

Borough of Modena
Second Monthly Council Meeting Minutes
May 16, 2022

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday May 16, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Felicia Handley, Treasurer Megan Cadreau, Secretary Victoria Cloud and Mayor Harvey. Absent was Council member Blaise Frost. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

VP Tilghman made motion to accept the agenda, Council member Ewing second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of May 2, 2022. VP Tilghman second, all in favor, motion passed.

6. Public Comment on Agenda items

None

7. Written Reports

7. 1 Treasurer's Report

- Review by Council.
- New Debit card is in. Any reoccurring bills will be set up by a check, no longer using the debit card. PECO bill was not correctly set up using the debit card; payment has not been made to them since December 2021. Cutting a check to get up to date, once that is cleared; go back to debiting account with the card.
- Use of ARP funds reporting was due by April 30, 2022. Treasurer states that there are website issues. She will continue to submit information. ARP email was sent to Treasurer and president as a reminder to file.
- Deposits coming in are good; county, residents S&R.
- Borough needs to 'break out' LTL charges to the residents via invoicing.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Council Member Ewing made motion to pay bills, VP Tilghman second, all in favor, motion passed. Total of all bills \$18, 118.00

- Half payment of \$1,700.00 is due to camera installers before they schedule a date. Treasurer Cadreau will cut check; VP will call installers and advise.
- Treasurer Cadreau is meeting with the third party to discuss reviewing this Boroughs accounts.
- At this time, Cadreau is requesting former Treasurer Schulcz to stay on to help with two audits report, which are passed due. She is concerned where certain receipts are. Secretary advised that she would help finding them. Money transfers within accounts are confusing to Cadreau, which Schulcz knows why he transferred that way. Getting through the audit Schultz will stay on once audit is completed and passed; his services are no longer needed. President will get Schulcz office keys.

7.3 Police and Fire Reports

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7.4 Sewer Flow Report

- Butch will be looking into this. He called in Pipe Data; there are two problems on No. Brandywine Ave in front of the Post office and 116 No. Bwine. Butch will schedule a date for repairs. VP Tilghman made motion to call in Pipe Data, to complete the work, Council member Ewing second, all in favor, motion passed.

7.5 Code Enforcement Officer Report

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8. Council and Committee Reports

8.1 Council President Report

- President Daywalt requesting reimbursement for \$91.11 for all the food at the Comp Plan meeting that she purchased. VP Tilghman made motion, Council member Ewing second, all in favor, motion passed. Receipts were given to Treasurer; she will cut a check to President.
- President Daywalt will be at conference May 22 to 25th. Then on vacation until Tuesday after Memorial Day. VP Tilghman is in charge of any/all Borough issues.

8.2 Secretary Report

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8.3 Mayor Report

- Mayor will stop by to work on the recycling truck. Normally batteries seem to be the issue. Next recycling date is the 19th, if truck not fixed, SCV PW will help Modena.

8.4 Park & Recreation

- Sell ducks. Need sponsors and vendors for Derby.

8.5 Historical Committee Report

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8.6 Police & Fire Community Relations Report

- Seeking sponsors for their event. There is a flyer posted on their website for the event.

8.7 Streets Report

- Old salt spreader must be removed up to the scrap yard. VP will see to it that Al gets SCV PW to help load it in the Borough's truck.

8.9 Planning & Zoning

- There are ongoing issues with new owners on Union St. regarding Flood plain zoning. Engineers on both sides have Lawyers are involved. FEMA & PEMA back up what the Borough's Ordinances are.

8.10 Ordinance Review

- Historical, 5G and Animal Ordinances are being worked on by Mr. Graves, Council members Handley and Ewing.

9. Unfinished/Old Business

- There are still no LOI presented for the two open Council positions.

Mode House

- Amazing grazing contract read to Council. 3 weeks with 30 goats and an electric fence.
- Grants have been approved for other work done there; roughly \$12k. 'Go fund me account' also set up.

Grant Update

Brandywine Conservancy Mini Grant

- Once all work done at Mode house, invoices will go to Shelia for re-imbusement.
- December 2022 a new around of Grants will open for up to \$25K. The Borough will apply.

CRP Grant – Streets

- The County Granted Modena \$600K. Council President had a meeting with Jessica of LTL. Soon this project will be out to bid.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- There are thousands of applicants for this grant. Notification of award will be in the summer of 2022.

902 Grant Round 60

- Modena has been awarded \$18,000.00 for 250 new recycling bins. The letter will go out in June, funds disbursed in July 2022. Literature and education flyers will be included in bins to all residents on the importance and proper recycling procedures.

Comprehensive Plan

- Summer of 2022 there will be a public meeting, possibly at the Duck Derby Event Sept 10.

Tropical Storm Ida/HMGP/Meredith Court

- FEMA & PEMA have been holding weekly meetings about the Borough and a Grant for Meredith Court; called Swift Water; PEMA has 5M for this Grant; hazard mitigation.
- June 2 they will be out inspecting the bridge from Ida damages. Veterans quote was \$17K,
- a base line. Borough pays out first, then reimbursed. Over \$20k, it would have to go to bid.

10. New Business

- Secretary did reach out to Mary Alice of DEP, to ask if the Borough can privately sell the old recycling truck on municibid for more money than 1K. Borough can with stipulations; 90% of the sale has to go towards the truck. Once new truck is 3 weeks out for delivery, then Borough will advertise the sale on municibid. Motion was made by Council member Ewing to sell the truck privately, VP Tilghman second, all in favor motion passed.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 7:57 pm.

Council member Ewing made motion to end regular monthly meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting

Monday June 6, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: