

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**March 6, 2023**

**1. Call to Order**

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday March 6, 2023, at Borough Hall, 5 Woodland Ave.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Jenny Hines, Ruth Ayers, Blaise Frost, Borough solicitor Koopman and Secretary Cloud. Mayor Mike Harvey and Council member Felicia Handley were absent.

**4. Approval of this evening's Agenda**

Council member Ewing made motion to accept this evening's agenda, Council member Frost second, all in favor motion passed.

**5. Approval of Minutes**

5.1 Monthly meeting from February 21, 2023. Council member Hines made motion to accept the minutes, VP Tilghman second, all in favor, motion passed.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- President Daywalt presented the report to Council for review. Bills to be paid total \$10,972.00.

**7.2 Payment of Bills**

- VP Tilghman made motion to pay the bills, Council member Ayers second, all in favor motion passed.

**7.3 Police and Fire Department Reports**

- Council reviewed no questions.

**7.4 Sewer Flow Report**

- Council reviewed with some questions.
- Butch Garnett reported that the tunnels into the pumps on Union Street are starting to collapse. Will repair work or re-engineering? The borough will need quotes, which Butch Garnet has not presented to Council yet.
- Annual contract with Premium Power. Motion made by VP Tilghman to pay the annual contract. Council member Ewing second, all in favor, motion passed.

**7.5 Code Enforcement Officer Report**

- Report read by Council.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- Advised Council that 12 Union St. has been sold. She has spoken to the new buyer Mr. Won. He was advised of the zoning. Later there will be an informal get together with the Codes Inspector.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Mayor absent.

### **8.4 Park & Rec Committee Report**

- Next meeting will be March 7 @ 6pm to stuff eggs.
- Saturday April 1 there will be 20 volunteer Boy scouts here at 9am to 12 to clean up Culbertson Park. Painting, flowers, trash pick up. That afternoon is the egg hunt.
- Community Clean up day is April 22, 8am to 11am collaborating with Red Clay and the PA Make America beautiful program.
- Duck derby is May 20, 2023. Ducks are for sale. Vendors and sponsors needed.

### **8.5 Historical Committee Report**

- Mr. Graves was here to report.

### **8.6 Police & Fire Community Relations Report**

- Nothing to report.

### **8.7 Streets Report**

- PW employee Scott submitted a 'wish list' of items. Majority of items are to fix the old white truck to get up and running as a back up. The total cost is \$1,090.91. More discussion with Council on these items from Harbor Freight.
- The salt shed needs repair due to rusting out on the back and sidewalls. The current salt must be removed before the balance of salt; which we are contracted to order, arrives in by end of July 2023 so the rust/walls can be assess. VP Tilghman had a company come out last year to quote. For a completely new shed with concrete base cost would be \$80,000. South Coatesville PW will help remove this salt out to somewhere.

### **8.8 Planning & Zoning**

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### **8.9 Ordinance Review**

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## **Unfinished/Old Business**

- Resolution #330-2023 Emergency EMS tabled until Fire Chief and Council President can get together.

## **Grant Updates**

### **CRP Grant – Streets**

- Borough has begun billing soft costs up to \$60,000. To the County in order to pay for LTL's engineering.
- 2023 grant will be open this spring that the Borough will apply for.

### **LSA Grant – Equipment for Borough PW and Fire Dept Equipment**

- Pending, March 16 is their next proposed meeting night.

### **902 Grant Rounds 59 & 60**

- Will apply in 2023 next 902-grant cycle. Secretary has reached out to Mary Alice to find out when it will open.

### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge – Project to be placed out for bid in March. Borough requested an extension thru June 30, 2023.
- Meredith Court Mitigation. Some movement with FEMA. Borough was required to post a public FEMA notice that the Borough has applied for Grant funding on proposed work, project alternatives. Public/residents may comment on this proposed work.

## **9. New Business**

- Resolution #331-2023 updating signatories on Citadel Accounts.
- Removing Megan Cadreau having VP Tilghman, Council member Blaise Frost and Secretary Victoria Cloud will be on the accounts. When a new treasurer is hired, that person will be the primary on the account. President Daywalt is added in order to have access to these accounts to make any loan discussions. Motion was made by Council member Ewing, second by VP Tilghman, all in favor, motion passed.
- Resolution #332-2023 to approve Victoria Cloud to receive a \$5,000. Term life insurance policy thru PSAB. Motion made by Council member Frost to have Borough pay the \$25 fee, there is no premium cost. Council member Hines second, all in favor motion passed.
- Municipal adoption of the updated countywide storm water ordinance. Solicitor will compose the ad for the DLN to be published by end of month so that council will vote on the ordinance at the April 3 meeting. Motion made to authorize the notice to be advertised by council member Ewing, second by Council member Ayers, all in favor motion passed. Secretary will email the draft ordinance to council for review and to make any changes necessary. It is a long document to read.
- Presence quoted a line of credit for when funds are low in accounts. Up to \$50,000. Floating prime rate plus .05%. Collateral will be the taxes received to the Borough. \$500 is appl fee.
- Citadel quoted also. Up to \$25, 000, term 3.5 yrs., rate of 7.99 plus 2% plus \$500 app'l fee. With Presence bank, an account will need to be open so that the taxes will be deposited into since that is the collateral. There will a lot of changing accounts and moving auto deposits from Citadel to Presence. More discussion to follow at next few meetings.
- Citadel could finance a loan for the recycle truck. President Daywalt would like to hear what Presence bank can do, then compare. Payment for the chassis is due now, so this loan is needed immediately. More discussion at next meeting of comparing the rates from the two banks.

- Healing the Planet Grant Program: Council member Hines will look into this Grant to see how it can be implemented to benefit the Borough. To be used at the pocket park? She will have more information at next meeting.

**10. General Public Comments – limit of 3 minutes per person**

- David Sommers
- Ed Hines
- Kim Sherman
- Brian Gaughan

**Meeting Adjourned**

Meeting adjourned at 8:20 pm. VP Tilghman made motion to end meeting, Council member Hines second, all in favor motion passed.

**Next Council Meeting**

Will be held on Monday March 21, 2023, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**