

Borough of Modena
Monthly Council Meeting Minutes
April 1, 2024

1. Call to Order

At 7:00 pm on Monday April 1, 2024, at Borough Hall, 5 Woodland Ave President Daywalt called to order the Council meeting, of the Borough of Modena Council.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Jennifer Daywalt, Jenny Hines, Felicia Handley, Ruth Ayers, Solicitor Koopman and Mayor Harvey. VP Tilghman, Blaise Frost, Treasurer Sandy, and Elizabeth Sinton were absent.

4. Approval of this evening's Agenda

Council member Hines made a motion to accept this evening's agenda, Council member Ayers second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from March 18, 2024, reviewed. Council member Hines made a motion to accept the minutes, President Daywalt second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- Council reviewed the report, statements will be available at the next meeting.

7.2 Payment of Bills

- Council reviewed the report of bills to be paid which total \$8,374.00. Council member Ayers made a motion to pay these bills, Council member Handley second, all in favor. motion passed.

7.3 Police and Fire Department Reports

- Council reviewed the report.

7.4 Sewer Flow Report

- Council reviewed the report. Extremely high numbers. Sub pumps may be an issue.

7.5 Code Enforcement Officer Report

- Council reviewed the report.

8. Council and Committee Reports

8.1 Council President Report

- June 2-5 annual summer conference in Hershey. President asked Council who all will be attending. The current cost is now \$300.00 for the total stay.
- October 11 to 13 PSAB Fall Conference will be held in Lancaster. More information to come. Council should really consider attending this either for a day or the whole stay.

8.2 Secretary Report

- Reported that no information is posted on when the next CRP Grant will open.

8.3 Mayor Report

- Mayor Harvey requested Council to consider that council members and himself be exempt from paying sewer, refuse and recycling fees. Some discussion, more consideration needed. Tabled. To be reviewed by Solicitor.
- Council member Handley made motion to place this topic on the agenda for next month, Council member Hines second all in favor motion passed.

8.4 Park & Rec Committee Report

- Egg Hunt went well. A lot of children and eggs. Borough now owns a bunny costume.
- Duck Derby ducks are for sale now. Sponsors needed.

8.5 Historical Committee Report

- Mr. Graves spoke as Council read his report.
- Council member Hines stated that the committee will meet on April 2 at 7 pm.

8.6 Public Works Report

- Salt spreader needs removed, truck washed, backhoe into garage all needs done.
- PRN PW Jeff is available to help with grass cutting, weed whacking and recycling.

8.7 Planning, Zoning and Ordinance Report

- Next meeting is Thursday April 11 @ 6pm.

8.8 Environmental & Conservation Report

- Clean up at Culbertson Park. Organize pollinator park.
- Committee will have a table set up at the duck derby.
- April 20 @ 8am will be the Borough clean-up day.
- April 30 @ 6pm will be the next meeting.
- Committee will reach out to SCV to see if they want to help.

8.9 Finance Committee Report

- Nothing to report. Quarterly meetings are needed per President Daywalt.

Unfinished/Old Business

- Two Ordinances, Residential and Animal –tabled. Commercial will be completed first. per solicitor Koopman.
- South Coatesville Police Contract – waiting on South Coatesville Council to discuss more.

Grant Project Updates

CRP Grant – Streets

- Update: The rain has been holding back some work. Woodland Ave milling will start soon, then guiderail installation. Baker St milling will take 2-3 days. Black topping all streets estimated 3-5 days. President Daywalt will have another meeting on April 18 with the contractors and engineers. Estimated completion date if all goes well is May 1, 2024. Final payment of street project should be in June.
- On No. Brandywine Ave. the small stream will be worked on by the Environmental Committee.
- President inquiring with local banks for a loan to pay for the overage of this project.

Tropical Storm Ida/HMGP-Meredith Court

- **South Brandywine Bridge:** three bids over the last few months were presented:
 1. Sweigert & Lied = \$17,900.00
 2. MKowal Excavating, LLC= \$16,350.00
 3. Sako's LLC = \$19,500.00Council read all, Council member Hines made motion to accept MKowall Excavating LLC. Council member Ayers second, all in favor motion passed. Solicitor will create a contract for all to sign while Secretary asks for their COI.
- **Meredith Court:** President Daywalt met with Marcelo Munoz' the owner, along with his lender. Polite conversation with all. Solicitor Koopman has a draft ready for a Project Manager that President will look over. PEMA has accepted the RFP Draft. Advertising to come will be in PennBid and MunicBid.

9. New Business

- Council member Ayers made motion to accept and pay for the Annual contract of \$687.00 for Premium Power Service, Council member Hines second, all in favor motion passed.
- Council member Handley made motion to approve the purchase of \$400 for a used generator that Secretary Cloud is selling. Council member Hines second, all in favor motion passed.
- Two residents attended this meeting and presented letters of intent for the Zoning Hearing Board vacancies. They expressed to Council their interest in holding the positions. Council asked a few questions to them, receiving complementary answers. Solicitor Koopman did draw up a Resolution for filling these positions. Council member Ayers made motion to accept Tiffany Ehm to hold the 3-year position, expiring on December 31, 2026. Council member Hines second, all in favor motion passed. Council member Hines made motion to accept Michael Gallagher as a 3-year alternate, with term expiring December 31, 2026. Council member Handley seconded, all in favor motion passed.

10. General Public Comments – limit of 3 minutes per person

- Resident Kim Sherman asked a question on the invoice for NAPA invoice of \$22.64. And on when the construction equipment on Baker St will be moved so residents can get out of their driveway. Council President responded, 'when the work is done.' Contractors have been accommodating the residents to the best of their ability.

Solicitor Ellen Koopman advised Council that she is leaving Gawthrop on April 30 to go back to public defending. This is her last meeting here. She introduced Stacy Fuller from Gawthrop who will be taking on Modena. Stacy taught Ellen on Municipalities law. She is very well prepared with years of experience.

Meeting Adjourned

Regular Council meeting ended at 7:48 pm. Council President made a motion to end the regular meeting, Council member Hines second, all in favor, motion passed.

Executive meeting to start at 7:55pm to discuss employment matters.

Next Council Meeting:

Monday April 15, 2024, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: