

Borough of Modena
Monthly Council Meeting Minutes
May 20, 2024

1. Call to Order

At 7:00 pm on Monday May 20, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Elizabeth Sinton, Jenny Hines, Felicia Handley, Ruth Ayers, Blaise Frost (arrival at 7:05pm), Mayor Harvey. Borough solicitor Stacy Fuller was absent.

4. Approval of this evening's Agenda

VP Tilghman made a motion to accept this evening's agenda, Council member Hines second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from May 6, 2024, reviewed. Council member Hines made a motion to accept the minutes, Council member Ayers second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt distributed the report with April balances for Council to review.

7.2 Payment of Bills

- President Daywalt stated the invoice from Withum Auditors for the amount of \$6,800. will be an ACH from the General acct. VP Tilghman made motion to pay, Council member Handley second, all in favor motion passed. President stated the invoice for Fidelity Contractors; work on Woodland Ave. was at the cost of \$16,837 to be paid out of the Sewer acct. Council member Handley made motion, Council member Sinton second, all in favor motion passed.

7.3 Police and Fire Department Reports

- Report from April, council reviewed.

7.4 Sewer Flow Report

- No report.

7.5 Code Enforcement Officer Report

- Report submitted by Codes inspector Stephen. Council reviewed. President meet with Stephen last week, he is attentive to issues that will be taken care of.

8. Council and Committee Reports

8.1 Council President Report

- Roads are open. Ceremony was nice for all.
- President will be at a conference on June 2 to 5, so VP Tilghman will run the June 3^d council meeting.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Rec Committee Report

- Ducks for sale. Derby signs are here for all to placed out in the community.
- Raffle baskets are adding up.
- Dave from FISH will stop over to look for best creek location for the fish derby.
- Volunteers are welcome to work the Derby.

8.5 Historical Committee Report

- Meeting was on May 7, online with the descendants of Mode House who are donating funds to the Mode House specifically. Committee head Hines spoke about grants needed. Talked about working with the Environment Committee also since the two committees overlap in their cause.
President stated that Cleveland Cliffs owns part of the Mode house/land, so if a cleanup needs to be done, committee needs to reach out to them for help. President also stated that there will be a chain across the entrance in order not to attract residents/people to walk around. Committee head stated that curb appeal needed near the entrance of the Mode House instead of 'logs, mounds of dirt' - shows that there is active work starting. -- Tabled.
Council member Handley suggested that a contractor should walk the Mode house and property to get an idea of cost for a full rehab, which could be millions, or should the work just consist only to help stop the rest of the decay of the house, yet keep the salvageable parts of the building as a Historic landmark with the land around as open space, small park and walking area. President stated a full rehab of the property will happen with Grants. This property was bought with the intention of a multi-million-dollar full rehab for the Borough having offices, meeting rooms, a park and open space.
- Next meeting is Thursday June 6 at 7pm.

8.6 Public Works Report

- Lawn mower needs serviced.
- 23-25 Woodland has hang tags placed due to overgrown grass.

8.7 Planning, Zoning and Ordinance Report

- Committee members met to discuss some issues.

8.8 Environmental & Conservation Report

- Ferns, Hosta, water lily plants, spider wort will be used at the N Brandywine Ave. spill way, near creek.
- Council member Sinton reported that there is a lot of poison ivy at the pocket park intertwined with native plants. Volunteers need to get suited up to pull ivy out. Council member Sinton and her mom have volunteered so far. Suggestion to use wood chips in the pocket park with a circle of plants. Signage of plants is suggested to detour vandalism.
- Member Hines has narrowed down grants for the needs of this committee and for the Historical Committee. She will double check when the opening and closing dates are and if these grants are matching. She will report back to Council President and council for review before applying. Council President needs committee to submit these grants qualifications for review.

8.9 Finance Committee Report

- Council member Frost was advised that the new treasurer will be in on Tuesday May 21 at 10am to meet the Secretary. Council member Frost will stop in then.

Unfinished/Old Business

- Ordinances: Residential Use and Occupancy – tabled.
- Ordinance of Commercial Use – Committee, Council President, and Borough Solicitor Stacy will get together to review.
- Motor vehicle Ordinance will be advertised before the June meetings.
- Condition Use Meeting for 98 N Brandywine Ave is postponed to Tuesday June 11, 2024, at 7pm.

Grant Project Updates

CRP Grant – Streets

- Signage: stop signs are covered now until the Ordinance is complete and made motion. Other new signs through borough will be ordered in the summer. VP and President will get together to make a list for an order.
- June the numbers will be in on the total cost of the roads project.
- Quotes needed online painting the street. This cost is not budgeted in this Grant.

Tropical Storm Ida/HMGP-Meredith Court

- **South Brandywine Bridge**
MKowal Excavating, LLC had a pre-con meeting with Council President. Project will be done by the end of May. Rock and cement ordered, to be delivered soon. A bike rack will be installed next to the bus stop.
- **Meredith Court:** Solicitor Stacey is still working on an RFP for a Project Manager. President will look over before advertising.

9. New Business

- Brandywine Creek Greenway Mini-Grant Program extended.
One of the Objectives: ***History and Culture***. With the Mode house donation, this grant would be something we can use for matching funds.
A MOU is being created for Cleveland Cliffs to sign off on for working together to get the roof tarped. Council President has an old quote from ServePro, she will reach out for a current quote. Motion made by VP Tilghman to apply for this Grant, second by Council member Frost, all in favor motion passed.
- Can the gazebo be moved? Or someone build one closer to the building?

10. General Public Comments – limit of 3 minutes per person

- Marcelo Munez inquired when the advertising for the Meredith Court Project Manager will be posted. President Daywalt stated she will contact solicitor again to find out.

Meeting Adjourned

Regular Council meeting ended at 7:47pm. Council member Hines made a motion to end the regular meeting, Council member Sinton second, all in favor, motion passed.

Next Council Meeting: Monday June 3, 2024, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: