

Borough of Modena
Second Monthly Council Meeting Minutes
August 21, 2023

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday August 21, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, Council members Nicole Ewing, Felicia Handley, Blaise Frost, Jenny Hines, Mayor Mike Harvey and Secretary Cloud. Absent were VP Tilghman, Ruth Ayers.

4. Approval of this evening's Agenda

Council member Frost made motion to accept the agenda, Council member Handley second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from July 17 reviewed. Council member Ewing made motion to accept, Council member Hines second, all in favor motion passed. August 11, 2023 minutes were reviewed. Council member Frost made motion to accept, Council member Hines second, all in favor motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

- President Daywalt presented the bank balances.

7.2 Payment of Bills

- Bills totaled \$1,795.00. Council member Ewing made motion to accept and pay these bills, Council member Hines second, all in favor motion passed.

7.3 Police and Fire Department Reports

- None

7.4 Sewer Flow Report

- None

7.5 Code Enforcement Officer Report

- None

8. Council and Committee Reports

8.1 Council President Report

- Council President had a meeting with a rep from PLGIT. This Borough once used them, not sure why no longer. Highway aid and Sewer would be the funds deposited there. PLGIT will check their records to see if there is an Ordinance on file with them. This Borough may have to then create a Resolution to reinstate them.

8.2 Secretary Report

- Nothing to report

8.3 Mayor Report

- Nothing to report

8.4 Park & Rec Committee Report

- There will be no trunk or treat this year, a Modena Haunt will be set up here at the park and in the garage with borough wide hayrides, activities, face painting, kid's tent, taro card readings and treats. Date will be October 28 at 2pm to 7pm. Volunteers needed to set up, participate, and donate decorations. President Daywalt reaching out to the schools drama club to ask for their participation.
- Thanksgiving Food Drive. Council member Handley is working with the local food bank and fire department for donations. Residents may donate items too. If you are a Modena resident, needing this meal there will be a sign up on the website to fill out by November 4, 2023.

8.5 Historical Committee Report

- None

8.6 Police & Fire Community Relations Report

- Still working on the details for the 3.7 Run/walk car show September 30, 2023 at the Cleveland Cliffs building, 139 Modena Rd.

8.7 Streets Report

- Currently the bid on the skid steer is \$10,600. / Skid steer equipment \$1,350.00. East Fallowfield took the street sweeper and its parts.

8.8 Planning & Zoning

- Nothing at this time.

8.9 Ordinance Review

- An animal Ordinance is in the works, will be very detailed due to Borough will be following the Department of Agriculture guidelines. Rough draft is in place, more Info to follow once Dave, Jenn and Felicia review the draft.
- There will be a 3-year safety inspection on rentals. Every time there is a change of occupancy or ownership a U&O applications must be submitted. Business will be the same.

Unfinished/Old Business

- Waiting on CCCRA discussion of a \$300 annual fee, locked in for 3 years.
- TNR group will be stopping in the Borough week of 8/21 to meet with Felicia and Jenny.
- SWIF increase on WC of \$767.00. Local municipalities pay into this. Modena will pay in full then reimbursed. Motion made by Council member Handley to accept the 2023-2024 contract. Council member Ewing second all in favor motion passed.

Grant Updates

LSA Grant:

- Council President is looking into how long it takes for reimbursement.

CRP Grant – Streets

- Jessica will be available for a town/public meeting on Tuesday August 29 at 6:00pm at the Fire House.
- Jessica and Ellen working on the RFP to include:
 - * *Sept 12 a pre bid required meeting and walk through with contractors and LTL here*
 - * *Bids to be here by Sept 22 at 11:00 am then publicly open and read*
 - * *Another public meeting to be held – day & time TBD*
 - * *Monday October 2nd tentative award announcement at the Council/Public meeting*
- Secretary Cloud spoke with Mary Bilinski owner of 3 Woodland Ave. to ask if the employees of the road project can park their personal cars in her lot; she said she would get back to her.

Grant Rounds 902 59 & 60

- Reimbursement will be in 4-6 weeks. Next Grant cycle opens in the fall of 2023. Additional request for funding.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: no bids presented. Will advertise again soon.
- Meredith Court: President Daywalt stated that the borough must hire a Certified FEMA Project Manager to oversee this project in the Borough.

9. New Business

- No bids on the South Brandywine Bridge. Will reopen bids later.
- Secretary Cloud spoke about not signing on with the COSTARS road salt contract for 2023-2024. She is shopping around to find prices on a PRN basis for this season if needed. Will report to council with her findings. West Bradford Township is in charge of a multi municipality salt consortium with 19 other municipalities that this Borough should be apart of for next season. WBT will send an email in spring to see if we would like to be included. This way the cost of salt would be lower than COSTARS contract.

10. General Public Comments – limit of 3 minutes per person

- Donnie & Debbie Shephard wanted to know where all council meeting minutes are posted. President Daywalt gave her the website. Debbie also spoke on how there is no parking in the Borough. Advised to call the police if you see illegal parking. Tractor-trailers drive on N. Brandywine in the center of the road without consideration of on coming cars.
- Buddy Rhoads had questions on the S. Brandywine bridge project. He also reported that there are weeds growing through the guardrails on Modena Rd., and paints cans thrown on to the street. – Council stated that the borough PW dept. would take care of these issues.

Meeting Adjourned

Regular Meeting adjourned at 7:47 pm. Council member Frost made motion to end meeting, Council member Ewing second, all in favor motion passed.

Next Council Meeting:

Monday September 5, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: