

Borough of Modena
Monthly Council Meeting Minutes
July 21, 2025

1. Call to Order

At 7:19 pm on Monday July 21 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council. The delay was due to one Council member running late in order to have quorum.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Liz Sinton, Treasurer David Fiorenza and Mayor Harvey. Council members on zoom, Felicia Handley and Ruth Ayers. Council member Blaise Frost was absent

4. Approval of this evening's Agenda

- Council member Hines requested a motion that 'New Business' be discussed first before the rest of the meeting, due to one member needs to leave this meeting. President Daywalt agreed, VP Tilghman second, all in favor motion passed.
- Council member Hines made a motion to accept the agenda. VP Tilghman second, all in favor motion passed.

5. Approval of Minutes

Monthly meeting minutes from July 7, 2025, reviewed. Council member Hines made a motion to accept the minutes, Council member Sinton second, all in favor motion passed.

6. Public Comment on Agenda Items

7. Written Reports

7.1 Treasurer's Report

- Treasurer read report to council. Check will be cut to LTL for the 2024 MS4 for the amount of \$2,606.63, for the loan \$461.00, and reimbursement to President Daywalt for \$387.11 from the Historical acct for the purchase of items needed for the Mode House clean up. She attempted to use the debit card for this account, all funds are in savings not checking, she then used her personal debit card.

7.2 Payment of Bills

- VP Tilghman made motion to pay bills. Council member Hines second, all in favor motion passed.

7.3 Police & Fire Department Reports

- No report for Council to review

7.4 Sewer Flow Report

- No report for Council to review

7.5 Code Enforcement Officer Report

- No report for Council to review

8. Council and Committee Reports

8.1 Council President Report

- President stated there is a QR Code and Zeffy on the Friends of the Mode House page for those who want to make donations. She asked that Council share then.
- In the fall, when applicable grants are available, the borough will apply for the Mode House.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Nothing to report

8.4 Park & Recreation Committee Reports

- Next meeting will be Tuesday August 12 @ 6:30 pm to start talking about the Haunt.
- P&R bank account has \$2500.00.
- Backpack give away will be on August 16. At the August 12 meeting committee will fill the bags.
- Haunt will be on October 18, 1:00pm to 6:00 pm. There will be advertisement for a candy stop competition, live music by the band Stone Attic @ 2pm to 4pm, activities, and snacks.
- Festival Of Lights: TBD.
- 2026 Duck Derby either May 30 or June 6 depending on the Rotary's Festival date.

8.5 Historical Committee Report

- Next meeting Tuesday August 5 @ 6:30pm.
- For the Mode House, fundraising is needed for \$5,000.00 in order to stabilize the center lower level beam. Try to be done this fall.
- The Mode House internal cleanup was a success. Allot of items were found and kept. Storage unit and a dumpster are at the house to separate items at a later date.
- Council member Hines mentioned that she knows of a forester who will check out the Borough's trees in order to harvest them to sell to gain funds to go to the Mode house project.

8.6 Public Works Reports

- Ford 350 is in for inspection
- Pole on Hephzibah Hill Rd is tilting; Council member Hines will check whose pole it is
- Log jam under the bridge has been removed

8.7 Planning/Zoning & Ordinance Reports

- No report

8.8 Environmental & Conservation Reports

- Committee needs to get together to discuss planting throughout the Borough

8.9 Finance Committee

- A meeting will be held on July 29 @ 6:30 pm to start preparing for the 2026 budget.

9. Old Business

Grant Project Updates

PEMA/FEMA Meredith Court Mitigation Project

- **Awarded to Citron – Phase1 Environmental Testing Contract.** Scheduling for the environmental assessment, asbestos testing and lead testing related to the 10 Meredith Court Project will be scheduled soon.

10. New Business

- Cedarville Engineering Fee schedule reviewed by Council. Council member Hines made motion to accept Cedarville, Council member Sinton second, all in favor motion passed.
- VP Tilghman made motion to accept Resolution #21-2025 to hire Mr. Joshua Tracey on July 22, 2025 as the new PT Codes Inspector at \$25.00 an hour. Council member Hines second, all in favor motion passed.
- Council member Hines made motion to sign the consent form to transfer borough's 2024 audit documents from Withum to CliftonLarsonAllen for start of the 2024 audit. Council member Sinton second, all in favor motion passed.
- Council member Hines and her husband spoke about selling t-shirts at the Haunt. They showed council a sample shirt. Quotes were given when ordering 100. One can order off zeffy or in person. More discussion at the next P&R meeting in August.

11. For Public Comment - limit of 3 minutes

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Meeting Adjourned

Regular Council meeting ended at 7:54 pm. VP Tilghman made a motion to end the meeting, Council member Hines second, all in favor, motion passed.

Next Council Meeting: Monday August 4, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: