

**Borough of Modena
Monthly Council Meeting Minutes
September 19, 2022**

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Tuesday September 19, 2022 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Blaise Frost who arrived at 7:16pm, Secretary Victoria Cloud, and Mayor Harvey. Absent were Felicia Handley, Treasurer Megan Cadreau and Borough's solicitor Ms. Ellen Koopman. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

Council member Ewing made motion to accept the agenda, Council member Frost second, all in favor motion passed.

5. Approval of Minutes

- 5.1 Council President Daywalt noticed changes to be made on the minutes dated September 6, 2022. Motion not made to accept these minutes until correct by Secretary Cloud.

6. Public Comment on Agenda items - None

7. Written Reports

7.1 Treasurer's Report

- Review by Council.

7.2 Payment of Bills

- Per Treasurer Cadreau no bills.

7.3 Police and Fire Department

- Nothing to report

7.4 Sewer Flow Report

- Nothing to report

7.5 Code Enforcement office Report

- Nothing to report

8. Council and Committee Reports

8.1 Council President Report

- Duck Derby
- President Daywalt mentioned that there would be a PSAB October Conference in Gettysburg. This is a great way to learn with lot of good information for Council members. Please sign up, notify President.

8.2 Secretary Report

- Cloud reported that the truck chassis will be pushed back again until December 14, 2022. Secretary will reach out to Bill Beck to emphasize that the borough will not accept anymore- additional fees. Order is not cancelled, he has to make exemptions due to the Grant is an amount that cannot be exceeded.

8.3 Mayor Report

- Presence Bank will set up an appointment with Jenn, Mike and Megan to go over current Borough accounts to see if they can do better with interest, loan rates etc. than what Citadel is currently offering. Will set this appointment up in October.

8.4 Park & Recreation

- President Daywalt will be sending out letter to all companies in the area for 2023 sponsorship to cover the year events. The goal is to have 10K to use.
- There was a meeting on 9/13 about the **Duck Derby Event.**
 - * start event earlier
 - * More adult activities
 - * Spread out the vendors.
 - * More signage
 - * Ticket sales in a different location
 - * check other municipalities if they have an event on that same day in 2023
 - * A new banner will be made for the Duck Derby to state 'Annual' not adding a year is it can be use/recycled yearly.

Truck or Treat event:

- Saturday October 29, 2022. 2pm to 5pm. Be here around noon to set up.
- Trying to get residents to take ownership and have a candy stop at their house; borough will give them the candy. Fire pit, hot dogs & drinks will be available for all.
- need two trailers thru Borough.
- There are two new volunteers that will be helping.
- Holly Hollow farm supplying small pumpkins for children to paint.

2023 P&R Event Dates:

April 1 Easter eggs & bunny / May 20 Duck Derby / August 15 Backpack / October 28 Trunk or treat / December 3 Festival of Lights / Clean up dates: TBD

8.5 Historical Committee Report

- Nothing to report

8.6 Police & Fire Community Relations Report

- President helping the Fire Dept with the "Modena 3.7 run/walk/bike" and a car show. Date will be in April 2023.

8.7 Streets Report

- VP Tilghman stated that we are still trying to fill the PW position. He has an interview this week. There is so much work that needs to be done; it is a very slow process.
- VP cleaned up around the CCCRA recycling bin. There will be a meeting there on Saturday with President, VP and Quality disposal to get proper training on when the compactor is full and how to unclog it.
- VP Tilghman asked Council if he could put the walk behind lawn mover on Muni-bid. Council President made motion to make an addition to the agenda adding this under new business. Council member Ewing second, all in favor, motion passed.
- President wondering if the set schedule of hours for the PT PW is enough. Council discussed this and considered that adding more hours would be better for the Borough.

8.8 Planning & Zoning

- Ellen is working hard on the ongoing issues with the 12 Union St. regarding Flood plain and what his intentions are for the property; leasing or selling. The owner is stating that the previous owner was using it as a warehouse, so he feels he can use it that way too. Secretary checked and there are no documents in this office, going back to 2012 stating this. At this point, the owner will have to provide that document to the Borough.
- 10 Union; moving along.

8.9 Ordinance Review

- There will be a meeting on October to discuss the animal Ordinance.

9. Unfinished/Old Business

Mode House

- President Daywalt read a letter from Ellen on having Brandywine conservancy help with details regarding the needs that Cleveland Cliffs are asking for. Lawyers for CC and Borough's Solicitor are working together to get things finalized.

Ordinance #161-2022 Emergency Service Tax Draft:

- Upon approval, it will go out for the 30-day review to the public. This tax will be in resident's property tax, County handles this billing/collecting. VP Tilghman made motion to accept the draft, Council member Frost second, all in favor motion passed

The county approved the petition to lower the council members from 7 to 5.

- This will be on the ballot in November. Solicitor will handle these details with voter Services.

PSAB Fall conference is in Gettysburg October 14 to 16, 2022.

- Council President would like to attend. Cost will include full sessions and hotel for the cost of \$509.12. Motion was made by Council member Ewing for the Borough to pay for the President to go, Council member Frost second, all in favor, motion passed.

Grant Update

Brandywine Conservancy Mini Grant

- Waiting on disbursement of funds. President Daywalt has to write a letter to BC to say what the Borough paid towards clean up. The Grant amount is \$6K.

CRP Grant – Streets

- The County Granted Modena \$600K. Grant funds are good until December 2023.
- LTL engineers have been on 3 streets marking out the drainage and storm water lines.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- LSA Committee held a meeting, but it was not on their agenda, so it will be discussed in November at their next meeting.

902 Grant Round 59 & 60

- Modena has been awarded \$18, 000.00 for 250 new recycling bins. Reimbursement will be made to Borough, which takes 8-12 weeks
- Bins will be delivered to residents once the new recycling truck arrives along with education material and a revised Recycling Ordinance for 2023.

Comprehensive Plan

- If Council/residents are satisfied with the draft, then we can proceed to the formal adoption process with the formal Act 247 referral. Council member Ewing mad motion to accept this draft, VP Tilghman second, all in favor motion passed.
- The will be a public meeting in November and a public hearing a few weeks later. Council member Frost made motion to accept the public meeting and public hearing to be in the month of November, VP Tilghman second, all in favor, motion passed.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge repair: Waiting on PEMA to close out the Grant application. distribute funds to Borough.
- Meredith Court: President Daywalt has ongoing meetings with FEMA. Waiting on notification on the Swift water Grant approval. To teardown and rebuilt to code, the cost is 3 million. To teardown and leave as open space, the cost is 2 million. FEMA is working hard to find more government funds to rebuild to bring in tenants in order to increase the tax base for the Borough. Other municipalities are in the same boat when it comes to FEMA funding and a waiting process.

10. New Business

- **D2P2/DCED Grant** – Planning for Mode Park. VP Tilghman made motion to apply for this grant, Council member Ewing second, all in favor motion passed.
- **PECO Green Region Grant**- For pocket park (open space; matching). Council member Ewing made motion to apply for this grant, VP Tilghman second, all in favor motion passed. Wm. Penn funding from BC- Funds available for land acquisition at the Mode House. Council member Frost made motion to apply for this grant. VP Tilghman second, all in favor, motion passed.
- **PW Applicant:** Scott Steffey has applied for PW. VP had an interview. President Daywalt would like a motion to hire Mr. Steffey at 30 hours a week at \$19.00 to start/\$20 after 90-day review. VP Tilghman made motion, Council member Ewing second, all in favor, motion passed.
- To sell the walk behind lawn mover on Muni-bid. VP Tilghman will take care of this.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:04 pm.

Council member Frost made motion to end regular monthly meeting, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Monday October 3, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: