

**Borough of Modena
Monthly Council Meeting Minutes
September 5, 2023**

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday September 5, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Felicia Handley, Ruth Ayers, Jenny Hines, Mayor Mike Harvey, Solicitor Koopman and Secretary Cloud. Absent was Blaise Frost.

4. Approval of this evening's Agenda

Council member Hines made motion to accept the agenda, Council member Ewing second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from August 21 reviewed. Council member Hines made motion to accept, Council member Handley second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt presented the bank balances. All accounts total \$149,379.00

7.2 Payment of Bills

- Bills totaled \$13,195.00. VP Tilghman made motion to accept and pay these bills, Council member Ewing second, all in favor motion passed.

7.3 Police and Fire Department Reports

- Council reviewed no questions.

7.4 Sewer Flow Report

- Start date TBD on rehabbing the pump station drywell by Abel Recon.

7.5 Code Enforcement Officer Report

- 24-26 N Brandywine Ave. are living in the house without permits. Electric has been turned back on. Dave has cited, should he pursue/enforce this situation. Solicitor spoke with Dave, NOV have been issued but no action from 24-26 N. Brandywine. Solicitor and Council agree that this issue should now go through the court.
- 98 & 100 N Brandywine situation has been handled. The owner made corrective action once he saw the NOV posted. The owner has removed the property manager.

- 14 & 16 Woodland were having issues with the property manager, he is removed from handling this property too.
- 40 S Brandywine was sent letters on the issues of the culvert. Dave and Solicitor have chatted. Dave will pursue this matter legally.

8. Council and Committee Reports

8.1 Council President Report

- Jessica presented a public meeting on Tuesday August 29 at the Fire House meeting room. Less than a dozen residents attended. Very informative.
- PLGIT will be sending President Daywalt account applications.
- Council President reported that COG is interested in putting together a multi regional authority/board for refuse pick up. Valley and Parkesburg currently pick up their own. This is in the early stages of talk and find out who is interested. With the cost of contracted services, this would be a good idea to have in place for the future.

8.2 Secretary Report

- Nothing to report

8.3 Mayor Report

- Nothing to report

8.4 Park & Rec Committee Report

- Next meeting will be on Tuesday 9-12 at 5pm.
- Thanksgiving Food Drive. Council member Handley is working with the local food bank and fire department for donations. Residents may donate items too. If you are a Modena resident needing this meal there will be a sign up on the website to fill out by November 4, 2023.

8.5 Historical Committee Report

- Report reviewed by Council and Mr. Graves spoke.

8.6 Police & Fire Community Relations Report

- Still working on the last details for the 3.7 Express Run/walk car show September 30, 2023 at the Cleveland Cliffs building, 139 Modena Rd.

8.7 Streets Report

- Skid steer and back hoe attachment sold around \$13,000.00. VP Tilghman will post the forks on municabid on 9-6-23.
- Recycling issue is the brown boxes that residents are not breaking down. This takes up too much space. Residents are being tagged, yet non-compliant. Food particles must not be in recycling.
- Salt Shed status: VP Tilghman has reached out to contractors; they are not returning his call or will not quote. Does council know of any contractors who would come out to look at this project? Mayor Harvey will reach out to people he knows. Secretary Cloud presented numbers that PW Scott researched on costs of cement blocks and pressure treated wood. Manpower is what Borough lacks if we have to do this ourselves.
- Old white truck needs inspected.

8.8 Planning & Zoning

- Nothing at this time.

8.9 Ordinance Review

- An animal Ordinance is in the works, will be very detailed due to Borough will be following the Department of Agriculture guidelines. Rough draft is in place, more info to follow once Dave, Jenn and Felicia review the draft.

Unfinished/Old Business

- CCCRA accepted Modena's \$300 annual fee, but will not lock it in for 3 years, they will review their 2024-2025 budget, and fees may change again. VP Tilghman attended their last meeting where he was told they would not commit to a three-year contract. After he reviewed the numbers for the compost site, Modena brings in the lesser amount than all municipalities. EFT is the highest. Modena does want to have use of the site, will not leave this group.
- Salt quotes present to Council by Secretary. Best cost is American at \$78/ton PRN. VP Tilghman made motion to accept American Rock quote, Council member Hines second, all in favor motion passed. Secretary Cloud will sign off and scan to American.
- TNR group still working with Felicia. Five kittens have passed, 2 in foster care, 2 at CRV. Four adults caught spayed/neutered and released back into the community. There are two other litters on a resident's property that will be handled. Sponsorship fee is \$36.00 per cat. Venmo and checks available as a donation site for cats in Modena. Please stop feeding these cats.

Grant Updates

CRP Grant – Streets

- RFP was advertised on August 28 and September 1, 2023
 - * Sept 12 a pre bid required meeting and walk through with Jessica and Mark from LTL.
 - * Bids to be here by Sept 22 at 11:00 am then publicly open and read
 - * Another public meeting to be held – day & time TBD
 - * Monday October 2nd award announcement at the Council/Public meeting
- Secretary Cloud spoke with owner of 3 Woodland Ave. to ask if the employees of the road project can park their personal cars in her lot; she said she would get back to her.

LSA Grant:

- Council President found out that reimbursement would only take 2-3 weeks. The backhoe cost \$75,000.00. President Daywalt suggested that the Borough self fund to pay for it from sewer funds. Also settlement will be on Sept 12 on 1 Mortonville and 18 Union St. depositing \$13,7000 each property from delinquent sewer payments owed to the Borough and Portnoff for 10+ years. Council member Hines made motion to accept self-funding payment, Council member Handley second, all in favor motion passed. Once an invoice is presented for the backhoe, a check will be cut to Eagle Machinery, when check clears, reimbursement paperwork will be started to replenish back the sewer fund account.

Grant Rounds 902 59 & 60

- Reimbursement of \$113,568.00 was deposited here on Sept 5, 2023 to be applied to the recycling loan at Presence bank. Next Grant cycle opens in the fall of 2023. Borough will apply for additional funding to pay off this loan.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: Will advertise again soon.
- Meredith Court: President Daywalt is reviewing the FEMA contract if the Borough must hire a Certified FEMA Project Manager to oversee this project.

9. New Business

- Process & Marketing contract with CCSWA and JP Mascaro for the 2024 was presented. VP Tilghman made motion to accept the contract, Council member Ewing second, all in favor motion passed.
- Council read the Lawn to Meadow workshop info meeting scheduled for October 3, 2023. President Daywalt encouraged council to attend. VP Tilghman will attend so far.
- RFP for 2024 refuse contract was reviewed by Council, no changes made from last year. Council member Ewing made motion to advertise on September 11 & 18, 2023. Council member Handley second, all in favor motion passed. These bids must be submitted by 10:00 AM on Friday, September 29, 2023. Bids will be opened and read aloud at 11:00 AM on Friday September 29, 2023. October 2 meeting, announcement of accepted bid.

10. General Public Comments – limit of 3 minutes per person

- Buddy Rhoads reported that there are weeds growing through the guardrails on Modena Rd., and paints cans thrown on to the street. He also wanted to know the status of 126 N. Brandywine Ave. No one is living there, trash can full, tires with water in them. Council stated that the borough PW dept. would take care of these issues.
- Kim Sherman questioned if the RFP for refuse is only a one-year contract. She was told the RFP has verbiage of an extension into a second year.

Meeting Adjourned

Regular Meeting adjourned at 8:12 pm. Council member Hines made motion to end meeting, Council member Handley second, all in favor motion passed.

Next Council Meeting:

Monday September 18, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: