

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**May 1, 2023**

**1. Call to Order**

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday May 1, 2023, at Borough Hall, 5 Woodland Ave.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, Council members Blaise Frost, Jenny Hines, Felicia Handley, Nicole Ewing, Mayor Mike Harvey, solicitor Koopman and on zoom, Dave Wallace. Ruth Ayers and VP Tilghman were absent.

**4. Approval of this evening's Agenda**

Council member Ewing made motion to approve this evening's agenda, Council member Frost second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting minutes from April 17, 2023 were tabled until May 15, 2023 Council meeting due to additions under Public Comment needed to be added per Borough Solicitor Koopman.

**6. Public Comment on Agenda Items**

None.

**7. Written Reports**

**7.1 Treasurer's Report**

- Council reviewed the report presented by President Daywalt

**7.2 Payment of Bills**

- Council reviewed the bills presented by President Daywalt. Council member Ewing made motion to accept and pay these bills totaling \$31,023.00, Council member Handley second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- Chief Pierce spoke on police Regionalization with Modena and South Coatesville. Info was distributed to Council and the Solicitor. Chief presented a Letter of Intent to submit to the Governor's Center for Local Government Services to request technical assistance. Borough solicitor Koopman will review then advise Council to do so or not.

**7.4 Sewer Flow Report**

- Council reviewed the report. President Daywalt stated that Chris Palco from LTL Engineering would reach out to Butch on the issue at the pump station.

## **7.5 Code Enforcement Officer Report**

- Dave Wallace spoke as Council reviewed his report. Dave said that he was in court with Tony Lal regarding 5 Mortonville Rd and 12 N Brandywine Ave. The court gave Tony Lal 30 days to clean up and safely secure the properties. Dave is also involved with the non domestic animals and an unregistered tenant on South Brandywine Ave. Permits were issued for 101 & 103 North Brandywine Ave. 10 Union St a CNO zoning issued; other permits have been opened and closed. 12 Union former Mogreena property, Dave received a call from a landscaper saying that area will be used as a landscaping drop off and pick up site, consisting of 10-15 employees. A common area for the employees must be up to zoning standards.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President Daywalt reminded Council that she would be attending a conference June 4-7. VP Tilghman will be running that monthly meeting. President will zoom in.

### **8.2 Secretary Report**

- Secretary Cloud reported that the voting machine would be delivered here on Thursday May 11, 2023 then picked up on Friday May 19, 2023. Election Day is Tuesday May 16, 2023. Paid volunteers are needed to oversee the voters to sign in and hand out flyers. Contact voter service if interested. If no volunteers, this site will be moved to East Fallowfield.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Rec Committee Report**

- Duck Derby May 20 on Union St. 12 pm to 4 pm. Committee meeting will be on May 2 at 630 pm to number ducks and set up the vendors locations on Union St. Anyone who will be purchasing raffle tickets or ducks, cash is accepted along with credit cards. The 'square' is the machine that will be used to accept charges.

### **8.5 Historical Committee Report**

- Mode house clean up will be Saturday June 17. Volunteers and organizations will be contacted to help along with advertising that one can 'tour around the building'. Fundraising needs to start soon for the acquisition of the second parcel to be acquired from Cleveland Cliffs.

### **8.6 Police & Fire Community Relations Report**

- Reviewed earlier.

### **8.7 Streets Report**

- Inventory needs to be done on all the tools and items in the garage.

### **8.8 Planning & Zoning**

- Union St has submitted applications; just waiting on LTL.

### **8.9 Ordinance Review**

- Meeting scheduled for May 5 at 630pm

## **9. Unfinished/Old Business**

- Once the Ordinance review board gets together, more discussion on the U&O certs and the other inspections.
- The quote for fixing the Borough sign was the only mobile quote available. Council member Frost made motion to accept the quote, council member Handley second, all in favor motion passed.
- Secretary Cloud spoke on how she and PW employee Scott will be working with West Bradford Township for them to hold the Borough's salt unit the shed damage can be inspected and fixed at a minimum cost.

## **Grant Updates**

### **CRP Grant – Streets**

- 2023 Grant cycle is now open. Awards will announced in June 2023.

### **902 Grant Rounds 59 & 60**

- Next Grant cycle open in the fall of 2023. Additional request for funding will be made for reimbursement.

### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge: Ellen is working on RFP since the Borough using liquid fuels money also. The RFP must have precise wording for what work is to be done.
- Meredith Court: FEMA awarded this project 1.5 million, 44% of the project cost. Need 1.9 million more. At the State level there is money to be used for new housing. President Daywalt reached out to Representative Houlahan and the Governors office to set up 'walk thru' to see Meredith court to ask for the additional funding hopefully by end of this year.

## **10. New Business**

- Borough's Annual Insurance Premium; Motion made by council member Ewing to accept this 5% increase. Second by council member Handley, all in favor, motion passed.
- 2024 – 2026 county of Chester housing & community Development programs. Read & reviewed by council and borough solicitor, do nothing per solicitor.
- Resident Liz Sinton spoke to council on how excited she is to be involved with the pocket park and working with Council member Hines and other volunteers. There has already been clean up, removal of tree limbs and donated plants.

## **11. General Public Comments – limit of 3 minutes per person**

- None

## **Meeting Adjourned**

Meeting adjourned at 8:21pm. Council President Daywalt made motion to end meeting, Council member Frost second, all in favor motion passed.

**Next Council Meeting** Will be held on Monday May 15, 2023, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**