

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**May 6, 2024**

**1. Call to Order**

At 7:00 pm on Monday May 6, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Felicia Handley, Ruth Ayers, Blaise Frost, Mayor Harvey, Borough solicitor Stacy Fuller. Council member Elizabeth Sinton was absent.

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept this evening's agenda, VP Tilghman second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting minutes from April 15, 2024, reviewed. Council member Hines made a motion to accept the minutes, Council member Ayers second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- President Daywalt stated the report will be available for the May 20, 2024, meeting.

**7.2 Payment of Bills**

- President Daywalt stated the bills will be available for the May 20, 2024, meeting.

**7.3 Police and Fire Department Reports**

- Council reviewed Fire Dept report. No police report.

**7.4 Sewer Flow Report**

- Report reviewed by Council. Operator Butch Garnett made notes on the report why the flow rates are so high.

**7.5 Code Enforcement Officer Report**

- No report so far, due to the transition of Dave Wallace to Stephen Wanner.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- VP Tilghman is receiving a Distinguished Service Award at the luncheon in Hershey on June 4. President Daywalt will be attending along with Kelly Tilghman.
- October 11 to 13 PSAB Fall Conference will be held in Lancaster. More information to come. Council should really consider attending this either for a day or the whole stay.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Rec Committee Report**

- The committee's next meeting is May 14 at 6:30pm to get prepared for the Duck derby. 202 Ducks sold so far. There is a total of 763 for sale. Fitzwater and Mr. Grub are the food vendors at the Derby. **FISH** group will be stocking the creek for children fifteen and under to fish for free until 4pm during the Derby. Over sixteen need a license. The pollinator park area will have the 'catch' net for the fish and for later that day to collect the plastic ducks.
- The organizer of **FISH** would like to get together with the Environmental & Conservation committee to discuss joint projects to work on here in Modena.
- Council member Handley would like to have 'set dates' for P&R meetings to get ready for the haunt. President Daywalt stated at the next P&R meeting this will be discussed.

### **8.5 Historical Committee Report**

- Mr. Graves spoke about the Mode House descendants donating funds towards specific needs of the Mode House. They will have a zoom meeting next week to discuss.
- Researching into Grants for the Mode House; historical nature of preservation.
- Committee member stated that LaSalle College has a large archive section of Chester County Historical information. She will research with them on the history of Modena.
- Next meeting will be May 7 at 7pm.

### **8.6 Public Works Report**

- VP Tilghman had that the invoice from Eldridge for the work that was done on the Ford 350. President Daywalt stated that the payment will have to come out of Liquid Fuels (highway) account. Council member Hines made motion to pay, Council member Handley seconded, all in favor motion passed.
- VP Tilghman stated that with the new roads, residents and children have no respect for oncoming cars. Please be careful and slow down when driving through town. If there are issues, contact the police department before an incident happens.
- The applicants on Indeed for the PT PW are requesting FT.
- President Daywalt would like the backhoe in garage or on the side of garage.

### **8.7 Planning, Zoning and Ordinance Report**

- Committee members met to discuss some issues.

### **8.8 Environmental & Conservation Report**

- Next meeting will be on Tuesday June 4.
- Distinctive Gardens are donating two plants for the pollinator park.
- Iris and tall grass to be planted on the corner of Mr. graves property
- President is requesting what plants and costs will be used at the N Brandywine Ave. spill way, near creek.

### **8.9 Finance Committee Report**

- Quarterly meetings are needed per President Daywalt.

### **Unfinished/Old Business**

- Ordinances: Residential Use and Occupancy – tabled.
- Ordinance of Commercial Use – Committee, Council President, and Borough Solicitor Stacy will get together to review.

### **Grant Project Updates**

#### **CRP Grant – Streets**

- **Update:** On the final leg of paving.
- Recycling will not be collected on Baker St this week, due to not having large equipment weight on it.
- Signage: stop signs are covered now until the Ordinance is complete and made motion. Other new signs through borough will be ordered in the summer. VP and President will get together to make a list for an order.
- Wednesday May 15 @ 2pm will be the Woodland Ave. Road opening – parade, then gathering at the Fire House with light refreshments.

### **Tropical Storm Ida/HMGP-Meredith Court**

- **South Brandywine Bridge**  
MKowal Excavating, LLC had a pre-con meeting with Council President. They did receive a deposit to start ordering.
- **Meredith Court:** Solicitor Stacey is still working on a draft for a Project Manager. President will look over before advertising.

### **9. New Business**

- Ordinance #123-06, Chapter 15-Motor Vehicles. Being reviewed by Solicitor Stacey.
- 127 N Bwine business owner. Council stated:  
The discount for Sewer will be down to \$460.00 for the year 2024.  
Void Refuse invoice – all commercial businesses in borough use dumpsters that he pays for, not under borough’s AJB contract, nor using the neighbors.  
Recycling bin at \$15.00 for the year 2024.
- 7 Mary St. residents claims 5 Mary St. home not occupied. They just ‘keep it in the family.’ Codes Inspector took pictures showing toys, gardening items and footprints up to the front door and all over the porch. Active, occupied home in his opinion. Council stated that until the house is boarded up, sewer services cut they will have to pay all past year’s invoices for sewer. If non-payment, will be sent to collections in June with the rest of delinquent accounts.
- Council approved to accept a used A/C from Secretary Cloud to put in Borough Hall.

VP Tilghman will arrange pick up of the AC and the generator. If the used AC does not work properly, Council will consider buying a new one. VP will install the A/C in Borough Hall and replace the broken storm window with either Plexi glass or plywood.

- Condition Use Meeting for 98 N Brandywine Ave is postponed to Tuesday June 11, 2024, at 7pm.

**10. General Public Comments – limit of 3 minutes per person**

- Resident Mr. Graves requested that Council purchase a few signs saying ‘stay alive, do 25’ since there are many children in the borough. He has an old one, would like new. President will add it to the list of needed signs.
- Resident Kim Sherman needed clarification on why the Finance committee needed a meeting. President stated that quarterly meetings are to be held with the Treasurer, President, and the Committee Head.
- Resident Ed Hines commented that the Environmental Committee is doing a fine job researching Grants and ideas to help beautify Modena.
- 

**Meeting Adjourned**

Regular Council meeting ended at 8:00pm. Council member Frost made a motion to end the regular meeting, Council member Ayers second, all in favor, motion passed.

**Next Council Meeting:** Monday May 20, 2024, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**