

Borough of Modena
Monthly Council Meeting Minutes
January 3, 2023

An Executive Session has held at 6:30pm to discuss personnel matters.
Motion was made by VP Tilghman to end meeting at 7:01pm, Council member Ewing second, all in favor motion passed.

1. Call to Order

President Jennifer Daywalt called to order the Council meeting, of the Borough of Modena Council at 7:05 pm on Tuesday January 3, 2023, at Borough Hall, 5 Woodland Ave.

2. Salute to the Flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Daywalt, VP Tilghman, Council members Nicole Ewing, Mayor Mike Harvey, Borough solicitor Koopman and Secretary Cloud. Absent were Council members Blaise Frost, Felicia Handley, and the Treasurer. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this evening's Agenda

Council member Ewing made motion to accept this evening's agenda. VP Tilghman second, all in favor motion passed.

5. Approval of Minutes

5.1 Monthly meeting from December 19, 2022

Council member Ewing made motion to accept the minutes, VP Tilghman second, all in favor, motion passed.

6. Public Comment on Agenda Items

None

7. Written Reports

7.1 Treasurer's Report

President Daywalt presented the report to Council. Total of bills to be paid is \$8,895.00.

7.2 Payment of Bills

VP Tilghman made motion to pay the Borough bills. Council member Ewing second, all in favor, motion passed.

7.3 Police and Fire Department Reports

Council reviewed report.

7.4 Sewer Flow Report

Council reviewed report.

7.5 Code Enforcement Officer Report

Council reviewed report.

8. Council and Committee Reports

8.1 Council President Report

There is a lot to wrap up from 2022, very busy year ahead of us.

8.2 Secretary Report

Nothing to report.

8.3 Mayor Report

Nothing to report.

8.4 Park & Rec Committee Report

- Will have a meeting January 10, 2023 mat 6:00 pm on events- Egg hunt in March, Community clean up day in April and the Duck Derby May 20.
- Spring planting in the parks to be discussed later.

8.5 Historical Committee Report

Report read by Council.

8.6 Police & Fire Community Relations Report

Nothing to report.

8.7 Streets Report

- VP Tilghman hopes all Borough projects are done this year. Winter has been mild so far.
- Discussion on 'in house' work on the old white truck.

8.8 Planning & Zoning

- There will be a Zoning & Hearing Board consisting of 3 members that will meet as needed. Borough Solicitor Koopman will compose a Resolution for Council to adopt.

8.9 Ordinance Review

- Solicitor Koopman working on 3 for the New Year.

9. Unfinished/Old Business

Mode House

Brandywine Conservancy will be working with Solicitor Koopman on applying for a PPC Grant.

Recycling Truck

Delivery due to the Borough in March 2023. Will apply at the next 902 grant round in 2023 for additional funding to cover price increase.

Grant Updates

CRP Grant – Streets

- January 2023 engineering design will go out to bid, to start work in spring 2023.
- Borough will begin billing soft costs up to \$60,000. to the County in order to pay for LTL's engineering.

LSA Grant – Equipment for Borough PW and Fire Dept Equipment

- Waiting on word from their committee. Thursday January 19, 2023, will be their next meeting.

902 Grant Rounds 59 & 60

- Waiting on tote's reimbursement.
- Will apply in 2023 next 902-grant cycle for additional funding for recycling truck charge increase.

Preservation Partnership Grant Program (Mode House)

- Brandywine Conservancy will be working with Solicitor Koopman on applying for this Grant. A letter of retroactivity is needed from the solicitor. Secretary Cloud will email the template to solicitor. A motion was made to apply for this Grant and send the letter of retroactivity by Council member Ewing, VP Tilghman second, all in favor motion passed.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge – quote from one company was \$25,000. Since bids are over \$20,000. This will have to go out to bid. Then Borough can use highway aid funds to pay balance since FEMA/PEMA only gave \$12,000.00, unless there are additional funds they can give us due to the rising costs since this project was last reviewed. President Daywalt will ask FEMA/PEMA.
- Meredith Court Mitigation. Still under review.

10. New Business

- More discussion needed on the Verizon vs. Comcast contracts, tabled. Secretary Cloud will do more research.
- Motion was made by council member Ewing to accept the 2023 rates from Gawthrop Greenwood, PC. VP Tilghman second, all in favor, motion passed.
- Resolution #322-2023 Appointment of Zoning Board Members was tabled until solicitor review the verbiage.
- Presence bank offers other services that would benefit the Borough compare to Citadel bank. The Boroughs finance department and council President are considering moving accounts, further discussion with citadel to see if they could offer what presence Bank offers.
- Resolution #323-2023 Presence Bank was presented to council to open two new accounts for the EMS tax and park & recreation donations. Authorized signers would be the Treasurer, Mayor Harvey and VP Tilghman. Council President would only have access to accounts by means of communication with Presence bank. Council member Ewing made motion, VP Tilghman second, all in favor motion passed.
- Council reviewed the 2023 election cycle emailed from voter services of Chester County. Open seats are four (4) 4-year terms and a (1) one term ending in 2023. Which makes a total of five (5) open seats on the ballot for the primary.
- Council asked Ruth Ayers if she is still interested in a Council position, she said yes and spoke for a few minutes. Council made motion to accept Ms. Ruth Ayers LOI for a position on Council with a term ending 2023. Ruth Ayers will be sworn in before the next Council meeting on January 17, 2023. This will be Resolution #326-2023.

11. General Public Comments – limit of 3 minutes per person

Mr. Grant Clark spoke inquiring on the status of Meredith Ct. He was advised that FEMA & PEMA are involved.

Mr. John Guerrero spoke about his apartment driveway and the So. Brandywine bridge damage.

Meeting Adjourned

Meeting adjourned at 8:39pm. VP Tilghman made motion to end meeting, Council member Ewing second, all in favor motion passed.

Next Council Meeting

Will be held on Tuesday January 17, 2023, at 7:00 pm at Borough Hall.

President:

Secretary:

Date: