

Borough of Modena
Monthly Council Meeting Minutes
June 16, 2025

1. Call to Order

At 7:00 pm on Monday June 16, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Blaise Frost, Jenny Hines, Felicia Handley, Treasurer David Fiorenza and Mayor Harvey. Council members Liz Sinton and Ruth Ayers were on zoom.

4. Approval of this evening's Agenda

Council member Hines made a motion to accept the agenda. Handley second, all in favor motion passed.

5. Approval of Minutes

Monthly meeting minutes from May 5, 2025, reviewed. Council member Hines made a motion to accept the minutes VP Tilghman second, all in favor motion passed.

6. Public Comment on Agenda Items

7. Written Reports

7.1 Treasurer's Report

- Treasurer read report to council. Two invoices from AR Spruce came in and were paid. Another large payment was made to LTL.

7.2 Payment of Bills

- Council member Hines made motion to pay, Council member Handley second, all in favor motion passed.

7.3 Fire Department Reports

- Council reviewed. New ambulances will go into service tomorrow. May need space here at Borough Hall garage to store the older ambulance.

7.4 Sewer Flow Report

- No report.

7.5 Code Enforcement Officer Report

- No report. President stated that Borough needs to hire a temporary 3rd party to manage

U&O's and permits.

8. Council and Committee Reports

8.1 Council President Report

- President stated the PSAB conference went well. Made new contacts and learned quite a bit about other topics. She spoke to a rep from DCED -STMP program and will arrange to have a meeting for discussion. Along with meeting PEMA reps.
- The military banners and brackets throughout Boroughs are at the cost of \$225 that the relative would pay. Banners stay up for 3 years. More discussion with the residents and council if to pursue this.
- President advised to the Mayor and Council (elected officials) that there are training classes out there. Council needs to go to them to be refreshed about what your duties are in the position that you hold. COG will be setting up these classes.

8.2 Secretary Report

- A PIRMA Quality Control representative was in the office with VP Tilghman and myself. He suggested that the volleyball area be taken down. The one basketball net needs down also. He was happy to know the vehicles are all maintained and up to date with inspections.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Recreation Committee Reports

- May 31 5th Annual Duck Derby brought in \$2,400.00
- Clean up the garage will be Tuesday June 24 @ 6 pm
- Next meeting will be Tuesday July 8 @ 6pm to start talking about the Haunt
- Council member Handley would like to change Tuesday meeting nights to another night due to her schedule. More discussion at the next meeting.

8.5 Historical Committee Report

- Meeting needed. Normally on the 1st Tuesday of the month @ 6pm
- Volunteers needed to help clean up the Mode House on a weekend, mason will help to.

8.6 Public Works Reports

- VP Tilghman stated that at the Mode House there are piles of trees/wood deteriorating He would like it take it to the compost site.
- VP met Lou Culbertson's grandson. He requested a sign for this Borough park. More discussion is needed.
- VP will reach out to the owner of 3 Woodland, BILINSKI, MARY ANN to ask of he can make a sign to place on her property due to the local children making a mess, leaving personal items, and trash that he is having to clean up. Awaiting on a response from her.
- VP Tilghman will be on vacation the week of July 6, 2025

8.7 Planning/Zoning & Ordinance Reports

- Nothing to report

8.8 Environmental & Conservation Reports

- Council member Hines received a donation of 6 azaleas to be planted in the borough
- Council member Sinton would like to plant at the top of South Brandywine park

8.9 Finance Committee

- A meeting will be held on Wednesday June 18 @ 6:30pm

9. Unfinished/ Old Business

Grant Project Updates

PEMA/FEMA Meredith Court Mitigation Project

- Two invoices have been paid so far to AR Spruce for services
- AR Spruce are in the middle of getting environment testing proposals

10. New Business

- Secretary/President advise Council that the AC in the boardroom is not working well, requesting a new one. Council member Frost made a motion for PW to buy a new 110 BTU, from sewer fund account, not to exceed \$300.00. Council member Hines seconded the motion, all in favor motion passed.
- VP Tilghman brought up the idea for council and himself to attend a CPR class. Secretary stated that a few weeks ago she spoke with Frank Dowlins about having an AED in Borough hall. He will chat with EMS team to see if there is one available. He wants all to be trained/certified thou first. He will get back to us on details.

11. For Public Comment - limit of 3 minutes

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Meeting Adjourned

Regular Council meeting ended at 7:45 pm. Council member Hines made a motion to end the meeting, Council member Frost second, all in favor, motion passed.

Next Council Meeting: Monday May 19, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: