

Borough of Modena
Monthly Council Meeting Minutes
December 5, 2022

1. Call to order

President Jennifer Daywalt called to order the second monthly Council meeting, of the Borough of Modena Council at 7:05 pm on Monday December 5, 2022 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Mayor Harvey and Secretary Cloud. Absent were Council members, Blaise Frost, Felicia Handley, and Treasurer Megan Cadreau. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

Council member Ewing made motion to accept the evening's agenda, VP Tilghman second, all in favor, motion passed.

5. Approval of Minutes

5.1 VP Tilghman made motion to accept November 21, 2022 meeting minutes. Council member Ewing second, all in favor motion passed.

6. Public Comment on Agenda items

- None

7. Written Reports

7.1 Treasurer's Report

- Borough Treasurer Cadreau is absent; Council President Daywalt is presenting the report.
- PEMA funds for the So. Brandywine bridge repairs have been deposited to general checking.
- Highway aid funds were also deposited into the general checking.
- Workers Comp share premiums invoices were mailed to the local municipalities for payment.
- Borough will need to hire an experienced treasurer to help clean up Quick Books. The money is accounted for, just not in the appropriate locations to match up with Citadel bank statements. This is a very time consuming job, needs to be done before the next audit, which is at the end of March 2023. Borough does not want to ask for an extension like last year.
- All the taxes are caught up.
- Second round of ARPA funds are in the general savings account not being used at this time. A report of how these funds were used, is to be filed with the state, yet the site is not working correctly for submitting that information. This site issue is being corrected eventually.

7.2 Payment of Bills

- Bills presented for payment, council member Ewing made motion to pay these bills, VP Tilghman second, all in favor motion passed.

7.3 Police and Fire Department

- Council reviewed.

7.4 Sewer Flow Report

- Council reviewed. His notations are on going. He is trying to fix the problem.

7.5 Code Enforcement office Report

- Council reviewed.
- Court date for 8-10 S. Brandywine will be January 17. Solicitor will be present representing the Borough.

8. Council and Committee Reports

8.1 Council President Report

- The finance committee is working on the 2023 budget.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Mayor reported that he is waiting for Presence Bank to set up a meeting with him.

8.4 Park & Recreation

- Very nice turn out for the festival of lights. Santa, Mrs. Clause and the Grinch were here. everyone enjoyed themselves.
- Next meeting will be in December to go over 2023 events.
- J.P. Mascaró sent in a donation for park & rec.

8.5 Historical Committee Report

- Mr. Graves spoke as council reviewed his report.

8.6 Police & Fire Community Relations Report

- Nothing to report.

8.7 Streets Report

- VP Tilghman reported that the 2005 old white truck would cost \$2,500. to have work done in order to pass Inspection. Council agreed not to and return truck back here. Considering doing the work in house. Mike will get parts pricing, have Scott do the work.
- Muncibid has approved VP Tilghman to advertise the walk behind lawn mover. Starting bid will be \$150. Current bid is \$315.00. Bids expire Wednesday December 14 @ 10:30 am.

8.8 Planning & Zoning

- Borough needs a zoning board consisting of people outside of the borough. Use other Municipality's people?

8.8 Ordinance Review

- For 2023 under new business.

9. Unfinished/Old Business

- 2023 Council meeting nights will be on the first and third Mondays of every month, unless a holiday falls on Monday the meeting will be on the Tuesday. Will be advertised in paper.
- Some business and commercial businesses have not been paying their annual registration fee. The borough must press this issue to them that it is required, must be accountable and in compliance of this Resolution. Secretary will reach out to the corporate offices.

Mode House

- Slowly moving forward, nothing to report at this time.

Recycling Truck:

- Chassis has been built. Shipped to Kann Manufacturing in Guttenberg, IA on December 8. Approx. delivery to Borough, March 2023.
- Additional funding needed to cover price increase. Will apply in the next 902 grant in 2023.

Grant Update

CRP Grant – Streets

- Borough will begin billing soft cost to County on January 3, 2023. Payments from County will then be reimbursed in 3-4 weeks. Bids on this project will be this winter so that work can start in the spring of 2023. Grant funds are good until December 2023.
- There will be another CRP Grant opening up this late winter; borough will apply, asking for another \$600,000. Winners will be announced in spring/summer of 2023.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- LSA Committee grant results will be announced at their December 14 meeting

902 Grant Round 59 & 60

- Round 60 for the bins, funds should be in account by end of year.
- Last invoice will be the truck once it has been paid and delivered here in 2023. Borough needs to apply for the 2023 grant for the difference of the overage.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge repair: \$10,932.23 received. President checking to see if Highway aid money can be used to back up the 10% difference.
- Meredith Court: President Daywalt has ongoing meetings with FEMA. Waiting on notification on the Swift water Grant approval. Marian Moskowitz, County commissioner at the state level, will be having a meeting with President Daywalt.

10. New Business

- One trash bid from AJ Blosenski. Same contract details as last year. The increase is \$3 per unit. VP Tilghman made motion to accept AJ Blosenski, Council member Ewing second, all in favor motion passed.
- No change to the Boroughs tax millage: 6.4

- Review quote on florescent bulbs. Price \$286++. VP Tilghman will work with Scott on the installation.
- Next year meeting dates will be on the 1st and 3rd Monday of each month unless a holiday, then the meeting will be the next day Tuesday. Secretary will email to DLN the dates to be advertised.
- Ordinances for 2023: Animal / Historical / Code ticketing (property maintenance; PW to be trained).
- 2023 annual rate for S&R will be \$340 for refuse, \$10 for recycling =\$350.00 per unit.
- President Daywalt spoke in detail on each item line for the 2023 budget. Still more revisions to be made and reviewed by the finance committee.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:29 pm.

Council member Ewing made motion to end regular second monthly meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting

Will be on Monday December 19, 2022 7:00 pm at Borough Hall

President:

Secretary:

Date: