

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**January 6, 2025**

**Executive Session was held at 6:40 pm**

**1. Call to Order**

At 7:00 pm on Monday January 6 2025, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Elizabeth Sinton, Jenny Hines, Blaise Frost, Felicia Handley, Ruth Ayers, and Mayor Harvey Treasurer Danielle Pearson and Solicitor Fuller were absent.

**4. Approval of this evening's Agenda**

Council member Hines made motion to accept the agenda, VP Tilghman second, all in favor motion passed.

**5. Approval of Minutes**

Monthly meeting minutes from December 16, 2024, reviewed. Council member Hines made a motion to accept the minutes, Council member Sinton second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- President read the balances. Total in all accounts \$79,469.00

**7.2 Payment of Bills**

- President read the bills. Council member Frost made a motion to accept. Council member Sinton second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- Council reviewed.

**7.4 Sewer Flow Report**

- Council reviewed.

**7.5 Code Enforcement Officer Report**

- Council reviewed.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- Start fresh for the new year.

### **8.2 Secretary Report**

- Secretary reported that the PEMA 4Q report on Meredith Ct Project was sent out stating no progress yet.

### **8.3 Mayor Report**

- Scott from East Fallowfield is discussing with his supervisors/Council if their police department should take on Modena. Mayor Harvey will report back later

### **8.4 Park & Recreation Committee Reports**

- Duck Derby, May 31, 2025. January 2025 there will be early duck sales \$20 for 6 ducks and early discount registration fee.
- Everything needed for Duck Derby is on the Borough's website.
- Next meeting Jan 14 @ 6:30pm

### **8.5 Historical Committee Report**

- Next meeting Jan 16 @ 7:00pm
- More talk on the 5k fundraising at next meeting
- Mode House descendants will be sending their donation soon

### **8.6 Public Works Reports**

- VP Tilghman stated Borough had a light snowfall.
- The truck bed does not rise.
- VP Tilghman stated there was a mishap on N Brandywine Ave guardrail with a small red farm tractor. He will write up an incident report to the Police and Secretary will contact the driver for his insurance to make a claim.

### **8.7 Planning/Zoning & Ordinance Reports**

- Nothing to report.

### **8.8 Environmental & Conservation Reports**

- Council member Hines spoke about getting funding through Justice 40 & Native Plants Grants for in the spring to replant native trees and plants in the Borough parks. Need to verify if these grants are matching and what the reimbursement process is.
- Next meeting will be held Jan 11 at 11am.

### **8.9 Finance Committee**

- Council member Ayers requesting 2024 fee schedule and the LTL rate increases for 2025. Finance committee head Frost needs to set up a meeting with all. Fee schedule changes will be tabled until next meeting.

**9. Unfinished/Old Business**

**Grant Project Updates**

**CRP Grant – Streets** Finalizing payments. Must be closed by Jan 31, 2025

**Meredith Court Mitigation Project**  
**Swift project Manager contract**

- Contract finalized. Was sent to AR Spruce for review and signing.

**Progress: 3 Union St. Parcel #10-4-41.3 and 1 Meredith Court parcel 10-4 -41.3.**

- Mr. Morrison has not submitted the building permit for the shed on Meredith Ct.

**98 N Brandywine Ave. Conditional Use**

- JMMD lawyer and Solicitor Fuller will be managing and filing an appeal.

**10. New Business**

- Constellation Energy Proposal. Council member Hines made motion to accept the 5-year term @ 083 cents. VP Tilghman second, all in favor motion passed. President Daywalt needs the full contract in order to sign off. It will be at the next Council meeting.
- Salt spreader is breaking down. VP Tilghman presented quotes from COSTAR. Spreader with an auger drive from TP Trailers is at the cost of \$5,651.25 from Liquid Fuels accounts. Motion made by council member Hines to purchase, council member Ayers second, all in favor motion passed. The installation can be done next week before the next storm comes.
- 2 South Coatesville Police representatives were present requesting a letter from Council for cancellation of police services or continued services for 2025. – tabled.
- PRN PW employee Steve Cloud will be helping with recycling weekly.
- Resolution #11-2025 Fee Schedule for 2025 – Tabled

**11. For Public Comment - limit of 3 minutes**

- Ms. Tina Floyd, SCV P&R committee chair requested if Modena and SCV would merge their Easter Egg Hunt in the spring. President Daywalt invited her to the next Park & Rec meeting for more discussion.

**Meeting Adjourned**

Regular Council meeting ended at 7:46pm. Council member Sinton made a motion to end the meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting: Monday January 21, 2025, at 7:00 pm at Borough Hall

**President:**

**Secretary:**

**Date:**