

Borough of Modena
Second Monthly Council Meeting Minutes
June 6, 2022

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday June 6, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Felicia Handley, Treasurer Megan Cadreau, Secretary Victoria Cloud and Mayor Harvey. Absent was Council member Blaise Frost. There is one Council seat open for a four-year term and another seat with a one-year term expiring 2023.

4. Approval of this Evening's Agenda.

VP Tilghman made motion to accept the agenda, Council member Ewing second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of May 16, 2022. VP Tilghman second, all in favor, motion passed.

6. Public Comment on Agenda items

None

7. Written Reports

7.1 Treasurer's Report

- Review by Council.
- Treasurer Cadreau is entering items, but consulting with Schulcz on how he entered to reconcile the accounts. Seems to be a slight difference. Treasurer Cadreau is requesting Schulcz to stay on to help with audits report, which are passed due. Money transfers within accounts are confusing to Cadreau, which Schulcz knows why he transferred that way. Getting through the audits Schulcz will stay on, once audits are completed and passed; his services are no longer needed. Cadreau is concerned where certain receipts are. Secretary stated that she would help find them.
- Use of ARP funds reporting was due by April 30, 2022. Treasurer states that there are website issues. She will continue to submit information.
- Treasurer is speaking with an auditor to go over Borough books; they are working together and will report.
- Borough needs to 'break out' LTL charges to the residents via invoicing.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Council Member Ewing made motion to pay bills, VP Tilghman second, all in favor, motion passed.

7.3 Police and Fire Reports

- Reviewed by Council.
- President wants to meet with the Chief.

7.4 Sewer Flow Report

- Reviewed by Council.

7.5 Code Enforcement Officer Report

- Reviewed by Council.
- Dave spoke on a few issues noted on his report.

8. Council and Committee Reports

8.1 Council President Report

- President Daywalt mentioned that there would be a fall conference in Gettysburg hoping that Council members would attend.
- President Daywalt and the PSAB are working together to create The Chester County Chapter Association of Borough's since there currently is none. CCAT is a different group for Townships, not Borough's, yet there are a few Borough's in this group. Would need at least 5 Borough's to be involved to create this group.
- President Daywalt has been paying \$14.99 a month for Zoom. She has requested that the Borough take over the payments. VP Tilghman made motion to have the Borough start paying going forward, Council member Handley second, all in favor, motion passed.

8.2 Secretary Report

- Presented a new website for Council to see. Mini demo shown went live June 1, 2022.

8.3 Mayor Report

- Mayor Harvey mentioned **NFIP** program, which provides flood insurance to property owners, renters and businesses, and having this coverage helps them recover faster. In addition, there is a rating system for the work that has been done in the Borough and for property owners. This will help for discounts when applying for floor insurance. President Daywalt will be working with Mayor on this.

8.4 Park & Recreation

- Sell ducks. Need sponsors and vendors for Derby.
- President went to the Strawberry festival to pass out business cards to solicit vendors to come to the Duck Derby.

8.5 Historical Committee Report

- Mr. Graves spoke.

8.6 Police & Fire Community Relations Report

- Seeking sponsors for their event. There is a flyer posted on their website for the event.
- Having a meeting with the Chief next week.

8.7 Streets Report

- Seeking employment for another PW employee. Job posted on Indeed. Council members will do grass cutting and weeds and will be paid per PSAB, borough's under 4k residents, the Council member may do the job and be compensated. Council members will pick up recycling.

8.8 Planning & Zoning

- There are ongoing issues with new owners on Union St. regarding Flood plain zoning. Engineers on both sides have Lawyers are involved. FEMA & PEMA back up what the Borough's Ordinances are.
- Property Maintenance on 12 Union. Property owner sent in an appeal of the NOV issued by the Codes Inspector. A separate committee will be created to listen to this appeal; Council members cannot be involved. The Borough's Solicitor is handling this.

8.9 Ordinance Review

- Historical, 5G and Animal Ordinances are being worked on by Mr. Graves, Council members Handley and Ewing. Former Solicitor Voltz is still looking over the Animal Ordinance.

9. Unfinished/Old Business

- There are still no LOI presented for the two open Council positions.
- Recycling bins will be delivered in July/August. Need to speak with CCCRA to ask if those bins can be stored there until distribution to the residents.
- Septic systems in the Borough do not have to be reported to the county, per the County.

Mode House

- Grants have been approved for all work done there; roughly \$12k.
- 'Go fund me account' is also set up with a donation amount so far of \$395.00
- Community event to have residents come in and see the goats on Thursday June 16 @ 6pm for an hour for so.

Grant Update

Brandywine Conservancy Mini Grant

- Once work done at Mode house, submit invoices will go to Shelia for re-imburement of 6K.
- December 2022 a new around of Grants will open for up to \$25K. The Borough will apply.

CRP Grant – Streets

- The County Granted Modena \$600K. Council President had a meeting with Jessica of LTL. Soon this project will be out to bid.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- There are thousands of applicants for this grant. Notification of award will be in the summer of 2022.

902 Grant Round 60

- Modena has been awarded \$18, 000.00 for 250 new recycling bins. The formal letter will go out in June, funds disbursed in July 2022. Literature and education flyers will be included in bins to all residents on the importance and proper recycling procedures.

Comprehensive Plan

- There will be a public meeting at the Duck Derby Event Sept 10 to present the Comp Plan to the Community for comments, then meeting for discussion.

Tropical Storm Ida/HMGP-Meredith Court

- FEMA & PEMA have been holding weekly meetings about the Borough and a Grant for Meredith Court; called Swift Water; PEMA has 5M for this Grant. Borough has applied.
- 90 % for funds from FEMA, 10% from PEMA, nothing out of pocket for the Borough for the South Brandywine Bridge repair. Soon it will be out to bid for the work to be done. Veterans gave a starting quote earlier of \$18k; Borough would like to stay in that cost range.

10. New Business

- Resolution #313-2022 was tabled to change the verbiage. Motion made by VP Tilghman, second by Council member Ewing, all in favor, motion passed.
- **Chester County Complete Streets Policy Resolution.** County requests all municipalities to adopt this Resolution. President read it to Council, discussion. This does not mean the Borough will do what the County needs, it just states that Modena agrees on what the County is suggesting to do. Some of the ideas stated are within the Borough's Comp Plan for 2021. It is a positive thing to adopt in the event of applying for Grants. Council member Ewing made motion to accept, VP Tilghman second, all in favor, motion passed.
- Ordinance #160-2022, AN ORDINANCE AMENDING AND SUPPLEMENTING THE BOROUGH ZONING CODE BY ADDING A NEW SECTION ENTITLED "WIRELESS TELECOMMUNICATIONS TOWERS AND ANTENNAS" tabled, President will forward this to the Solicitor for review.

11. General Public Comments – limit of 3 minutes per person

- Resident Miss Kim Sherman spoke.

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 9:00 pm.

VP Tilghman made motion to end regular monthly meeting, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Monday June 20, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: