

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**August 18, 2025**

**1. Call to Order**

At 7:00 pm on Monday August 18, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting of the Borough of Modena Council

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Ruth Ayers, and Mayor Mike Harvey. Council Members Blaise Frost, Liz Sinton, Felicia Handley, and Treasurer David Fiorenza were absent

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda. VP Tilghman second, all in favor motion passed

**5. Approval of Minutes**

Monthly meeting minutes from August 4, 2025, reviewed. Council member Hines made a motion to accept the minutes, VP Tilghman second, all in favor motion passed

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- President read report to council as they reviewed it. Portnoff report so far has received \$11,514.00 for this Borough- invoices went out in July 2025

**7.2 Payment of Bills**

- VP Tilghman made motion to pay 4 bills. Council member Ayer second, all in favor motion passed

**7.3 Police & Fire Department Reports**

- Council reviewed

**7.4 Sewer Flow Report**

- No report for Council to review

**7.5 Code Enforcement Officer Report**

- No report for Council to review

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President acknowledged that secretary Cloud just completed her 7 years with the Borough and David has completed his 90 days.
- President stated that the PECO application for the gas line work has been submitted for review. She needs scheduling to notify the schools, fire dept., residents.
- Tomorrow night 5pm to 8pm CPR/AED training class at the fire house.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report

### **8.4 Park & Recreation Committee Reports**

- Sept 27, late afternoon there will be Yoga in the park. With music, wine and charcuteries. Donations are requested, not required.
- Sept 6, 11am to 1pm. Touch a truck event with other activities at East Fallowfield Park. Modena will have 2 trucks there.
- Haunt under way. There are items in the garage to build. Headless horseman will be back again. Flyers will go out in September.
- There were 27 backpacks given out, 9 households.
- Council member Hines mentioned 'Bloom box' who sells plants, bulbs, shrubs, pumpkins, fall planters. You would go to their site, order, they deliver, borough would just advertise for them and receive a portion of proceeds.

### **8.5 Historical Committee Report**

- Carolyn and Bob mailed in a \$5,000.00 check for the mason to shore up the main beam at the Mode house. Check will be deposited into the Historical account.

### **8.6 Public Works Reports**

- VP Tilghman stated that he would like to chain off the Mode House entrance on North Brandywine Ave.
- Next year, Josh the sign maker will make a free sign to place at the Mode House.

### **8.7 Planning/Zoning & Ordinance Reports**

- No report

### **8.8 Environmental & Conservation Reports**

- No report

### **8.9 Finance Committee**

- No report

## 9. Old Business

### Grant Project Updates

#### **PEMA/FEMA Meredith Court Mitigation Project Awarded to Citron**

- Abatement plans are next.
- **Refuse services for 2026 RFP:** Change to bulk 2 times a month or increase 2 items one time a month. Will be advertising on August 26, bids due October 3, open bids on October 6 at 6pm for discussion at that monthly meeting, Award decision will be October 20 at second council meeting.

## 10. New Business

- Xfinity has a cell phone program for \$35.00 a month. President will look into this. Council member Hine made motion for a codes cell phone, VP Tilghman second, all in favor motion passed.
- New PCU for back office. Council member Hines made motion to buy one refurbished, VP Tilghman second, all in favor motion passed.
- Two year CC Municipal tax collection for 2026 is the same as 2024 & 2025.
- Hall Hill Rd/SBW/NBW Aves storm water drain repair needs Cedarville engineers to do a study then quote. Once received will need to apply for grants. Council member Hines made motion to apply for all grants to cover this work, VP Tilghman second, all in favor motion passed.
- Secretary will reach out to Christopher Smith regarding the wood pile at the Mode House. The good pieces are agriculturally an asset that the borough should use on/at the Mode House.

### Grants for the Mode House Projects: VPP, DCNR and a Rolling Grants.

- Council member Hines made motion to apply for the VPP, DCNR and Rolling grants. Council member Ayers second, all in favor motion passed.

**Updates will be posted here:**

## 11. For Public Comment - limit of 3 minutes

- Resident Kim Sherman suggested that the bad wood at the Mode House should first be given to residents who burn. On September 13th residents may stop over to take wood, under observation of a council member or PW present. When Eric comes down to look at all the borough trees, he will determine if Beau should clean up or leave certain wood.

**Regular Council meeting:** Ended at 8:00 pm. Council member Hines made a motion to end the meeting, Council member Ayers second, all in favor, motion passed.

**Next Council Meeting:** Tuesday, September 2, 2025, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**