

Borough of Modena
Second Monthly Council Meeting Minutes
January 23, 2023

An Executive Session has held at 6:30pm to discuss Borough legal matters. Motion was made by VP Tilghman to end meeting at 6:52pm, Council member Ewing second, all in favor motion passed.

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday January 23, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Blaise Frost, Felicia Handley, Ruth Ayers, Mayor Mike Harvey, Borough solicitor Koopman and Secretary Cloud. Absent was the Treasurer. There is now one Council seat open for a four-year term.

4. Approval of this evening's Agenda

Council member Ewing made motion to accept this evening's agenda with an addition to discuss firehouse sewer issues to New Business. VP Tilghman second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting from January 3, 2023. VP Tilghman made motion to accept the minutes, Council member Ewing second, all in favor, motion passed. Council members Frost, Handley and Ayers abstained due to they did not attend the last meeting.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

President Daywalt presented the report to Council. Total of bills to be paid is \$17,563.00.

7.2 Payment of Bills

VP Tilghman made motion to pay the Borough bills. Council member Frost second, all in favor, motion passed.

7.3 Police and Fire Department Reports

7.4 Sewer Flow Report

7.5 Code Enforcement Officer Report

8. Council and Committee Reports

8.1 Council President Report

- President thanked Ruth Ayers for being on board with Council. President reminded all that quorum is required for meetings. If no one can attend, please let her know in advance.
- President attended legislative 201 training class last week.
- President Daywalt will attend WCCCC meeting this coming Wednesday.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Reported that fixing the old truck would roughly cost \$500 in parts, which Scott can handle to fix.
- Mayor asked how the balance due on the recycling truck would be paid. President Daywalt stated that the Borough would ask for a bank loan, and apply for the next round of Grants through the DEP to then payoff the loan.
- Mayor Harvey swore in Ruth Ayers. She is now a member of council, filling a seat until 2023, then to go on ballot for term starting in 2024.

8.4 Park & Rec Committee Report

- At the pocket park, it will be turned into a pollinator field with the help from Liz Sinton and Jenny Hines. Leaves would have to be brought in to cover up the land to help with the soil. It will have natural barriers; any trees that have fallen leave them. Will add wild flowers in the spring. There is Grant info available to help enlarge this project. This project will take a few years, beneficial to the Borough and the area bringing in native bugs and wild flowers back to this area.

8.5 Historical Committee Report

8.6 Police & Fire Community Relations Report

8.7 Streets Report

- Reported that fixing the old truck would roughly cost \$500 in parts, which Scott can handle to fix.
- Secretary will create a spreadsheet of all residents so that each bins serial number is noted. Scott will need help on this assignment when it is time to distribute the recycling bins.

8.8 Planning & Zoning

- There is a potential buyer for 10 Union St.

8.9 Ordinance Review

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9. Unfinished/Old Business

Resolution #322-2023: Zoning board confirmation on members and their terms

Mode House

Brandywine Conservancy will be working with Solicitor Koopman on applying for a PPC Grant.

Recycling Truck

An invoice was emailed to President for the chassis; Net 30. Council agreed that this will wait until borough has all funds and the chassis due date is confirmed. Delivery due to the Borough in May 2023. Council will apply at the next 902 grant round in 2023 for additional funding to cover price increase.

Grant Updates

CRP Grant – Streets

- February 2023 engineering design will go out to bid, to start work in spring 2023.
- Borough will begin billing soft costs up to \$60,000. to the County in order to pay for LTL's engineering.

LSA Grant – Equipment for Borough PW and Fire Dept Equipment

- Waiting on word from their committee.

902 Grant Rounds 59 & 60

- Will apply in 2023 next 902-grant cycle.

Preservation Partnership Grant Program (Mode House)

- Brandywine Conservancy will be working with Borough Secretary and Solicitor Koopman on applying for the Grant that is due in February.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge – Project to be placed for bid.
- Meredith Court Mitigation. Still under review.

10. New Business

- Resolution #326-2023 from the County designating emergency service providers. Motion made by Council member Ewing, second by Council member Handley all in favor motion passed.
- BBD Auditors proposal for 2023 @ the cost of \$6,800. Council member Ewing made motion, council member Handley second all in favor, motion passed.
- Property maintenance course was completed by Scott. He needs hands on training by Dave and VP Tilghman. Council have to enact an Ordinance that PW Dept. will handle property maintenance issues with hangtags.
- Repairs: Three exterior doors, office front door and PW garage doors. The cost for all totals \$1,600. Motion made by Council member Ewing, of given cost to only replace the Borough

- office front door, not exceed \$1,200., second by Councilmember Frost, all in favor, motion passed. Secretary will give tax-exempt number to Scott when ordering.
- Out back fiberglass steps need replaced, repaired or order new. VP will discuss with Scott
 - Firehouse sewer line has a major crack/break under the building; sewer drain. Pipe Data came in to assess it. Cost will be \$40 to \$50, 000 to fix. The firehouse was issued a bill for \$1,700.00. Council President is asking council to make motion to pay this bill as a donation. Council member Frost made motion, VP Tilghman second, all in favor, motion passed.
 - Resident Jenny Hines submitted a letter of intent to be on Borough Council. VP Tilghman made motion to accept the appointment of Jenny Hines, Council member Frost second, all in favor motion passed. Council now has seven members. Secretary will prepare paperwork for the Mayor to swear her in before the next Council meeting.

11. General Public Comments – limit of 3 minutes per person

Resident Kim Sherman spoke. Council advised her if there are things happening with her neighbor, she is to call the police and take pictures of the situation so that action can be taken with this physical proof.

Meeting Adjourned

Meeting adjourned at 7:51 pm. Council member Frost made motion to end meeting, Council member Ewing second, all in favor motion passed.

Next Council Meeting

Will be held on Monday February 6, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: