

**Borough of Modena**  
**Second Monthly Council Meeting Minutes**  
**June 12, 2023**

**1. Call to Order**

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday June 12, 2023, at Borough Hall, 5 Woodland Ave.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Ruth Ayers, Jenny Hines, Nicole Ewing, Felicia Handley, Blaise Frost, Mayor Mike Harvey, Borough solicitor Koopman.

**4. Approval of this evening's Agenda**

Council member Ayers made motion to approve this evening's agenda, Council member Handley second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting minutes from May 15, 2023. Council member Ayers made motion to accept, Council member Handley second, all in favor motion passed.

**6. Public Comment on Agenda Items**

None.

**7. Written Reports**

**7.1 Treasurer's Report**

- President Daywalt presented the report, Council reviewed without questions.

**7.2 Payment of Bills**

- Bills totaled \$15,297.00. Council member Ewing made motion to accept and pay these bills, VP Tilghman second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- The Borough is in a burn ban until further notice from the Fire Department.
- Council brought up a few questions to the Chief who was present.
- Borough curfew is at 9:00 pm. Police will enforce, parents need to know this for the safety of the children and the Borough. This will be posted on FB and the Borough's website. Chief Pierce has notified his team that this curfew is in effect immediately. Fire Dept siren is working to sound off at 9:00 pm

#### **7.4 Sewer Flow Report**

- Butch presented the report stating there are problems with the failing in-ground metal pit. Butch met with the Borough engineer, Chris. They both agreed that the best cost effective fix is to re-hab the existing metal structure. Cost could be as high as \$20,000.00. Butch will get quotes to present to council.

#### **7.5 Code Enforcement Officer Report**

- Report was read by Council with out questions.

### **8. Council and Committee Reports**

#### **8.1 Council President Report**

- PSAB conference was last week. Information provided to Council at the table to read. Information on PLGIT who was created in 1981 to meet the short-term investment needs of local governments, school districts, municipal authorities. Rates with them are at 2% for loans, good interested rates for savings and checking. Council President is setting up an appointment with a representative from PLGIT.
- President found out information on a benefit program for PT employees.
- As our borough contracts come up, we may consider using someone else instead of just renewing without doing research. More research and details to follow.

#### **8.2 Secretary Report**

- Secretary Cloud stated that the PSAB conference, an Ordinance was brought up to be passed that Borough's would no longer have to advertise items in newspapers (which is very expensive); they would want to use their own individual websites as the alternative. President Daywalt stated that his Ordinance would have to go to the state, which it was by PSAT years ago. This is an ongoing Ordinance and the State has not made any changes, per the Borough Solicitor.

#### **8.3 Mayor Report**

- Nothing to report.

#### **8.4 Park & Rec Committee Report**

- Meeting on Tuesday June 13 at 6pm to recap the Duck Derby.
- Vandalism at Culbertson Park; suggested to move the bleachers and table back up towards the office.
- Basketball hoop needs installation.
- Council member Hines is continuously working with volunteers on the pollinator park.

#### **8.5 Historical Committee Report**

- Mode house clean up will be Saturday June 17 at 9am to 11 am.
- Fundraising needs to start soon for the acquisition of the second parcel to be acquired from Cleveland Cliffs.

#### **8.6 Police & Fire Community Relations Report**

- The Fire Dept will be holding the 3.7 run/walk/car show on Sept 30 at 9am. Car show starts at 11 am. Ceremony at 1230. Car show awards at 2 pm. Rain date will be Sunday October 1. Cleveland Cliffs approved the use of their property at the Arch Bldg.

### **8.7 Streets Report**

- Bin distribution has started throughout the Borough to be completed by end of month.
- New recycling truck has some issues that Eagle should come out to assess. VP Tilghman and PW Scott will schedule an appointment with Eagle.
- Salt shed will be assessed on replacing the wood and who will be doing this work. Quotes needed, present to council to vote on. Borough will be using liquid fuels money for this RFP project.
- Have Scott price out more wood for the deck/walk entrance.
- VP Tilghman will handle posting the old recycling truck and skid steer on Municabid.
- LSA Grant for \$100,000 was granted to the Borough. VP Tilghman will purchase the two generators, ATV, and back hoe. Invoices will be sent to the Borough Secretary, she will submit them to Grantor for payment.

### **8.8 Planning & Zoning**

- Nothing at this time.

### **8.9 Ordinance Review**

- Meeting scheduled for Wednesday June 21 at 6:30pm to go over commercial U&O.

## **9. Unfinished/Old Business**

- South Coatesville Police Chief Pierce requested council to sign the letter of intent for a free study to be done on having a regional police force between SCV and Modena. Solicitor Koopman spoke to say that it would not be a problem to have this survey done. Once survey/research is received back to the boroughs, more discussion will follow between both councils and solicitors. Council member Frost made motion to sign the LOI study, Council member Ayers second, votes were 6 yes, to 1 no. Majority favored to sign, motion passed.

### **Grant Updates**

#### **CRP Grant – Streets**

- 2023 Grant application is under review. Awards will be announced in June.

#### **902 Grant Rounds 59 & 60**

- Next Grant cycle opens in the fall of 2023. Additional request for funding will be made for reimbursement.

#### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge: Ellen is working on RFP since the Borough using liquid fuels money also. The RFP must have precise wording for what work is to be done.
- Meredith Court: FEMA awarded this project 2.7 million, project costs 3.4 million. \$700 thousand is need more. President has a meeting next week with PEMA. At the State level there is money to be used for new housing. Engineers need to finalize a few more steps, which is underway. This is the only Hazard mitigation assistance project in Chester County. FEMA & PEMA have eyes on the Borough.

**10. New Business**

- CCCRA mailed an invoice to the Borough for \$500. Past few years the borough has only paid \$200. Council is seeking the last 6 months of their meeting minutes to determine why they are increasing their costs. Once minutes received to the secretary, she will email out to council for their review for discussion at the July 3 meeting.

**11. General Public Comments – limit of 3 minutes per person**

- Ms. Kim Sherman spoke to ask about organizing a Town Watch Committee and what time is curfew.

**Meeting Adjourned**

Regular Meeting adjourned at 8:17 pm. Council member Ayers made motion to end meeting, Council member Hines second, all in favor motion passed.

Executive meeting to start at 8:25 regarding personal and legal matters. Meeting ended at 8:44 pm.

**Next Council Meeting** Will be held on Monday July 3, 2023, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**