

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**April 3, 2023**

- Executive meeting started at 6:30p then ended at 6:43p to hire Mr. David Hindman as the Borough's Treasurer.
- There was no public comment on the County Wide Storm Water Management Ordinance. Council member Ewing made motion to accept this Ordinance #162-2023, second by Council member Handley, all in favor, motion passed.

**1. Call to Order**

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:03 pm on Monday April 3, 2023, at Borough Hall, 5 Woodland Ave.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Jenny Hines and Ruth Ayers, Nicole Ewing, Felicia Handley, Blaise Frost, Mayor Mike Harvey and solicitor Ellen Koopman.

**4. Approval of this evening's Agenda**

VP Tilghman made motion to approve this evening's agenda, Council member Frost second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting from March 20, 2023. Council member Ewing made motion to accept the minutes with three spelling corrections, Council member Hines second, all in favor, motion passed.

**6. Public Comment on Agenda Items**

None.

**7. Written Reports**

**7.1 Treasurer's Report**

- President Daywalt presented the balances of each account. Reviewed by Council.

**7.2 Payment of Bills**

- VP Tilghman made motion to accept the Treasurer's report and to pay the bills totaling \$81,597.00 Council member Hines second, all in favor, motion passed.  
Note: \$48,118.00 were CRP Grant deposited funds. Then were immediately paid out to LTL for engineering costs up to February 1, 2023.

**7.3 Police and Fire Department Reports**

- Reviewed by Council. No parking sign was install on South Brandywine Ave., yet people are still parking there who will be ticketed.

#### **7.4 Sewer Flow Report**

- No report.
- Engineer Jessica and Council President spoke about the problem at the plant. Jessica will reach out to her person at LTL to contact Butch.

#### **7.5 Code Enforcement Officer Report**

- Reviewed by Council.
- There will be an informal meeting on April 7 at 12p with the new buyer and realtor to discuss the usages of this property on Union St. and what the Borough would like to see as per the Comp Plan. They have currently being advertised as commercial/warehouse, which is incorrect. The previous owner never made new buyer aware of the current Borough Zoning/codes and flood zone requirements. The new buyer should have done due diligence by checking with the Borough Office and Codes Inspector.

### **8. Council and Committee Reports**

#### **8.1 Council President Report**

- PSAB conference June 4 thru 7 in Hershey. Only Council President Daywalt wants to attend. She is requesting Council to approve that the borough pay for her lodging at the cap of \$700.00. She has free admission to the Conference which saves the Borough money; \$250.00. Motion made by VP Tilghman for the Borough to pay a cap of \$700.00 for this 4-day 3-night conference. Second by Council member Handley, all in favor motion passed.
- Presence Bank opened two accounts for the Borough. One is for Parks & Recreation where deposits have been made into and the other is for the LST taxes.

#### **8.2 Secretary Report**

- Nothing to report.

#### **8.3 Mayor Report**

- Nothing to report.

#### **8.4 Park & Rec Committee Report**

- Saturday April 8 at 2pm is the egg hunt. Set up will start at 12:00.
- Duck derby is May 20, 2023. Ducks are still for sale. More Vendors and sponsors are needed.
- Next meeting will be Tuesday April 4 at 6:00p.
- Community Clean up Day is Saturday April 22, 8a to 11a. All items needed are in the garage. Volunteers will meet at the old Veterans construction Co. on Union St.

#### **8.5 Historical Committee Report**

- Mr. Graves spoke as Council reviewed his report.
- Thursday March 23 at 7:00pm will be next meeting.

#### **8.6 Police & Fire Community Relations Report**

- Nothing to report.

### **8.7 Streets Report**

- Inventory needs to be done on all the tools and items in the garage.
- A new weed Wacker needs to be purchased.

### **8.8 Planning & Zoning**

- Nothing to report.

### **8.9 Ordinance Review**

- Nothing to report.

## **9. Unfinished/Old Business**

### **Mode House**

- On hold with Cleveland Cliffs. Cliffs will donate the house but not all the land on the other side of the creek. Borough will have to pay for the survey, environmental, sub division, rough cost of \$25K. Ellen is working with them along with her co-worker.
- Fundraising needs to start to get the funds. The committee will work with other outside groups to help make this happen.

### **Grant Updates**

#### **CRP Grant – Streets**

- 2023 Grant cycle now open until April 20 @ 3pm to submit for additional funding. Jessica at LTL is working with Zach at the County on how to go about applying. Phase one, with current funds, will cover Woodland and Baker Sts. This part will go out to bid soon. Phase 2 will need more Grant funds for the work on N. Brandywine.

#### **902 Grant Rounds 59 & 60**

- Next Grant cycle open in the fall of 2023. Additional request for funding will be made for reimbursement.

### **Tropical Storm Ida/HMGP-Meredith Court**

- President Daywalt received word that FEMA is changing the rules/requirements in flood zone areas for new building. FEMA stated that they are requiring 4 inches to the new regulations on new building up. FEMA is reaching out to the architect at Meredith Ct to get a new engineering cost estimate.

## **10. New Business**

- **Financing of recycling truck will be handled by Presence Bank.** President Daywalt read the terms and conditions of this new loan. The interest rate is 7.61, term is 84 months. Motion was made by Council member Handley to accept this loan, VP Tilghman second, all in favor motion passed. A Resolution is needed, will be composed for the next meeting or a special meeting; must have quorum.
- Council reviewed the quote from **D4 mobile welding** to fix the great sign out front of Borough Hall. Council will be getting another quote to compare; tabled until next meeting.

- **Resale/Rental Commercial Property Ordinance.** Codes Inspector Wallace presented a draft template from Valley Township. President Daywalt read it to Council. There needs to be better language for the UCC and Modena Borough precise. President, committee members and Borough Solicitor will work on this together at an Ordinance meeting scheduled for Wednesday April 12 at 6:30.

**11. General Public Comments – limit of 3 minutes per person**

- Kim Sherman asked a few questions that Council answered.

**Meeting Adjourned**

Meeting adjourned at 8:26 pm. Council member Frost made motion to end meeting, Council member Ayers second, all in favor motion passed.

**Next Council Meeting**

Will be held on Monday April 17 2023, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**