

**Borough of Modena
Monthly Council Meeting Minutes
November 6, 2023**

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday November 6, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members, Blaise Frost, Nicole Ewing, Ruth Ayers, Jenny Hines and Secretary Cloud. Absent was Mayor Mike Harvey, Treasurer Sandy and Felicia Handley.

4. Approval of this evening's Agenda

Council member Frost made motion to accept the agenda with an update to CRP Grant – Streets. Council member Ewing second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from October 16 reviewed. Council member Frost made motion to accept the minutes, VP Tilghman second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt presented the report for council to review. Council member Hines motioned to accept the report, VP Tilghman second, all in favor motion passed.

7.2 Payment of Bills

- VP Tilghman made motion to pay the bills totaling \$25,574.00, Council member Hines second, all in favor motion passed

7.3 Police and Fire Department Reports

- Council reviewed report.

7.4 Sewer Flow Report

- South Coatesville Sewer reconciliation from 2021 is due to Modena. President Daywalt requested it at their last meeting.

7.5 Code Enforcement Officer Report

- Waiting on 12 Union, 1 Mortonville and 18 Union to submit plans. They all have applied.

8. Council and Committee Reports

8.1 Council President Report

- President Daywalt attended WCCCC luncheon and gave an update of the progress in Modena.
- In the New Year when there is a new Council President, that President will assign Council member to be on committees to help throughout the year on events, attending meetings, be involved and proactive.

8.2 Secretary Report

- Nothing to report

8.3 Mayor Report

- Nothing to report

8.4 Park & Rec Committee Report

- Modena Haunt – October 28, 2023 was a hit.
- Next meeting Tuesday November 14, 2023 at 6 pm
- Committee will be selling luminaries kits as a fundraiser. The cost is \$20 for 15 bags, sand, electric little lights
- Sunday December 3 at 3:30 will be the Festival of Lights
- Thanksgiving Food Drive - Council member Handley is working with the local food bank and fire department for donations Residents may donate items too. For those needing a meal, use 'sign up geniuses
- Angel tree project with the school

8.5 Historical Committee Report

- Mr. Graves spoke and Council reviewed his report.

8.6 Police & Fire Community Relations Report

- Nothing to report

8.7 Streets Report

- Scott was injured at his other job, hopefully returning here on Nov 20.
- Both trucks are inspected and up to date on oil change, and rims.

8.8 Planning & Zoning

- Nothing to report

8.8 Ordinance Review

- Nothing to report from the committee

Unfinished/Old Business

- All (3) Ordinances Residential, Commercial and Animal are still under review by the Borough solicitor to be finalized soon
- 2024 workshop meeting for the budget. Monday November 13 at 6 pm, the committee will meet.

Grant Updates

CRP Grant – Streets

- Ground breaking under way with N. Abbonizio Construction Co. Company on Nov 10.
- Solicitor Koopman spoke about the temporary easements needed on (3) properties so that the contractor can access the properties for installation of storm water equipment. Council member Ewing made motion to allow solicitor Koopman proceed with the temporary easement verbiage to those residents. Council member Hines second, all in favor motion passed.

PECO Green Region Open Space Program

- Working on the application.

LSA Grant:

- Reimbursement of \$75K was received. The treasurer transferred \$70k back into the sewer fund. Balance of \$25k is for other equipment to be purchased in the spring.
- Will apply for \$50-60,000.00 for the Mode House acquisition, open and recreational space. There is a \$100 fee and a resolution is needed.

Grant 902 Rounds 61

- Round 61 will open in spring of 2024.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: Jessica will revise then borough will advertise again.
- Meredith Court: President Daywalt and Solicitor Koopman are reviewing the FEMA contract in order to hire a Certified FEMA Project Manager to oversee this project.

9. New Business

- Gawthrop fees for 2024. There are no changes. Council member Frost made motion to accept, VP Tilghman second, all in favor motion passed
- County regulating solar power in the area. Landscapes 3 program. Borough has no Ordinance for this. County would like to meet and talk about this subject.
- South Coatesville had two companies approach them to buy the land at the compost site to install solar panels/farms for the Borough residents to tie into. They would take over 35 acres. It is still under discussion with South Coatesville Council. Modena would have to create an Ordinance in 2024. Solicitor Koopman has already been contacted, to helping create such ordinance for all. President Daywalt will read more into this and attend meetings; she hopes council will join her.
- Tabled Tax Resolution #336-2023 county Tax Collection per borough solicitor.

- Salt shed contract prepared by solicitor Koopman. VP Tilghman made motion to accept this contract. Council member Frost second, all in favor, motion passed. All will sign off this Wednesday night at 530. Liquid fuels will be used to pay for this project.
- Secretary Cloud research COSTARS IT companies and equipment needed. There was only (1) one COSTAR vendor, they would not take on Modena due to its size. No local small companies are COSTAR members. She and council member Handley traveled to Best Buy to get prices, which was presented to council for review. Council President Daywalt would like more research if HP is a COSTARS vendor, purchase from them so that the borough does not have to pay retail prices.
- LSA Grants open again this month. President will apply for the acquisition costs for the Mode House for the cost of \$55,000 to \$60,000. The application fee is \$100. A Resolution would need to be created for the next meeting.

10. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

Meeting adjourned at 8:01 pm. Council member Frost made motion to end meeting. Council member Hines second, all in favor motion passed.

Next Council Meeting:

Monday November 20, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: