

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**July 7, 2025**

**1. Call to Order**

At 7:00 pm on Monday July 7 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, Council members Jenny Hines, Felicia Handley, Liz Sinton and Ruth Ayers, Treasurer David Fiorenza and Mayor Harvey. Council members VP Tilghman and Blaise Frost were absent

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda. Handley second, all in favor motion passed.

**5. Approval of Minutes**

Monthly meeting minutes from June 16, 2025, reviewed. Council member Hines made a motion to accept the minutes, council member Handley second, all in favor motion passed.

**6. Public Comment on Agenda Items**

**7. Written Reports**

**7.1 Treasurer's Report**

- Treasurer read report to council. Many bills are auto transferred. Checks will be cut for Presence bank loan, Gawthrop and SWIF.

**7.2 Payment of Bills**

- Council member Sinton made motion to pay bills totaling \$15,160.00 Council member Handley second, all in favor motion passed.

**7.3 Police & Fire Department Reports**

- PSP & Westwood sent in their report for Council to review.

**7.4 Sewer Flow Report**

- Report reviewed by Council. Flow rates are good. Whole on Woodland Ave, SCV Borough.

**7.5 Code Enforcement Officer Report**

- No report. President stated that Borough needs to hire a temporary 3<sup>rd</sup> party.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President stated that Mortonville Rd is closed. Cars will be traveling up Hepzibah Hill
- Gas line project is on hold. Still waiting for applications. Gas line equipment gone on Hepzibah & Strausburg Rd. Project on hold for Modena.
- In the fall, when applicable grants are available, the borough will apply for the Mode House.

### **8.2 Secretary Report**

- Portnoff sent out notices on June 27, 2025 for delinquent accounts going back to 2019 to 2023. Residents need to contact Portnoff directly, not the office. The process of this report between the Borough's secretary and Portnoff took around 6 months to do. The Treasurer/Finance Committee will do this report again in 2028. In 2026 if past debts are not paid; a lien or sheriff sale will be placed on their homes.

### **8.3 Mayor Report**

- Reported that Joey Gathercole and a group will get together Saturday July 12 @ 9am to clean up the creek debris under the bridge. Volunteers needed.

### **8.4 Park & Recreation Committee Reports**

- Next meeting will be Tuesday July 8 @ 6pm to start talking about the Haunt
- More discussion is needed by residents if they are interested in purchasing a military banner of their loved ones to have mounted within the borough.

### **8.5 Historical Committee Report**

- Mr. Graves stated that he spoke to April Mc Cain, relative of the family who lived in the Mode house in the 1980's. April said that she would like to look over the items that will be removed so she can have them. Council decided that since the Borough owns the building, Borough has first rights on the items in the house.
- Volunteers needed to help clean up the Mode House on July 19 & 20 starting at 7am. The mason will be there help to secure up beams. President working on getting a donated storage container and a dumpster for cleaning out of the building. Decision that using recycled billboard material for covering the roof would be better than tarp. The windows will be boarded up also.

### **8.6 Public Works Reports**

- VP on vacation. Nothing to report.
- Compost site opens July 12. Modena will staff the site.
- Council member Hines reported that she spoke with a Danella employee who said, 'they grossly underestimated the ground water and high the water level was on Hepzibah Hill Rd. and they didn't realize how close the water level was to the road.'

### **8.7 Planning/Zoning & Ordinance Reports**

- No report.

### **8.8 Environmental & Conservation Reports**

- Last Thursday the committee met to talk about a community garden at S. Brandywine park. Grants would be needed for funding, along with communication/interest with the residents living near there. More discussion at the next P&R meeting.
- Committee member Sinton planted the Persimmon tree at the Mode House as a way to honor the descendants of the Mode family who donated funds for this project.

### **8.9 Finance Committee**

- A meeting was held to discuss the first 6 months of expenses in 2025 to go over some discrepancies. David will investigate them to report back to the finance committee.
- A meeting will be held on July 29 @ 6:30 pm to start preparing for the 2026 budget.

## **9. Old Business**

### **Grant Project Updates**

#### **PEMA/FEMA Meredith Court Mitigation Project**

- **AR Spruce – Phase1 Environmental Testing Contract.** A motion was made by Council President Daywalt to award the proposal for Phase 1 environmental assessment, asbestos testing and lead testing related to the 10 Meredith Court Project to Criterion Labs in the amount of \$8,870.00. Council member Hines second the motion, all in favor, motion passed.
- Engineering bid will be advertised through PENNBID. They will oversee the owner's side.
- 2025 FEMA Funds 2<sup>nd</sup> Q reporting will be completed by President Daywalt.

## **10. New Business**

- Cedarville Engineering Fee schedule reviewed by Council. They are needed for borough work and just overseeing AR Spruce on the Meredith Ct Project. Their services will come out of the Meredith Ct Project funding. Secretary will reach out to Cedarville for their contract, to review at the next meeting.
- In 2026 Borough will need granting for South Brandywine culver project located at the bottom of Hall Hill Rd and under street. – Stormwater management.

## **11. For Public Comment - limit of 3 minutes**

- Resident Kim Sherman is interested in purchasing a military banner of her father to have mounted on NBW Ave. Cost is \$225.00, flag mounded for 3 years.

### **Meeting Adjourned**

Regular Council meeting ended at 7:55 pm. Council member Hines made a motion to end the meeting, Council member Handley second, all in favor, motion passed.

Next Council Meeting: Monday July 21, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: