

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**July 5, 2022**

**1. Call to order**

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Tuesday July 5, 2022 at Borough Hall, 5 Woodland Ave.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Felicia Handley, Secretary Victoria Cloud, Mayor Harvey and John Graves. Absent were Council members Blaise Frost and Treasurer Megan Cadreau. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

**4. Approval of this Evening's Agenda.**

Council member Ewing made motion to accept the agenda with the addition of Meredith Court engineering plans. VP Tilghman second, all in favor, motion passed.

**5. Approval of Minutes**

5.1 Council member Ewing motion to accept the minutes of June 6, 2022 with the addition of adding Megan's last name as Treasurer. VP Tilghman second, all in favor, motion passed.

**6. Public Comment on Agenda items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Review by Council.
- Treasurer Cadreau spoke with Adam from DCED regarding our audit. Adam has expressed concern with communication between the County and Borough.
- Treasurer is working with auditors to finalize the 2021 audit.

**7.2 Payment of Bills**

- Per Treasurer Cadreau and President Daywalt, all bills will be paid upon due date. Bills total \$512.00. Council Member Ewing made motion to pay bills, VP Tilghman second, all in favor, motion passed.

**7.3 Police and Fire Reports**

- Review by Council.

**7.4 Sewer Flow Report**

- Review by Council.

**7.5 Code Enforcement Officer Report**

- Review by Council.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President Daywalt mentioned that there are still no LOI presented for the two open Council positions. Positions will stay open. Council and President are considering lowering the amount of members to five. Set number of petitions needs to be signed by the residents, and then petitions will go to a WC judge. Only needing 10 signatures or so based on the size of Modena. Council needs to decide this at next meeting.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Recreation**

- Sell ducks. Need sponsors, in kind donations and vendors for Derby.
- August 'back to School' event will be on Tuesday August 16; 6-8pm. There will be school supplies provided here in the park and a uniform exchange program for Collegium. Only Borough children invited, they must be registered to accept these items. String bags will be used, no backpacks. Council will fill these bags with the items sent here by the schools.

### **8.5 Historical Committee Report**

- Mr. Graves reviewed his report. He will have a table set up at the Duck Derby as he did last year showing the history of Modena.

### **8.6 Police & Fire Community Relations Report**

- Seeking sponsors for their August 27 event. Shrimpy's will be there selling food.

### **8.7 Streets Report**

- Waiting on the updated registration for the truck.
- VP Tilghman and Council President have been picking up the recycles. President Daywalt will create a flyer/sticker on the '*Do's and Don'ts*' of what is a recyclable item and what other items are not permitted in the bins. Borough has the right to reject pick up. These will be placed in/on their bins. Once new bins are in and distributed, residents will receive education material. This is the education part of the 902 Grant requirements.

### **8.8 Planning & Zoning**

- There are ongoing issues with the new owners on Union St. regarding Flood plain zoning. Engineers on both sides have Lawyers are involved.

### **8.9 Ordinance Review**

- Cell phone towers and Chester County Streets being reviewed by Ellen at LTL. The Tax Ordinance will be next to compose and reviewed by Ellen in order to get the budget started for 2023. Hopefully have that in by end of August.

## **9. Unfinished/Old Business**

- Iven Lingenfelter/Blue Moon Media may come out to the office to look over existing PC's and equipment. VP Tilghman made motion to accept Blue Moon as the Borough is new IT hosting Company to help with the migration from CourseVector, Council member Ewing second, all in favor motion passed.

### **Mode House**

- Grants have been approved for all work done there.
- Shelly from Cleveland Cliffs stated that her legal team is moving forward on the donation of their land to this Borough. Both sides legal team will create a MOU.
- The chipper is needed to be used at the House. CCCRA has approved the use.
- Once the property is the Borough's, anything found; metal detectors used, would be legally ours.

### **Grant Update**

#### **Brandywine Conservancy Mini Grant**

- Work is done at Mode house; Secretary will submit invoices to Shelia for re-imbusement.

#### **CRP Grant – Streets**

- The County Granted Modena \$600K. Grant funds are good until December 2023. Council President had a meeting with Jessica of LTL. Jessica will be in the Borough July 12 to 'Mark' the streets. She will submit her findings to the County by August 1, then County will come back with approval, then it will go out to bid.

#### **LSA Grants – Equipment for Borough PW and Fire Department Equipment**

- There are thousands of applicants for this grant. Notification of award will be July or August.

#### **902 Grant Round 60**

- Modena has been awarded \$18, 000.00 for 250 new recycling bins; awaiting on funds. Storage maybe available at the CCCRA location to store the bins when they come in.

### **Comprehensive Plan**

- President Daywalt will have a Zoom meeting with Chris on the adoption steps.
- Public meeting will be at the Duck Derby Event Sept. 10 to present the Comp Plan to the Community for comments, then a final meeting following for Council adoption.

### **Tropical Storm Ida/HMGP-Meredith Court**

- South Brandywine Bridge repair: FEMA quoted cost would be \$12k. Borough now has to wait on what the next steps are. Since under \$20k, Borough does not have to bid this out.
- Meredith Court: Swift Water Grant will be used for this. The owner will be receiving \$300k, \$2.3 million will go to the Borough, they will invoice out once work starts with all contractors involved. Padula Engineering has agreed to handle the project with a retainer fee needed of \$500, which will go towards the balance at the end. President Daywalt requested a motion to pay this fee. Council member Ewing mad the motion, VP Tilghman second, all in favor, motion passed. Design is underway, 10 units, 5 apts. stacked on top of each. Goal is to have everything in, engineering and design on August 1, 2022. Goal for FEMA review by December 2022.

**10. New Business**

- President Daywalt will check with Solicitor Ellen to see if lowering the amount of members to five could be on the ballot come this November. If not, then it will be May 2023.

**11. General Public Comments – limit of 3 minutes per person**

- None

**Meeting Adjourned**

President Daywalt requested a motion to end the regular monthly meeting at 7:45 pm.

VP Tilghman made motion to end regular monthly meeting, Council member Ewing second, all in favor, motion passed.

**Next Council Meeting**

Monday July 18, 2022 @ 7:00pm at Borough Hall and zoom.

**President:**

**Secretary:**

**Date:**