

**Borough of Modena
Second Monthly Council Meeting Minutes
November 21, 2022**

Public hearing opened at 7:00 pm to hear any public comment on Resolution #321-2022 Borough of Modena's Comprehensive Plan. Ms. Kate Clark from the County was here, she helped with creation of the Borough's Comp Plan. Solicitor Koopman stated that this is 'public hearing', which shall be noted in the meeting minutes. There were no public comments or questions. Council member Ewing made motion to adopt this Resolution, Vice President Tilghman second, all in favor motion passed. Meeting closed at 7:04 pm.

1. Call to order

President Jennifer Daywalt called to order the second monthly Council meeting, of the Borough of Modena Council at 7:05 pm on Monday November 21, 2022 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Borough solicitor Koopman and Secretary Victoria Cloud. Absent were Council members Felicia Handley, Blaise Frost, Mayor Harvey and Treasurer Megan Cadreau. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

VP Tilghman made motion to accept the evening's agenda, Council member Ewing second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing made motion to accept November 7, 2022 meeting minutes. VP Tilghman second, all in favor motion passed.

6. Public Comment on Agenda items

- None

7. Written Reports

7. 1 Treasurer's Report

- Borough Treasurer Cadreau is absent; Council President Daywalt is presenting the report. President Daywalt reported that state and federal payroll taxes for 2nd & 3rd quarter of 2022 have been paid and the UCC permit fees paid. These debits were holding back the grant funding. All cleaned up now with funding released to the borough from PEMA for the So. Brandywine bridge repair. LTL and Gawthrop would each be paid \$4, 000.00 of the balance due.

7.2 Payment of Bills

- Bills presented for payment, VP Tilghman made motion to pay these bills, council member Ewing second, all in favor motion passed.

7.3 Police and Fire Department

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7.4 Sewer Flow Report

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7.5 Code Enforcement office Report

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8. Council and Committee Reports

8.1 Council President Report

- Budget needs to get started on. Will schedule a workshop with the finance committee soon.
- President Daywalt will go to Citadel to discuss paying off the Mode House loan. There are funds in a shared secure savings account on hold for this loan. President asked Council if the loan should be paid off with those funds, or keep paying interest on this loan. Council agreed to ask Citadel to pay it off.
- Borough did not get the reducing of Council on Election Day.
- Recycling Truck chassis is built, the tipper arm is additional.
Body: \$74,876.00 chassis: \$72,526.00 = \$147,402.00 total cost. Match amount for the Borough is 10%. The borough does have the opportunity to apply in 2023 for another 902 Grant round for the costs above. Borough would take possession of the truck, and then apply. Borough could apply for a loan to cover this if funds here are not available.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

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8.4 Park & Recreation

- Festival of Lights will be on Sunday December 4. 3:30 to 5:00 at Culbertson Park. There will be hot chocolate and cookies. Santa will be here for pictures.

8.5 Historical Committee Report

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8.6 Police & Fire Community Relations Report

- Fire Department committee approved a fundraiser in the fall of 2023 to have a 3.7 run/walk and car show.

8.7 Streets Report

- VP Tilghman reported that the old truck should be inspected. Council agreed.
- Municibid has approved VP Tilghman to advertise the zero turn lawn mover.

8.8 Planning & Zoning

- No new information at this time.

8.8 Ordinance Review

- No new information at this time.

9. Unfinished/Old Business

Mode House

- Solicitor Koopman is working with John Goodall at Brandywine Conservancy. There needs to be an additional updated survey done because this is a *sub-division* of property between Cleveland Cliffs and the borough. John Goodall seemed optimistic that Brandywine Conservancy would pay for the environmental Phase 1&2, along with this new survey.
- Cleveland Cliff's lawyers and Solicitor Koopmans's colleagues (real estate division) have been speaking to make sure there are no leans/taxes any other larger problems that could occur with this donation transaction. January will be the goal month to have this presented to council.

Grant Update

Brandywine Conservancy Mini Grant

- \$6,000.00 funds received. Grant closed.

CRP Grant – Streets

- The County Granted Modena \$600K. Grant funds are good until December 2023.
- Jessica and council President sent an email to Zach at the county to state that this project would be in two phases. If granted the additional funds, the second round of funds will be used to finish up this project since the cost is over 1 million dollars. The first part of the project will be put out to bid, check the costs, accept the bid, do the work on Woodland Ave. and Baker St., and then phase two would be put out to bid for North Brandywine Ave. and little cosmetic work on Woodland. Waiting on Zach's thoughts.
- There will be another CRP Grant opening up this winter; borough will apply, asking for another \$600,000. Winners will be announced in spring of 2023.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- LSA Committee grant results will be announced at their December 14 meeting.

902 Grant Round 59 & 60

- Reimbursements will be made to Borough once all invoices are sent to Mary Alice. Last invoice will be the truck once it has been paid and delivered here in 2023.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge repair: \$10,932.23 received. Contracting a company to do the work is the next step. Under \$20,000 job does not have to go to bid.
- Meredith Court: President Daywalt has ongoing meetings with FEMA. Waiting on notification on the Swift water Grant approval.
- Michael Hartman and Marian Moskowitz, County commissioner at the state level, will be having a meeting with President Daywalt to discuss more available funding for Meredith Ct project. Need \$1.9 million to have a complete rebuild.

10. New Business

- Secretary spoke to ask if PW could order florescent bulbs for the garage. Council is requiring quotes for their review.
- Council President is requesting Council to consider a new checking account with Presence Bank for her to use for deposits from sponsors. This account will be totally separate from Citadel. She would also like a debit card to use for this account. She will be having a meeting with Presence Bank at the end of this month.
- President stated that at the last WCCCoC meeting it was discussed to have a regional refuse pick up to handle each municipalities own refuse. Everyone is having the same problems with the big companies, price issues, contract do's and don'ts. Further discussion will be later to consider any grants out there to apply for so that municipalities can have their own shared refuse trucks to use.
- There will be a budget work session meeting Saturday November 26, 2022 @ 10:00 am.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:10 pm.

Council VP Tilghman made motion to end regular second monthly meeting, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Will be on Monday December 5, 2022 7:00 pm at Borough Hall

President:

Secretary:

Date: