

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**August 4, 2025**

**1. Call to Order**

At 7:00 pm on Monday August 4 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Ruth Ayers, and Treasurer David Fiorenza. Council Members Blaise Frost, Liz Sinton, Felicia Handley, and Mayor Mike Harvey were absent.

**4. Approval of this evening's Agenda**

- Council member Hines made a motion to accept the agenda. VP Tilghman second, all in favor motion passed.

**5. Approval of Minutes**

Monthly meeting minutes from July 21, 2025, reviewed. Council member Hines made a motion to accept the minutes, VP Tilghman second, all in favor motion passed.

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- Treasurer read report to council as they reviewed it

**7.2 Payment of Bills**

- VP Tilghman made motion to pay bills. Council member Hines second, all in favor motion passed

**7.3 Police & Fire Department Reports**

- President emailed reports for Council to review

**7.4 Sewer Flow Report**

- No report for Council to review

**7.5 Code Enforcement Officer Report**

- Secretary spoke on behalf of codes to state that Josh has had 4 U&O's. 2 passed, 2 failed.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- PSAB Fall Conference will be the weekend from October 3 to 5 at Penn State.
- President stated that the Modena Firehouse employees and other fire departments will have training classes in Meredith court housing starting August 5, two nights and one day a week.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report

### **8.4 Park & Recreation Committee Reports**

- Next meeting will be Tuesday August 12 @ 6:30 pm to start talking about the Haunt.
- Backpack give away will be on August 16. At the meeting committee will fill the bags.

### **8.5 Historical Committee Report**

- Next meeting Tuesday August 5 @ 730pm. Carolyn and Bob will zoom in to listen.
- President spoke with Eric on the beam installation at the Mode house.

### **8.6 Public Works Reports**

- One of the garage doors needs repairs. Secretary will reach out to have a service call done on the door.
- VP Tilghman spoke to a PennDOT employee who is working on the Gas line project said, this may take 3-4 months for completion.

### **8.7 Planning/Zoning & Ordinance Reports**

- No report

### **8.8 Environmental & Conservation Reports**

- Committee needs to get together with Beau discuss planting throughout the Borough. On Meredith Ct there are 10 white cedar trees that should be removed to be planted by the Mode Houe as a barrier.
- Council member Hines will be escorting a forester around borough to mark trees to harvest and sell on behalf of the borough. Those funds will then come back to the borough.
- Council member Sinton would like to go into Meredith court homes to salvage items. With the abatement process happening this request was denied.

### **8.9 Finance Committee**

- Council member Frost gave the finance committee/Council a report stating all is good. Treasurer David stated that the budget will be started in September. Council Ayers brought up a few financial/banking questions on 'when funds come in,' they should be deposited into a separate account. More discussion is needed at the next finance meeting about that.

## 9. Old Business

### Grant Project Updates

#### **PEMA/FEMA Meredith Court Mitigation Project**

- **Awarded to Citron**
- On August 15 at 9 am will be environmental testing. Owner Marcelo and Criterion will be there. Next step will be the environmental and abatement process, then an RFP for the other services.
- PECO finally submitted the flood plain project application on August 1 for the gas line. President will review it. PennDOT to send a copy of roads and approval. PECO says there is a current gas line at the intersection of SBW Ave, Union & Hephzibah Hill Rds. For the connections

## 10. New Business

- Council reviewed the 2025 RFP for Refuse services. Some changes need to be made before advertising in September.
- Rotating camera problem. Secretary will reach out to another source due to this cost.
- WWTP upgrade meeting will be scheduled at the end of August with South Coatesville Council, engineers, and solicitors to talk about the cost of this project.

### Grants for the Mode House Projects:

1. VPP Opened August 4, closed Sept 26, 2025 for open space, planning, and parks. There is a 5% match for funds up to \$50K. President will reach out to County for some help with applying.
2. DCNR will open January 2026. There is a match of funds. This will be for land acquisition, parks, and open space.
3. Rolling Grant. Open now. There is a match of funds for up to \$10k. This will be for restoration around streams.

Council member Hines made motion to apply for these grants, Council member Ayers second, all in favor motion passed.

## 11. For Public Comment - limit of 3 minutes

Resident Kim Sherman stated that she found documents/Ordinances from the '40 & '50's from her father's years of being on council. Asked if the borough wants them for archive. Council stated that a fire cabinet should be bought in order to secure the historical archives of this Borough. Grant needed to get these documents to be scanned then kept online.

## Meeting Adjourned

Regular Council meeting ended at 8:10 pm. Council member Ayers made a motion to end the meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting: Monday August 18, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: