

**Borough of Modena
Monthly Council Meeting Minutes
November 18, 2024**

1. Call to Order

At 7:00 pm on Monday November 18, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Beau Tilghman, Council members Jenny Hines, Ruth Ayers, Felicia Handley, Elizabeth Sinton, Mayor Harvey, and Treasurer Danielle Pearson. Solicitor Fuller and Blaise Frost were absent.

4. Approval of this evening's Agenda

Council member Hines made a motion to accept this evening's agenda. Council member Ayers second, all in favor motion passed.

5. Approval of Minutes

Monthly meeting minutes from November 4, 2024, reviewed. Council member Hines made a motion to accept the minutes, Council member Handley second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- No report.

7.2 Payment of Bills

- President read the bills to council; LTL , AJ Blosenski and Gawthrop. There are still a few outstanding. Council member Ayers made a motion to accept and pay these 3 bills, VP Tilghman second, all in favor motion passed.

7.3 Police and Fire Department Reports

- No report.

7.4 Sewer Flow Report

- No report.

7.5 Code Enforcement Officer Report

- No report.

8. Council and Committee Reports

8.1 Council President Report

- President reminded Council to RSVP if they are attending the Mascaro party.
- President, Mayor, and Secretary attended the Westwood banquet on Friday night which went very well.
- President saw/spoke with Mark Evans, Caln Commissioner. Caln is working on a historical issue at the Lloyd Farm. He is communicating /networking with others from the Chester county historical society on Caln's project and will bring up Modena and the Mode House project.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Rec Committee Report

- Christmas decorations need to be put up soon.
- Tree lighting, Santa and Menorah lighting event will be held on Sunday. December 1, 2024, 4:00 to 5:00pm.
- December 7 the borough signed up to be in the Coatesville Parade. Volunteers needed to decorate the vehicles.
- Next meeting December 10 at 6pm.
- Luminaries are available for purchase. 15 kits for \$20. There is QR code on website.

8.5 Historical Committee Report

- Mr. Graves did reach out again to the descendants of the Mode house. They want to be sure that their donation will be safely guarded. To be used for funding surveys, sub dividing, environmental with the county, or as matching towards a grant. Mr. Graves will reach out to them to be on zoom for the December 2nd meeting.
- Council member Hines made mention that historically significant land dated back to Revolutionary war time can apply for this specific grant that will open in January 2025, help funding for the Mode house.

8.6 Public Works Report

- The SBW park/dog park is being worked on. Tree & debris removal. EFT has a chipper PW will borrow.

8.7 Planning, Zoning and Ordinance Report

- Nothing to report.

8.8 Environmental & Conservation Report

- Work with Historical committee on funding for the Mode House and pocket park.

8.9 Finance Committee Report

9. Unfinished/Old Business

Grant Project Updates

CRP Grant – Streets

- President spoke with LTL on the Baker St ‘repave.’ Was it in the engineering plans, missed in the plans, was there a change order not presented, who decided this and who would be paying? LTL will research Abbonizio. Once figured out, then will get final numbers to close this out.
- President will take past LTL invoices to ‘bill’ out to Sealed Air for the work that was done without their road opening permit application to recoup costs. Sealed Air did pay for some of their permits.

Meredith Court Mitigation Project

- **Swift Project Manager Contract.** Motion to award the Professional Project Management Services Contract for the Modena Borough Meredith Court Reconstruction Project to AR Spruce in the amount of \$181,964.00, a lump sum fixed fee that includes reimbursable expenses, subject to satisfactory reference checks. Motion made by Council member Hines, seconded by Council member Handley, all in favor, motion passed.

Progress Review at 3 Union St. Parcel #10-4- 41.3 and at 1 Meredith Court parcel 10-4-41.3

- Mr. Jeff Morrison did not attend this meeting to give an update. Ariel view of his property was presented to Council from a Chester County official via drone. President and Council will only give him until December 16 to attend meeting and present his permit applications for removal of previously recorded items in the yard. If not, December 17 codes will be notified to take this back to court.

98 N. Brandywine Conditional Use Appeal

- Again, no movement from JMMD. Solicitor Fuller filed the appeal. December 15 there will be a briefing, 60 days later decision will be known.
- STMP through DCED – Financial Grant program; to collaborate with consultants for 3-5 years to produce a better financial plan for the Borough. There is a 50/50 match. There are grants available that Council member Handley will look into. She read another township’s plan who is currently working with STMP. She said the information was very educational. Motion made by council member Ayers, second by Council member Sinton all in favor to go forward.
- Insurance Claim approved for the street light damage. Borough pays \$500 only.

10. New Business

- IT Edge (PC support center) 2025 rates will be increased. Council member Hines motion to accept the increase from \$140/hr. to \$150/hr. on top of their contract, VP Tilghman second all in favor motion passed.
- **Council reviewed the 2025 proposed budget.** Council and Mayor reviewed draft budget. Finance committee to provide final draft for December 2nd meeting.

11. General Public Comments – limit of 3 minutes per person.

Meeting Adjourned

Regular Council meeting ended at 9:45pm. Council member Hines made a motion to end the meeting, Council member Ayers second, all in favor, motion passed.

Next Council Meeting:

Monday December 2, 2024, at 7:00 pm at Borough Hall

President:

Secretary:

Date: