

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**March 18, 2024**

**1. Call to Order**

At 7:00 pm on Monday March 18, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Jennifer Daywalt, VP Tilghman, Jenny Hines, Elizabeth Sinton, and Mayor Harvey. Blaise Frost, Felicia Handley, Ruth Ayers, Treasurer Sandy, and Solicitor Koopman were absent.

**4. Approval of this evening's Agenda**

Council member Hines made a motion to accept this evening's agenda, Council member Sinton second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting minutes from March 4, 2024, reviewed. Council member Hines made a motion to accept the minutes, President Daywalt second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Council reviewed the report.

**7.2 Payment of Bills**

- Council reviewed the report of bills to be paid which total \$17,151.78. Council member Sinton made a motion to pay these bills, VP Tilghman second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- Council reviewed the report.

**7.4 Sewer Flow Report**

- No report.

**7.5 Code Enforcement Officer Report**

- Dave zoomed in he had nothing to add.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- June 2-5 annual summer conference in Hershey. President asked Council who all will be attending. The current cost is \$250, April 1 cost goes up to \$300 for the total stay.
- October 11 to 13 PSAB Fall Conference will be held in Lancaster. More information to come. Council should really consider attending this either for a day or the whole stay.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Rec Committee Report**

- March 19 committee will stuff the eggs.
- March 30 will be the Egg Hunt. P&R needs a Bunny costume.
- Duck Derby ducks are for sale now.

### **8.5 Historical Committee Report**

- Council member Hines stated that the committee will meet on April 2 at 7 pm.
- Council member Hines is making a Historical ledger.

### **8.6 Public Works Report**

- VP Tilghman stated that the residents have been 'tagged' when they do not break down cardboard. Most residents are now in compliance.
- PRN PW Jeff is available to help with grass cutting, weed whacking and recycling pick up. Council member Sinton volunteered to cut Borough grass near her apartment.

### **8.7 Planning, Zoning and Ordinance Report**

- Nothing to report.

### **8.8 Environmental & Conservation Report**

- Committee will have a table set up at the duck derby.
- April 20 will be the Borough clean-up day.
- April 30 will be the next meeting of the committee.

### **8.9 Finance Committee Report**

- Nothing to report.

### Unfinished/Old Business

- President reminded all of the Conditional Use Hearing on Monday March 25 at 6pm
- Solicitor still working on an RFP for Meredith Ct project manager
- All (3) Ordinances Residential, Commercial and Animal –tabled.
- South Coatesville Police Contract – waiting on South Coatesville Council to discuss more.

### Grant Project Updates

#### CRP Grant – Streets

- Engineer Jessica Adams with LTL Consultants zoomed in to give an update on the project. She spoke for 27 minutes, then council discussed for an additional 30 minutes. Recording is available for review.
- Jessica also stated that additional funds of \$150,000.00 will be needed to totally complete the project. VP Tilghman agreed and approved President Daywalt to research banks interest rate. Council member Hines second his motion, all in favor motion passed.
- Secretary checking into when the next CRP Grant will open.

### Tropical Storm Ida/HMGP-Meredith Court

- **South Brandywine Bridge:** Mayor Harvey presented a total of 3 bids:
  1. Sweigert & Lied = \$17,900.00
  2. MKowal Excavating, LLC= \$16,350.00
  3. Sako’s LLC = \$19,500.00
- Waiting for Abbonizio contractors to place a bid, all will be reviewed at the next Council meeting, then choosing one for this project.
- **Meredith Court:** Solicitor Koopman has a draft ready for a Project Manager. Presenting it to PEMA Rep to make sure all verbiage is in order before advertising.

### 9. New Business

- Voting delegate form for the PSAB Conference: President will be the one. Secondary delegate is requested, not required.
- The secretary stated that this borough will be part of a consortium for road salt delivery. West Bradford is in charge of ‘pricing around’ for the best cost by tonnage. In May they will hold a meeting with the numbers and contracts from bidders, they will include Modena in that meeting.
- Zoning Hearing Board applicant; Michael Gallagher. He is invited to introduce himself to Council at the April 1 meeting. The secretary will call him.
- Monday March 25 at 6 pm is the Conditional Use Hearing. Council will receive the application pack from the Secretary after this meeting to read. Council needs to read up on the zoning codes of the Borough also.

### 10. General Public Comments – limit of 3 minutes per person

- Alexia Vaughan from Coatesville decided to sit in and listen; her daughter is on council.
- Peter Di Maio of the Coatesville library thanked this borough and Council for their continues support. Kids zone is a new program they have started. He also picked up a few of the borough’s newsletters to post at the library, promoting Modena’s activities.
- Officer Shumate from SCV Police Department was present, complementing the road work project and happy to be back at work for both Borough’s. He also expressed how

many aggressive drivers there have been thought out the boroughs. He will be keeping his eyes open on them and illegal parking, ticketing as needed.

- Marcelo Munzo, owner of Meredith Ct., was present requesting to speak with President Daywalt privately after the meeting.

**Meeting Adjourned**

At 8:35 pm VP Tilghman made a motion to end the meeting, Council member Hines second, all in favor, motion passed.

**Next Council Meeting:**

Monday April 1, 2024, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**