

Borough of Modena
Monthly Council Meeting Minutes
September 6, 2022

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Tuesday September 6, 2022 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Felicia Handley, Blaise Frost who arrived at 7:15pm, Secretary Victoria Cloud, and Mayor Harvey. Absent was Treasurer Megan Cadreau and Borough's solicitor Ms. Ellen Koopman. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

Council member Ewing made motion to accept the agenda, Council member Frost second, all in favor motion passed.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of August 15, 2022. VP Tilghman second, all in favor, motion passed.

6. Public Comment on Agenda items - None

7. Written Reports

7.1 Treasurer's Report

- Review by Council.

7.2 Payment of Bills

- Per Treasurer Cadreau bills total \$10,317.00. Council member Frost made motion to pay bills, VP Tilghman second, all in favor, motion passed.

7.3 Police and Fire Department

- Nothing to report

7.4 Sewer Flow Report

- Review by Council. Question on numbers at the beginning of month. Secretary will consult with Butch then report to Council.

7.5 Code Enforcement office Report

- Dave spoke his report. Still issues with Union St. 12 Baker St., no one now living there. 26 N Brandywine have been issued citations that no one should be living there and in the apartment due to there is no electric and no up to date U&O on each property.

8. Council and Committee Reports

8.1 Council President Report

- President mentioned that she, borough mayor and secretary all participated in the Firehouse parade and celebration. Met many people. Good community relationship with all.
- Continued preparations for the Duck Derby.
- President Daywalt mentioned that there would be a PSAB October Conference in Gettysburg. This is a great way to learn with lot of good information for Council members. Please sign up, notify President.

8.2 Secretary Report

- Nothing to report

8.3 Mayor Report

- Nothing to report

8.4 Park & Recreation

- Still working out all the details for the Duck Derby event for vendors and sponsors.
- Meeting on Wednesday September 7 @ 6:30pm
- Holly Hollow farm supplying small pumpkins for the Truck or Treat event
- Old hay bales need to be remove to the compost site

8.5 Historical Committee Report

- Mr. Graves spoke his report.

8.6 Police & Fire Community Relations Report

- Council members attended the 100th.

8.7 Streets Report

- VP Tilghman stated that we are still trying to fill the PW position. He has an interview this week. There is so much work that needs to be done; it is a very slow process.
- President wondering if the set schedule of hours for the PT PW is enough. Council discussed this and considered that adding more hours would be better for the Borough.

8.8 Planning & Zoning

- Ellen is working hard on the ongoing issues with the 12 Union St. regarding Flood plain and what his intentions are for the property; leasing or selling.
- 10 Union; moving along.

8.9 Ordinance Review

- Historic/Large animal/Recycling needs to be revisited. There will be a meeting on October to discuss the animal Ordinance.

9. Unfinished/Old Business

Mode House

- Ellen spoke of details on the MOU/donation agreement with Cleveland Cliffs. CC will issue one if the Borough can prove that they are applying for a Grant/s. There is a Grant with Brandywine Conservancy that borough can apply for to help pay for a site survey costs for the subdivision. The parcel that CC owns needs to be subdivided off to South Coatesville. Subdivision application needs to be completed by the Borough, Ellen handing this along with the help of BC. Ellen will speak with Jessica and Dave to help with this engineering/site survey. Ellen said if this all works out smoothly, this would take around 90 days. Mr. Graves will be involved looking into Grants.

Grant Update

Brandywine Conservancy Mini Grant

- Waiting on disbursement of funds.

CRP Grant – Streets

- The County Granted Modena \$600K. Grant funds are good until December 2023.
- LTL engineers have been on 3 streets marking out the drainage and storm water lines.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- State still figuring out how to distribute funds.

902 Grant Round 59 & 60

- Modena has been awarded \$18,000.00 for 250 new recycling bins. Reimbursement will be made to Borough, which takes 8-12 weeks
- Bins will be delivered to residents once the new recycling truck arrives along with education material and a revised Recycling Ordinance for 2023.

Comprehensive Plan

- If Council/residents are satisfied with the draft, then we can proceed to the formal adoption process with the formal Act 247 referral.

Tropical Storm Ida/HMGP-Meredith Court

- South Brandywine Bridge repair: Waiting on PEMA to close out the Grant application. distribute funds to Borough.
- Meredith Court: President Daywalt has ongoing meetings with FEMA. Waiting on notification on the Swift water Grant approval. To teardown and rebuilt to code, the cost is 3 million. To teardown and leave as open space, the cost is 2 million. FEMA is working hard to find more government funds to rebuild to bring in tenants in order to increase the tax base for the Borough. Other municipalities are in the same boat when it comes to FEMA funding and a waiting process.

10. New Business

- Vacancy board: Mr. Joseph Ewing. He is a registered voter, not on Council, lives in the Borough, and is willing to be on this board. Council member Handley made motion of the appointment for Mr. Joseph Ewing to fill this position. Council member Frost second, all in favor, motion passed. President Daywalt and Council member Ewing abstained from vote due to a conflict of interest.
- Expiring contracts were reviewed. Solicitor Ellen will create a RFP for the Refuse contract. Treasurer has other auditors in mind to use. She will look into them.
- Resolution #319-2022; PEMA DR4618 Designation of Agent Resolution. Council member Frost made motion to accept, Council member Ewing second, all in favor motion passed.

Ordinances: Memos from solicitor Ellen Koopman

Wireless Communication/5G: VP Tilghman made motion to accept, Council member Frost second, all in favor motion passed

Recycling: Council member Frost made motion to accept, Council member Ewing second, Council member Handley opposed, others all in favor, 4 to 1, motion passed

Emergency Service Tax: VP Tilghman made motion to accept, Council member Frost second, all in favor motion passed

Storm water Sewer Ordinance. Needs signed and notarized.

11. General Public Comments – limit of 3 minutes per person

Mr. & Mrs. D. Sheppard spoke about the tree limbs that are falling on to their parked cars creating damage. These trees are on Sealed Air property, which is across the street from their home, where they need to park their cars.

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 9:00 pm. Council member Ewing made motion to end regular monthly meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting

Monday September 19, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: