

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**March 3, 2025**

**1. Call to Order**

At 7:00 pm on Monday March 3, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Blaise Frost, Elizabeth Sinton on zoom, Jenny Hines, Ruth Ayers on zoom and Mayor Harvey. Treasurer Danielle Pearson, Felicia Handley and Solicitor Fuller were absent.

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept the agenda with one addition, adding the GL & auto quote from PIRMA, to compare it with existing Assured Partners' current premium. VP Tilghman second, all in favor motion passed.

**5. Approval of Minutes**

Monthly meeting minutes from February 3, 2025, reviewed. Council member Hines made a motion to accept the minutes VP Tilghman second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Council reviewed. Total balance in all accounts is \$68,925.86.

**7.2 Payment of Bills**

- President read the bills. Council member Frost made a motion to accept and pay these bills Council member VP Tilghman second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- No report.

**7.4 Sewer Flow Report**

- Council reviewed.

**7.5 Code Enforcement Officer Report**

- No report; on hold.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- The Western Chester county council of governments has a scholarship for high school seniors who are in student government or going on to a secondary school for political science, public admin or planning. Application is on the borough's website and the WCCCoG, must be submitted by April 23<sup>rd</sup>, 2025.

### **8.2 Secretary Report**

- Nothing to report.

### **8.2 Mayor Report**

- Mayor Harvey advised council that in front of his house the road is collapsing on the edges due to the weight of the fire trucks when they are backing into their station. Council President will reach with pictures out to Abbonizio to see what they can do about this concern.
- Mayor is trying to contact South Coatesville Police and manager to talk about the current police services. They want to be paid, then they will write up a contract.

### **8.4 Park & Recreation Committee Reports**

- March 9, 2025 from 4pm to 7pm there will be an event called 'Modena's Taste of Tuscany' being held at the Mid Way Arts Bldg. on first Ave. Tickets are required.  
April is a busy month – **Events are posted on website.**  
April 6 Dine and donate at King's Tavern  
April 12 Clean up PA  
April 19 Easter egg hunt  
April 26 Waterway clean up
- May 31 5<sup>th</sup> Annual Duck Derby.
- Next meeting: Tuesday March 11 @ 630pm.

### **8.5 Historical Committee Report**

- April 26 – 5K run. "Miles for Modena – Mode House." Parking will be needed at Mr. Lee's lot; Liz will reach out to him. Next year when Mortonville Rd is open, this 5k will start at Mode House to Brandywine Outfitters.
- Meeting is needed soon.

### **8.6 Public Works Reports**

- VP Tilghman stated he is doing a lot of clean-ups of dead trees and limbs at the parks and around the borough and having access to the creek area.

### **8.7 Planning/Zoning & Ordinance Reports**

- Nothing to report.

### **8.8 Environmental & Conservation Reports**

- Council member Sinton stated that the weather is warming up – she would like all to get together for a work session in one of the parks. TBD when.

### **8.9 Finance Committee**

- Quarterly meeting should be at the end of April.

**9. Unfinished/Old business**

**Grant Project Updates**

**CRP Grant – Streets** Finalized – All payments made.

**Meredith Court Mitigation Project/Swift project Manager contract**

- The PM contract signed will be at the next meeting. Once signed, President will submit reimbursement for the PM position.

**Progress: 3 Union St. Parcel #10-4-41.3 and 1 Meredith Court parcel 10-4 -41.3.**

- Mr. Morrison has not submitted the building permit for the shed on Meredith Ct.

**98 N Brandywine Ave. Conditional Use**

- JMMD lawyer has filed an appeal. Solicitor Fuller is working on this.

**Old Business Cont.**

- Council reviewed the 'in house' codes enforcement job position description. Motion made by Council member Frost to post this on Indeed. VP Tilman second, all in favor motion passed.
- Borough email addresses; IT Edge vs MS quotes for migration. President Daywalt has not heard back from MS; tabled.
- MOU signed from Cleveland Cliffs. Using this MOU for grants; Borough still needs to get survey and subdivision completed to present to Cleveland Cliffs.

**10. New Business**

- **Emergency Management Coordinator.** President Daywalt will discuss with Chris Corle if he could handle this position, because the county is requiring Modena to have an EMC.
- **SMP** – tabled until president can have a pre application meeting.
- **Resolution #16-2025** Citadel Loan restructure. VP Tilghman made motion to accept this loan, council member Hines second, all in favor, motion passed.
- **WCCCoG collective refuse bid** – letter of interest. Council member Hines accepts this refuse letter of interest, Council member Frost second, all in favor motion passed.
- **PIRMA quote for GL & Auto.** Secretary presented insurance company PIRMA quote for GL & Auto. Compared to the current policy with Assured Partners, there is a large savings. Secretary is waiting for one more quote to compare then re- present to council.

**11. For Public Comment - limit of 3 minutes**

- None

**Meeting Adjourned**

Regular Council meeting ended at 8:07pm. Council member Hines made a motion to end the meeting, Council member Frost second, all in favor, motion passed.

Next Council Meeting: Monday March 17, 2025, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: