

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**April 15, 2024**

**1. Call to Order**

At 7:00 pm on Monday April 15, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were President Jennifer Daywalt, VP Tilghman, Council members Jenny Hines, Felicia Handley(zoom), Ruth Ayers, and Mayor Harvey. Council members Blaise Frost and Elizabeth Sinton were absent.

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept this evening's agenda, Council member Ayers second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting minutes from April 1, 2024, reviewed. Council member Ayers made a motion to accept the minutes, Council member Hines second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Council reviewed the report and account statements.

**7.2 Payment of Bills**

- Council reviewed the report of bills to be paid which total \$5,380.69. Council member Hines made a motion to pay these bills, VP Tilghman second, all in favor. motion passed.

**7.3 Police and Fire Department Reports**

- No report.

**7.4 Sewer Flow Report**

- No report.

**7.5 Code Enforcement Officer Report**

- Council will discuss cutting back code inspector hours here.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- October 11 to 13 PSAB Fall Conference will be held in Lancaster. More information to come. Council should really consider attending this either for a day or the whole stay.

### **8.2 Secretary Report**

- Secretary reports that PennDOT called acknowledging the concern she placed on-line with Modena Rd. PennDOT will assess.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Rec Committee Report**

- The committee will meet weekly to get prepared for the Duck derby. Ducks are for sale now. Sponsors needed.
- Next meeting April 16 at 6:30pm.
- Saturday April 20 at 8am will start the Borough clean up. Meet on Union St. for equipment, the dumpster will be on Meredith Ct. on the 18<sup>th</sup>.

### **8.5 Historical Committee Report**

- Nothing to report. Next meeting will be May 7 at 7pm.
- Mode House descendants are donating funds towards specific needs of the Mode House.
- Researching into Grants for the Mode House; historical nature of preservation.

### **8.6 Public Works Report**

- On the new truck, the hydraulic bed will not rise. VP will work on it or have someone else.
- VP Tilghman requested that the Environmental Committee plant some flowers at the intersection of Union St. & Modena Rd. Committee Rep stated she will look into Grants to purchase flowers.

### **8.7 Planning, Zoning and Ordinance Report**

- Committee members met to discuss some issues. Under new business.

### **8.8 Environmental & Conservation Report**

- Committee Rep and Brian Winslow of Red Clay spoke on applying for grants/matching possibility, to help with getting plants, and creating a nice 'waterway on the Brandywine' pocket park located at 5-7 So. Brandywine Ave. land and other points to stop on the Brandywine. Council President is requesting that the committee show Council the specific Grants they are referring to, for consideration.

### **8.9 Finance Committee Report**

- Nothing to report. Quarterly meetings are needed per President Daywalt.

## **Unfinished/Old Business**

- Two Ordinances, Residential and Animal –tabled. Commercial will be completed first. per solicitor Koopman.

## **Grant Project Updates**

### **CRP Grant – Streets**

- Update:
- On No. Brandywine Ave. the small stream area will be worked on by the Environmental Committee. Once the road dries up, black top will be laid.
- President stated that Woodland Ave. guide rail installation is slow due to rock and cement and a spring at the upper part of the road that was milled. Baker St. topcoat laid down, yet some areas are failing due to the heavy equipment (construction trucks) working on the road. This creates a two-week delay to correct.
- President inquiring with local banks for a loan to pay for the overage of this project.

### **Tropical Storm Ida/HMGP-Meredith Court**

- **South Brandywine Bridge**  
MKowal Excavating, LLC will be having pre-con meeting soon with Council President. They did receive a deposit to start ordering.
- **Meredith Court:** Solicitor Koopman has a draft ready for a Project Manager that President will look over before advertising.

## **9. New Business**

- Last meeting Mayor Harvey suggested that Council and the Mayor be exempt from paying sewer, refuse and recycling fees. Solicitor Koopman looked into this; Borough Codes state that this is not allowed. Yet Council President stated that for the 2025 budget, the Finance committee will try to include payment of \$15,625.00 to the mayor and 7 Council members for their annual services, which is in the Borough code, this may help to offset cost.
- Ordinance #123-06, Chapter 15 – Motor Vehicles.  
Proposed changes:
  1. North & South Brandywine Ave. No parking on either side.
  2. Meredith Ct. no parking on West side of street
  3. Woodland Ave. & North Brandywine Ave.- 4 way stop sign.
  4. Snow removal: Add Baker St., Mary St. & Woodland Ave. over No. Brandywine Ave.
  5. Trucks prohibited: On North Brandywine Ave. Borough line to Union St.Council agreed with these changes & additions. This will be sent to legal for review. Then posted for 30 days so residents can review and comment.

## **10. General Public Comments – limit of 3 minutes per person** - None

### **Meeting Adjourned**

Regular Council meeting ended at 8:05pm. Council member Hines made a motion to end the regular meeting, VP Tilghman second, all in favor, motion passed.

**Next Council Meeting:** Monday May 6, 2024, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**