

Borough of Modena
Monthly Council Meeting Minutes
February 3, 2025

1. Call to Order

At 7:00 pm on Monday February 3, 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Blaise Frost, Elizabeth Sinton, Jenny Hines, Felicia Handley, Ruth Ayers. Mayor Harvey, Treasurer Danielle Pearson, and Solicitor Fuller were absent.

4. Approval of this evening's Agenda

Council member Hines made a motion to accept the agenda, VP Tilghman second, all in favor motion passed.

5. Approval of Minutes

Monthly meeting minutes from January 6, 2025, reviewed. Council member Hines made a motion to accept the minutes with one correction, Council member Ayers second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- Council reviewed.

7.2 Payment of Bills

- President read the bills. VP Tilghman made a motion to accept and pay these bills with the correction on the salt invoice. Payment should be \$1,839.06. Council member Hines second, all in favor motion passed.

7.3 Police and Fire Department Reports

- John Sly from Westwood Fire Department spoke on his report for Modena. There were minimum calls in the past month. He also stated a friendly reminder that Modena owes \$1,525 balance from 2024 for ALS. President Daywalt will advise the treasurer.

7.4 Sewer Flow Report

- Council reviewed.

7.5 Code Enforcement Officer Report

- No report; on hold.

8. Council and Committee Reports

8.1 Council President Report

- There will be a chamber event this Thursday Feb 6. Try to attend.
- March 1 at the Government training will be a training class on Government 201. Class runs from 8 am to 2pm with different topics that you can attend – no need to stay all day. Light meals provided.
- PSAB Spring Conference will be June 2 through June 5 in Hershey. Registration is open.

8.2 Secretary Report

- Secretary requested that council accept the quote from ITEDGE for the migration of outlook emails. The current support system (Roundcube) is old, the current MS365 won't support outlook. If the current/old email system crashes, a lot of the secretary electronic files will be lost. Council President will look into MS to see if they have a better business package for council and secretary, then compare that to ITEDGE's quote- tabled.

8.2 Mayor Report

- Mayor absent

8.4 Park & Recreation Committee Reports

- Duck Derby, May 31, 2025.
- April 6 12n to 9pm Dine & Donate at Kings Tavern. 10% of the gross sales that day will go to the P&R Committee. Flyers will be made to pass around business, residents, and retail.
- Next meeting: Tuesday February 11 @ 630pm.

8.5 Historical Committee Report

- Mr. Graves stated that the PP Grant deadline is February 28 at 4pm to the county. Mr. Graves stated that photos, MOU, survey of the Mode House- 3 estimates are needed and a resolution is needed as part of the application.
- April 26 – 5K run. "Miles for Modena – Mode House." EFT approved the course through their Borough, they will be insured.
- Meeting is needed soon.

8.6 Public Works Reports

- VP Tilghman stated he is doing a lot of clean-ups of dead trees and limbs at the parks and around the borough and having access to the creek area. He will be collaborating more with the environmental committee on planting this spring.

8.7 Planning/Zoning & Ordinance Reports

- Nothing to report.

8.8 Environmental & Conservation Reports

- Council member Hines spoke about getting funding through “The Wild Ones Foundation” (private non-profit group) to apply for grants to use to plant native flowers and plants. Distinctive gardens will have the native plants needed. Council member Hines uses them regularly.

8.9 Finance Committee

- The committee reviewed the borough fee schedule increase.

9. Unfinished/Old

Business

Grant Project Updates

CRP Grant – Streets Finalizing payments. Abbonizio waved \$90,000.00 on Baker St.

- County payment was \$48,225.15. There is still a balance due from the Borough.

Meredith Court Mitigation Project/Swift project Manager contract

- There was a meeting with the PM principals, solicitor Fuller, President Daywalt, Secretary Cloud and the property owner, Marcel Munzo. All toured the site after the meeting. President will be moving forward with the request of 25% of the funding.
- The contract signed will be at the next meeting.

Progress: 3 Union St. Parcel #10-4-41.3 and 1 Meredith Court parcel 10-4 -41.3.

- Mr. Morrison has not submitted the building permit for the shed on Meredith Ct.

98 N Brandywine Ave. Conditional Use

- JMMD lawyer has filed an appeal. Solicitor Fuller is working on this.

10. New Business

- Council member Hines made a motion to accept Danielle Pearson’s resignation. VP Tilghman second, all in favor, motion passed.
- Resolution #11. Council member Hines made a motion to hire Beau Tilghman as the PW employee. Council member Ayers second, all in favor, motion passed.
- Resolution #12. Council member Hines made a motion to accept the LSA Grant awards for the Fire Dept. new ambulance and equipment. Council member Frost second, all in favor, motion passed.
- Resolution #13. Council member Frost made a motion to accept the 2025 Borough fee schedule. Council member Ayers second, all in favor, motion passed.
- Resolution #14. Council member Frost made a motion to accept the new 2025 Temporary Residential U&O Permit. Council member Ayers second, all in favor, motion passed.
- PPP Grant for Mode House Acquisition. Council member Hines made a motion to go ahead and apply, council member Frost second, all in favor motion passed.
- Cancel April’s \$125.00 annual payment to the Post Office for a box. Install a mail receptacle at 5 Woodland. Council member Hines made motion to do so, VP Tilghman second, all in favor, motion passed.

11. For Public Comment - limit of 3 minutes

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Meeting Adjourned

Regular Council meeting ended at 8:35pm. Council member Hines made a motion to end the meeting, Council member Frost second, all in favor, motion passed.

** Brief executive meeting will be held at 8:45pm**

Next Council Meeting: Tuesday February 18, 2025, at 7:00 pm at Borough Hall

President:

Secretary:

Date: