

**Borough of Modena**  
**Second Monthly Council Meeting Minutes**  
**August 15, 2022**

**1. Call to order**

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday August 15, 2022 at Borough Hall, 5 Woodland Ave.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Beau Tilghman, Council Members Nicole Ewing, Secretary Victoria Cloud, and Mayor Harvey. Absent were Council members Blaise Frost, Felicia Handley and Treasurer Megan Cadreau. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

**4. Approval of this Evening's Agenda.**

VP Tilghman made motion to accept the agenda, Council member Ewing second, all in favor motion passed.

**5. Approval of Minutes**

5.1 Council member Ewing motion to accept the minutes of August 1, 2022 with the addition of adding Bigfoot Automotive as a sponsor for the Back to school event. VP Tilghman second, all in favor, motion passed.

**6. Public Comment on Agenda items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Review by Council.

**7.2 Payment of Bills**

- Per Treasurer Cadreau bills total \$5,545.00. VP Tilghman made motion to pay bills, Council Member Ewing second, all in favor, motion passed.

**8. Council and Committee Reports**

**8.1 Council President Report**

- President Daywalt mentioned that there would be a PSAB October Conference in Gettysburg.
- Next meeting Council needs to put it out to the community that the request to lower the amount of council members has been submitted to the County/Judge. There needs to be a Vacancy board created. If there is no one, Council will advise the Judge of this, hopefully then expediting this request quicker through the system.

**8.2 Secretary Report**

- Website has been updated with the correct information of open council seats.

### **8.3 Mayor Report**

- Mayor Harvey spoke with Presence Bank and they will donate to the Duck Derby event, Citadel is unable to this year. Discussion on possible moving funds/loan to Presence Bank. Mayor will arrange a meeting in the middle of September.

### **8.4 Park & Recreation**

- Back to school event has 13 children signed up so far. There is enough bags for 30 children.
- Still working out all the details for the Duck Derby event for vendors and sponsors.

### **8.6 Police & Fire Community Relations Report**

- 100 year anniversary details are being finalized. Parade route is mapped out starting at 1pm. 4pm to 8pm community block party for all. 8pm starts the private party for all the attendees. Road closures noted on websites and signage throughout. Fire police will be out directing traffic.

### **8.7 Streets Report**

- VP Tilghman stated that we are still trying to fill the PW position.
- There is so much work that needs to be done in this Borough; a very slow process.
- The hay bales will be transported up to the compost sight with the help of VP Tilghman and Mayor Harvey via VP Tilghman' s trailer.
- VP Tilghman stated that N. Brandywine Ave. trees need trimmed. He will reach out to SCV and EFT for their help or contract out the work. He will follow up with council.

### **8.8 Planning & Zoning**

- There are still ongoing issues with the 12 Union St. regarding Flood plain and what his intentions are for the property; leasing or selling.
- 10 Union; moving along.

### **8.9 Ordinance Review**

- Historic/Large animal/Recycling needs to be revisited.

## **9. Unfinished/Old Business**

- Resolution #318-2022 "As needed temporary PW employee". Council discussed maximum of 20 hours a week and pay rate at \$20.00 hour. Council member Ewing made motion to accept this new Resolution. VP Tilghman second, all in favor motion passed.

### **Mode House**

- Waiting for Cleveland Cliffs to create a MOU.
- Waiting on disbursement of funds.

## **Grant Update**

### **Brandywine Conservancy Mini Grant**

- Waiting on disbursement of funds.

### **CRP Grant – Streets**

- The County Granted Modena \$600K. Grant funds are good until December 2023.

### **LSA Grants – Equipment for Borough PW and Fire Department Equipment**

- Notification of award will be late summer.

### **902 Grant Round 59 & 60**

- Modena has been awarded \$18,000.00 for 250 new recycling bins. Reimbursement will be made to Borough, which takes 8-12 weeks, after Borough makes payment to TM Fitzgerald.
- Bins will be delivered to residents once the new recycling truck arrives along with education material and a revised Recycling Ordinance for 2023.

### **Comprehensive Plan**

- Public meeting will be at the Duck Derby Event Sept. 10 to present the Comp Plan to the Community for comments, then a final meeting following for Council adoption.

### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge repair: Waiting on PEMA to close out the Grant approval.
- Meredith Court: President Daywalt having another meeting with FEMA on August 18, 2022.

### **10. New Business**

- P&M annual contract for processing recycling material with Chester County Solid Waste Authority and JP Mascaro. Council reviewed contract; same as it has been for the last year. VP Tilghman made motion to accept this contact on behalf of the Borough, Council member Ewing second, all in favor, motion passed

### **11. General Public Comments – limit of 3 minutes per person**

Mr. Paul Rullo spoke and passed out a letter of his concerns on the safety of pedestrians and cyclists on the roadways who are being irresponsible and not following with law-abiding motorists.

### **Meeting Adjourned**

President Daywalt requested a motion to end the regular monthly meeting at 7:42 pm.

VP Tilghman made motion to end regular monthly meeting, Council member Ewing second, all in favor, motion passed.

### **Next Council Meeting**

Tuesday September 6, 2022 @ 7:00pm at Borough Hall and zoom.

**President:**

**Secretary:**

**Date:**