

Borough of Modena
Second Monthly Council Meeting Minutes
July 3, 2023

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday July 3, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Jenny Hines, Nicole Ewing, Secretary Cloud. Absent were Ruth Ayers, Felicia Handley, Blaise Frost, Mayor Mike Harvey, and Borough Solicitor Koopman.

4. Approval of this evening's Agenda

Council member Ewing made motion to approve this evening's agenda, VP Tilghman second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting minutes from June 12, 2023. Council member Hines made motion to accept, VP Tilghman second, all in favor motion passed.

6. Public Comment on Agenda Items

None.

7. Written Reports

7.1 Treasurer's Report

- President Daywalt presented the report, Council reviewed without questions.

7.2 Payment of Bills

- Bills totaled \$21,750.00. VP Tilghman made motion to accept and pay these bills, Council member Ewing second, all in favor motion passed.

7.3 Police and Fire Department Reports

- The Borough is in a burn ban until further notice from the Fire Department.

7.4 Sewer Flow Report

- Butch presented the report stating there are problems with the failing in-ground metal pit. Butch met with the Borough engineer, Chris. They both agreed that the best cost effective fix is to re-hab the existing metal structure. Able Recon submitted a quote of \$16,600.00. Butch will get a second quote to present to council. Butch suggested starting using Premium power for the stations fuel, since they are the company who service the station when needed. Once a year is when fuel is needed; it will cost a lot but he funds are available.

7.5 Code Enforcement Officer Report

- Council read report with a few comments regarding So. Brandywine and Mortonville Court hearings.

8. Council and Committee Reports

8.1 Council President Report

- As our borough contracts come up, we may consider using someone else instead of just renewing without doing research. More research to do by Secretary and President.

8.2 Secretary Report

- Secretary Cloud stated that West Bradford Township would deliver our road salt back for free when work is completed in borough's salt shed.

8.3 Mayor Report

- Nothing to report - absent

8.4 Park & Rec Committee Report

- Nothing to report

8.5 Historical Committee Report

- Mr. Graves spoke as council reviewed his report.
- Fundraising needs to start soon for the acquisition of the second parcel to be acquired from Cleveland Cliffs.
- VP Tilghman said the Mode house needs some curb appeal. President will reach out to Cleveland cliffs maintenance crew to see if they can help with a clean up inside of the fencing. Borough PW will maintain outside of the fence.

8.6 Police & Fire Community Relations Report

- The Fire Dept will be holding the 3.7 Express run/walk/car show on Sept 30 at 9am. Car show starts at 11 am. Ceremony at 1230. Car show awards at 2 pm. Rain date will be Sunday October 1. Cleveland Cliffs approved the use of their property at the Arch Bldg.

8.7 Streets Report

- Bids on the old recycling truck ends on Tuesday July 5. Current bid at \$5,000.
- Skid steer and its equipment will be placed on Municabid as individual items, not a package.
- LSA Grant for \$100,000 was granted to the Borough. VP Tilghman has researched costs on a 2015 backhoe @ \$81K, 2 generators at \$600 to \$800 a piece and a UTV on EBay for the cost of \$17,000. Invoices will be given to the Borough Secretary; she will submit them to Grantor for payment. President Daywalt stated that Home Depot and Tractor Supply Co. has UTV's. These may be a basic model, needing extras added will cost. VP Tilghman will research more into these, then re-present to council and DCED to make sure his findings meet their requirements.
- New recycling truck is currently at Eagle having the strobe lights installed. VP Tilghman will help PW Scott with Thursday's recycling since pick up will now be on a weekly basis.

8.8 Planning & Zoning

- Nothing at this time.

8.9 Ordinance Review

- In progress. Committee met for discussion on the commercial U&O and the animal Ordinance. Animal ordinance would be based on property total, property for the animals, not on the residents well, not near neighbors what is appropriate for the Borough since it is a small Borough.

9. Unfinished/Old Business

- CCCRA discussion. Council needs to read six months of their meeting minutes before more discussion. President Daywalt spoke with the COG members at their last meeting, they maybe interested in joining CCCRA for compost usage by paying and using it by their residents. Rob Struble will speak at the next COG meeting.

Grant Updates

CRP Grant – Streets

- 2023 Grant application is under review. Awards will be announced in July. If awarded Borough will be able to do the full project, if not, and then engineers will have to scale back the project.

902 Grant Rounds 59 & 60

- Next Grant cycle opens in the fall of 2023. Additional request for funding will be made for reimbursement.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge: Ellen is working on RFP with Penn DOT due to the materials for this project must be Penn DOT approved and that stated in the RFP.
- Meredith Court: Must establish a Federal Bank Account for the funds to be deposited into. Once project is completed, the account will be closed.
- President Daywalt stated that the borough needs to hire a Certified FEMA Project Manager to oversee this project in the Borough. Permitted to use 5% = \$135, 00.00 of the current FEMA funding to pay for this manager. Borough has 4 years to complete project per the Grant guidelines. The Borough is helping the owner of Meredith court with FEMA/PEMA funding, but if the Borough cannot get anymore funding, it would be the owner's responsibility to come up with the balance.

10. New Business

- Secretary Cloud requested a second debit card to be used by the Boroughs' Secretary or Treasurer to make electronic (ATM) check deposits to citadel CU. VP Tilghman made motion to allow and accept, Council member Hines second, all in favor motion passed.
- Codes: Flood Plain. Council President is the flood plain manager. With the projects going on in the borough. President would like to appoint someone in a group who is flood plain certified. This would take it out of the hands of her, to a certified manager. President has a contact called Isett Co. that she will reach out to so they can review our

flood plain Ordinance to see if they can handle the position. They would be the Borough's overall administrator for Flood Plain, Codes and engineering. LTL does not have enough staff to handle this Boroughs' needs. President will check with other boroughs to see whom they use. More discussion to follow.

11. General Public Comments – limit of 3 minutes per person

None

Meeting Adjourned

Regular Meeting adjourned at 8:10 pm. Council member Ewing made motion to end meeting, VP Tilghman second, all in favor motion passed.

Next Council Meeting Will be held on Monday July 17, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: