

**Borough of Modena
Second Monthly Council Meeting Minutes
September 18, 2023**

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday September 18, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Felicia Handley, Ruth Ayers, Jenny Hines, Mayor Mike Harvey, and Secretary Cloud. Absent was Blaise Frost and Solicitor Koopman.

4. Approval of this evening's Agenda

VP Tilghman made motion to accept the agenda, Council member Handley second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from September 5 reviewed. Council member Ayers made motion to accept, Council member Ewing second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt presented the bank balances.

7.2 Payment of Bills

- Bills totaled \$3,183.00 Council member Hines made motion to accept and pay these bills, VP Tilghman second, all in favor motion passed.

7.3 Police and Fire Department Reports

- Nothing to report

7.4 Sewer Flow Report

- Start date TBD on rehabbing the pump station drywell by Abel Recon. No update.

7.5 Code Enforcement Officer Report

- Nothing to report

8. Council and Committee Reports

8.1 Council President Report

- An application has been received for the treasurer position. There was a phone interview. Executive session will be held after this meeting on the applicant.

8.2 Secretary Report

- Nothing to report

8.3 Mayor Report

- Nothing to report

8.4 Park & Rec Committee Report

- Modena Haunt – October 28, 2023 2pm to 7pm. committee is working on the details.
- Thanksgiving Food Drive - Council member Handley is working with the local food bank and fire department for donations. Residents may donate items too.
- Tree & Menorah lighting ceremony – December 3, 2023
- Duck Derby will be June 2024
- President researched a ‘package of entertainment items’ that can be used for events; rock wall/slide/mechanical bull etc. for the cost of \$5,000.00. Fundraising/sponsors needed to accomplish this.

8.5 Historical Committee Report

- Nothing to report

8.6 Police & Fire Community Relations Report

- Still working on the last details for the 3.7 Express Run/walk car show September 30, 2023 at the Cleveland Cliffs building, 139 Modena Rd.

8.7 Streets Report

- VP Tilghman posted the forks on municabid. So far, bid is at \$550.00.
- Old white truck needs inspected.

8.8 Planning & Zoning

- Nothing at this time.

8.9 Ordinance Review

- U&O for Residential & commercial and Animal Ordinance are in their final changes.
- Animal Ordinance is 13 pages long. Codes Inspector has reviewed, and then will be sent to Borough solicitor for final review. Council will review any changes at next meeting on October 2. Then posted for a 30-day public review, if no public comments, Ordinance will go through by the end of November 2023.

Unfinished/Old Business

- Salt Shed Project: One quote for \$10,550.00. Tabled until one more quote comes in.
- Eastern salt came in with a better quote of \$76.50; American salt was \$78.00 a ton. Recalling the approval for the American salt: Motion made by Council member Handley, second by Council member Ewing, all in favor motion passed. Motion made to accept Eastern Salt quote at \$76.50 a ton by Council member Handley, second by Council member Hines, all in favor motion passed.
- 2024 Refuse contract is out. Bids due sept 29 at 10 am.
- TNR update: there are 30 cats at the old A&R location. The owner will pay costs to take care of these cats. The others will be funded by donations, which are needed desperately. April and her team are working with Mary on N Brandywine Ave.

Grant Updates

CRP Grant – Streets

** Bids to be here by Sept 22 at 11:00 am then publicly open and read*

** Monday October 2nd award announcement at the Council/Public meeting*

Jessica handling all details. A couple properties Borough needs easements from them during construction time.

LSA Grant:

- Reimbursement process started by Borough treasurer.

Grant 902 Rounds 61

- Next Grant cycle opens in the fall of 2023. Borough will apply for additional funding to pay off this loan.
- \$561.00 is now the recycling loan monthly payment since the large payment made. Changes of Terms Agreement, maturity date May 2030.
- 2021 Recycling 902 / Act 101 reimbursement for \$660.00 in to the refuse account.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: Jessica will revise then borough will advertise again.
- Meredith Court: President Daywalt and Solicitor Koopman are reviewing the FEMA contract in order to hire a Certified FEMA Project Manager to oversee this project.

9. New Business

- 2024 budget: Council think of projects /equipment/park comp plan, any other items that are needed. Next month the committee will start on the budget. There are ARPA funds still available to use towards computers, internet to upgrade.

10. General Public Comments – limit of 3 minutes per person

- There were three guests from local municipalities with no comments.
- Donnie Shephard and his wife thank Borough PW and Secretary for contacting Sealed Air when a tree fell over on Woodland almost to the Shephard's property.

- Kim Sherman wanted to know who is on the Budget committee. President Daywalt, Council member Frost and Mayor Harvey are.

Meeting Adjourned

Regular Meeting adjourned at 7:32 pm. VP Tilghman made motion to end regular meeting, Council member Ewing second, all in favor motion passed.

Executive meeting stated at 7:40 pm, to discuss hiring of a Treasurer. Meeting ended at 7:49 pm. VP Tilghman made motion to end Executive meeting, Council member Ewing second, all in favor motion passed.

Next Council Meeting:

Monday October 2, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: