

**Borough of Modena  
Monthly Council Meeting Minutes  
February 6, 2023**

**1. Call to Order**

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:00 pm on Monday February 6, 2023, at Borough Hall, 5 Woodland Ave.

**2. Salute to the Flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Blaise Frost, Jenny Hines, Ruth Ayers, Borough solicitor Koopman and Secretary Cloud. Absent were Felicia Handley and Mayor Mike Harvey.

**4. Approval of this evening's Agenda**

Council member Hines made motion to accept this evening's agenda, council member Ewing second, all in favor motion passed.

**5. Approval of Minutes**

**5.1** Monthly meeting from January 23, 2023. Council member Ayers made motion to accept the minutes, VP Tilghman second, all in favor, motion passed. Council member Jenny Hines will have to abstain since she was not present at the last meeting.

**6. Public Comment on Agenda Items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- President Daywalt presented the report to Council. Total of bills to be paid is \$18,255.00.

**7.2 Payment of Bills**

- VP Tilghman made motion to pay the Borough bills. Council member Frost second, all in favor, motion passed.

**7.3 Police and Fire Department Reports**

- SC Police Chief Pierce attended. He spoke on an ongoing murder that happened in Modena on 10 -5 2012. He is asking the community, businesses and local municipalities to 'pledge' funds for offering a reward to anyone who may have information regarding this crime.
- Chief Dowlin arrived at the building before meeting to advise President Daywalt that there are changes around the local municipalities with Ambulance and fire services. Caln township commissioners have approved Minquis Ambulance and FD to fully cover instead of half with Washington Hose covering the other half. Washington FD is approaching other municipalities for them to cover since they lost Caln. Washington FD have also lost some staff who will then apply at other FD in this area; hopefully here in Modena making a full staff on duty.

#### **7.4 Sewer Flow Report**

- It was brought to the attention of Council President Daywalt that the tunnels into the pumps on Union Street are starting to collapse. The borough will need quotes on this work to be done. If over \$20,000., this job would have to be bid out. President will consult more with the Boroughs engineer and Butch Garnett for additional details.

#### **7.5 Code Enforcement Officer Report**

- President Daywalt read the report to Council. No questions or concerns.

### **8. Council and Committee Reports**

#### **8.1 Council President Report**

- President wants to know if council would be ok with having a CPA do the Boroughs books. The man she spoke with will give her a quote for his services.
- President Daywalt will attend the June 4th to 7th Conference in Hershey this year. She has received free registration. She would only need a hotel room for the 4 nights. She would like council members to come up for a day or two and participate.

#### **8.2 Secretary Report**

- Verizon vs Comcast: quotes expired. Research again later.

#### **8.3 Mayor Report**

- Nothing to report.

#### **8.4 Park & Rec Committee Report**

- Next meeting will be February 7, 2023 at 6 PM.

#### **8.5 Historical Committee Report**

- Mr. Graves spoke stating that there will be a CCHPN meeting in March that he will attend.

#### **8.6 Police & Fire Community Relations Report**

- President Daywalt is still working on the 5K with the fire dept. and Cleveland Cliffs.

#### **8.7 Streets Report**

- VP Tilghman requested that the original quote Scott supplied for 3 doors be amended from the cost of \$1200.00 to \$1800.00 due to the two PW garage doors must be replaced. Council member Ayers made motion to accept the amendment, Council member Ewing second, all in favor motion passed.
- Council President Daywalt stated for security purposes there should be a pin/code pad entry for the Borough front door. Scott will research costs.
- VP Tilghman reported that fixing the skid steer will cost too much money to fix due to its rust

#### **8.8 Planning & Zoning**

- There is a potential buyer for 10 Union St.

#### **8.9 Ordinance Review**

- Committee will have to meet soon.

## Unfinished/Old Business

**\*\* Remember to get your paperwork from the county for May's primary ballot. \*\***

### Grant Updates

#### **CRP Grant – Streets**

- February 2023 engineering design will go out to bid, to start work in spring 2023.
- Borough will begin billing soft costs up to \$60,000. to the County in order to pay for LTL's engineering.

#### **LSA Grant – Equipment for Borough PW and Fire Dept Equipment**

- Pending, March 16 is their next proposed meeting night.

#### **902 Grant Rounds 59 & 60**

- Will apply in 2023 next 902-grant cycle.

#### **Preservation Partnership Grant Program (Mode House)**

- Brandywine Conservancy will be working with Borough Secretary and Solicitor Koopman on the Grant for the second half of the Mode property's acquisition costs.

#### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge – Project to be placed for bid. President Daywalt will consult with Borough Solicitor for a RFP.
- Meredith Court Mitigation. Some movement with FEMA.

### **9. New Business**

- Resolution #328-2023 for the PPG; acquisition costs for the Mode House. Council member Frost made motion to accept, Council member Ewing second, all in favor, motion passed.
- Resolution #329-2023 TCC Delegate appointment. Council member Ewing made motion to accept, Council member Hines second, all in favor motion passed.
- Resolution #330-2023 adopting the Emergency Operations Plan was tabled until the Fire chief completes his sections.
- Voter service state that all appointed in is up for re-election (7). President will stop over there to reconfirm. Ordinance can be written up, adopted and approved to remove the tax collector position on the ballot. Secretary will consult with Solicitor for her to create.

### **10. General Public Comments – limit of 3 minutes per person**

- Peter Di Maio (Coatesville area public library representative)
- Kim Sherman (resident)

### **Meeting Adjourned**

Meeting adjourned at 7:55 pm. Council member Hines made motion to end meeting, Council member Ewing second, all in favor motion passed.

### **Next Council Meeting**

Will be held on Monday February 20, 2023, at 7:00 pm at Borough Hall.

**President:**

**Secretary:**

**Date:**