

**Borough of Modena
Monthly Council Meeting Minutes
November 7, 2022**

***Public meeting opened at 7:00 pm to hear any public comment on Ordinance #161-2022; Emergency Service Tax. There were no public comments. Council member Frost made motion to adopt this Ordinance, Council member Ewing second, all in favor motion passed. Meeting closed at 7:05pm.**

- Borough Solicitor approved that the Secretary properly advertising this public meeting in the daily local newspaper 3 times prior to this meeting on the dates of 10.17, 10.24 & 10.31

***Public meeting opened at 7:06 pm to hear any public comment on Resolution #321-2022; Comprehensive Plan. Chris Patriarca from the County spoke briefly on the work he has done on this plan. There were no public comments. Council member Frost made motion to adopt this Resolution, Council member Ewing second, all in favor motion passed. Meeting closed at 7:08pm.**

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:10 pm on Monday November 7, 2022 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Felicia Handley, Blaise Frost, Mayor Harvey, Secretary Victoria Cloud, Borough's solicitor Ellen Koopman. Absent was Treasurer Megan Cadreau. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

VP Tilghman made motion to accept the agenda, Council member Ewing second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing made motion to accept October 17, 2022 meeting minutes with slight corrections; spelling out abbreviations. VP Tilghman second, all in favor motion passed.

6. Public Comment on Agenda items

- None

7. Written Reports

7.1 Treasurer's Report

- Borough Treasurer Cadreau has been sick. There is no report at this time.

7.2 Payment of Bills

- Will be presented at the second Council meeting November 21, 2022

7.3 Police and Fire Department

- Council reviewed the report. Luanne is officially the supervisor at the fire department.

7.4 Sewer Flow Report

- Council reviewed the report. Pump 1 on Union St is not working properly. He will be working on it.

7.5 Code Enforcement office Report

- Council reviewed the report.
- Dave spoke about a property on South Brandywine not in compliance with having large and small animals there. He will be sending out citations to them. Solicitor Koopman spoke about Dave's revisions on one specific citation, she suggested issuing a new.
- 10 Union is being handled by Bob Rittle at LTL. Permit applications submitted are incomplete.
- Mogreena area has not been cleaned up. Bob Rittle will handle this also.
- Dave Wallace spoke on the open activity of 12 Baker St. and 24-26 North Brandywine Ave. All properties have been "Red Tagged" – *No residing there*. The police have been informed to remove anyone on the properties.

8. Council and Committee Reports

8.1 Council President Report

- Reminder that Tuesday November 8, 2022 is Election Day, and Friday November 11, 2022 is Veterans Day, Borough office will be closed both days.

8.2 Secretary Report

- No new information at this time.

8.3 Mayor Report

- Has Borough's bank statements that he will give to Presence Bank for review.

8.4 Park & Recreation

- Great Trunk or Treat event. There were 6 stops using 2 hayrides for 2 hours.
- President Daywalt will be sending out a letter to companies in the area for 2023 sponsorship to cover the year events. The goal is to raise \$10,000 in sponsorships. A donation of \$1,000.00 was received from Sly's Tom Rainbow Café. Another \$500.00 is pending from Padul Engineering.
- Pocket park: Discussion on turning it into a pollinator park for next year. Takes work to do, yet less work for PW to mow. Pumpkin patch will be started at Culbertson park behind the Salt shed on the hill.
- Festival of Lights will be on Sunday December 4. 3:30 to 5:00 at Culbertson Park. There will be hot chocolate and cookies. Santa will be here for pictures. Council President would like the inside of the shack painted, then decorated for the holiday event. Looking for a small choir to attend to sing Christmas carols. Checking into schools, Hephzibah church. Secretary and Mr. Graves looking into this.

8.5 Historical Committee Report

- Mr Graves spoke about his report. Council had a copy.

8.6 Police & Fire Community Relations Report

- Nothing to report.

8.6 Streets Report

- PW employee Scott and VP Tilghman need to dig out the salt spreader in the garage to prepare it for the winter.

8.7 Planning & Zoning

- Reviewed by Council.

8.8 Planning & Zoning

- No new information at this time.

8.9 Ordinance Review

- No new information at this time.
Solicitor Koopman suggested that Council gets a priority list of ordinances that need to be worked on for the New Year. Need to continue working on Animal Ordinance.

9. Unfinished/Old Business

Mode House

- Borough's Solicitor Koopman spoke on the details.
- Solicitor Koopman is working with Brandywine Conservancy; they gave her surveys of the property. There needs to be additional updated survey lines done because this is a *sub-division* of property between Cleveland Cliffs and the borough. Brandywine Conservancy is willing to help a lot on these plans.
- The petition to lower the amount of Council members will be on the ballot November 8 when voting.

Grant Update

Brandywine Conservancy Mini Grant

- Waiting on disbursement of funds. The Grant amount is \$6K.

CRP Grant – Streets

- The County Granted Modena \$600K. Grant funds are good until December 2023. Jessica Adams, Borough Engineer is almost done in order for this to go to Council for review.
- There will be another CRP Grant opening up this winter; borough will apply, asking for another \$600,000. Winners will be announced this spring.
- Jessica and council President sent an email to Zach at the county to state that this project would be in two phases. If granted the additional funds, the second round of funds will be used to finish up this project since the cost is over 1 million dollars. The first part of the project will be put out to bid, check the costs, accept the bid, do the work on Woodland Ave. and Baker St., and then phase two would be put out to bid for North Brandywine Ave. and little cosmetic work on Woodland. Waiting on Zach's opinion.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- LSA Committee grant results will be announced at their November 14 meeting.

902 Grant Round 59 & 60

- Modena has been awarded \$18, 000.00 for 250 new recycling bins. Reimbursement will be made to Borough, which takes 8-12 weeks

Comprehensive Plan

- There will be a public hearing on November 21; Resolution #321-2022 on the adoption of the Comp Plan. If no public comments, council will make motion, adopt and sign.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge repair: Waiting on FEMA/PEMA to close out the Grant application, and then deposit funds to Borough's account.
- Meredith Court: President Daywalt has ongoing meetings with FEMA. Waiting on notification on the Swift water Grant approval.
To have apartments built to current code, the cost is 3M, PEMA and FEMA want only to give 2M. President will research for more funding; roughly 1.9M more is needed.

10. New Business

- Ordinance #164-2022 having Portnoff to collect *Attorney fees and collections fee to be added to the MCTLA unpaid claims*. Council member Ewing made motion to accept, council member Frost second, all in favor motion passed.
- LTL 2023 fee schedule. This will be the first increase in two years. Council member Frost made motion to accept, VP Tilghman second, all in favor motion passed.
- Secretary spoke about the recycling truck. It is to be sent down to Mexico on November 9, 2022 for completion. There is a discrepancy on the picture of the new truck that does not show a 'tipper' arm to lift the new bins in for disposal. VP Tilghman will make contact to confirm where the tipper is on the truck.
- RFP Refuse contract for 2023 will be advertised once revised and reviewed by solicitor Koopman. Discussion on the amount of cans. currently 3, up to 4? Council decided keep RFP at 3 cans per household. There are row homes and individuals residents whose landlords have dumpsters. These will be excluded on the RFP.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:10 pm.

Council member Frost made motion to end regular monthly meeting, Council President second, all in favor, motion passed.

Next Council Meeting

Will follow the Comp Plan public hearing starting at 7:00pm; will be on Monday November 21, 2022 @ at Borough Hall

President:

Secretary:

Date: