water tote at the Mode House. Mayor Harvey has one to donate.
- VP Tilghman's grandson Elijah will be working here at bit. VP will be supervising. Requesting Council to hire him PT PRN. Will be discussed at the October 6 Executive session. Secretary stated a Resolution needs to be created if Elijah is hired.

### **8.7 Planning/Zoning & Ordinance Reports**

- No report

### **8.8 Environmental & Conservation Reports**

- Secretary Cloud gave Council member Hines a bag of milk weed pods. Hines will wait until first frost, then spread them around in the parks and creek bed for them to grow next spring in order to have monarch butterfly gardens.

**8.9 Finance Committee**

- No report.
- President stated a meeting is needed in September to start the 2026 budget.

**9. Old Business**

**Grant Project Updates**

**PEMA/FEMA Meredith Court Mitigation Project Awarded to Citron**

- Environmental testing results came back reporting lead & asbestos.
- RFP for engineering and architects' bids will be advertised by our solicitor. Submitted to Council in mid-October to review, November Council choose.
- **Refuse services for 2026 RFP:** Advertising on August 26. Bids due September 30, open sealed bids on September 30 @ 11am. October 6 meeting, bids will be reviewed with discussion. Award decision will be October 6 at the monthly Council meeting.
- Email migration is done, go through 365 to set up. All Council members should be using it now instead of personal emails.
- Cedarville Engineering looking over Hall Hill Rd and North Brandywine Rds. They will report what can be done to correct the draining issues.

**10. New Business**

- None

**Grants for the Mode House Projects: VPP, DCNR and Rolling Grants.**

- Updates: President still working on these.

**11. For Public Comment - limit of 3 minutes**

- Coatesville Public Library: Mr. Peter Di Maio spoke appreciates us having them on our website. Volunteers from the library will be here on Duck Derby day.

**Regular Council meeting:** Ended at 7:35 pm. Council member Hines made a motion to end the meeting, VP Tilghman second, all in favor, motion passed.

**Next Council Meeting:** Monday October 6, 2025, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**