

Borough of Modena
Monthly Council Meeting Minutes
May 2, 2022

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday May 2, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Blaise Frost, Felicia Handley, Treasurer Megan Cadreau, Secretary Victoria Cloud and Mayor Harvey. Absent was Council member Clayton Ayers. There still is one Council seat open.

4. Approval of this Evening's Agenda.

Council member Ewing made motion to accept the agenda, Council member Frost second, all in favor, motion passed.

*** FD Chief Frank Dowlin gave a presentation on the state of Modena's Fire Company. It is critical that in 2023, the residents will have to pay an Emergency Service annual Tax based on mills, in order for the full time EMS employees, the Fire Department and SCV Police Department to continue services for the area. Other local municipalities' residents pay this fee with the exception of South Coatesville. Borough's solicitor will compose a letter about this necessary ES tax. Council and Chief will review it, then mail out to all at the end of 2022.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of April 18, 2022. Council member Frost second, all in favor, motion passed.

6. Public Comment on Agenda items

None

7. Written Reports

7. 1 Treasurer's Report

- Review by Council.

- Treasurer suggested having a meeting with HA Thompson self-insured Insurance Group. There could be a 2K a year savings compared to Assured Partners. This is a self-insured insurance group that specializes working with municipalities only. Assured Partners contract expired May 1, 2022. Council approved to pay them for first quarter; \$3,179.00, since borough is being 'rushed' in making a decision to change carriers. Council agrees to have a meeting with HA Thompson, and then determine what Insurance group the Borough should contract for the year 2023-2024. Assured Partners is currently holding coverage for the Mode House and two parks. HA Thompson will be given information for these parcels to be include, which may increase the annual premium quote.

Council member Ewing made motion to pay Assured for 1Q, and then have a meeting with HA Thompson, Council member Frost second, all in favor, motion passed.

- Use of ARP funds reporting was due by April 30, 2022. Treasurer states that there were website issues. She will submit information.
- DCED - munstats.pa.gov/forms/login.aspx have 3 overdue tasks that will be done immediately.
- Treasurer Cadreau requested that Council consider hiring a third party to come in and review the bank accounts due to there being discrepancies. With having a new audit team this year coming in to check the books, they will be very meticulous. Having all the awarded grant money from 2021 and 2022, the Borough's books must be perfect in order not to jeopardize any other awarded grants. Treasurer Cadreau has a contact; she will reach out to them to get a quote for heir services.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Tonight's' bill total \$21,956.00. Currently the general account has \$33k and the sewer account @ \$88K. Council member Ewing made motion to pay bills, VP Tilghman second, all in favor, motion passed.

7.3 Police and Fire Reports

- No available report.

7.4 Sewer Flow Report

- Levels high. Butch will be looking into this. Maybe septic systems constantly running somewhere or Sealed Air water line on Woodland Ave. may be directed wrong.

7.5 Code Enforcement Officer Report

- Report reviewed. Union St. is on going with engineering and what work needs to be properly done to be flood plain compliant.
- Timbering on Woodland permit was issued last year. Unfortunately timbered too much. There is nothing preventing erosion, mudslides, and trees falling if there is a heavy rainfall. Dave has contacted the Preservation District in WC for them to come out and view the timbering done.

8. Council and Committee Reports

8.1 Council President Report

- COG meeting: heard from a company named 'hydraterra'; wells and septic systems. They have a new program for 'on-site' septic tanks on residents land. They will come out, scan septic system then report to the County and municipality to keep track of what is pumped out. They want to come out and talk with Council. The Borough needs to check the sewer Ordinance to confirm that sewers need to be check every 2-3 years, reporting to the County.

8.2 Secretary Report

- The recycling truck will be costing more. Council reviewed the email from Bill Beck at Five Stars. The increase will be roughly \$1500.00 more. Grant money can be used to pay difference. Council agreed not to cancel this order, proceed. Secretary will reach out to Mary Alice of DEP, ask if the Borough can privately sell the old recycling truck on municibid for more money than 1K which Bill Beck was offering? Secretary will report at next meeting.

8.3 Mayor Report

- Graffiti is under the Union St. bridge – needs to be removed.
- Old salt spreader must be brought to the scrap yard to get a few hundred dollars.
- Other scrap metal needs to be removed from at Mode house. Council member Handley will reach out to the boy scouts to have them remove it and keep the money. Logs must be put back so there is no trespassing.
- Mayor wants PW employee to have training on property maintenance so that he can place hang tags and follow up with the work that needs to be done, or Mayor's wife can do this too since she is an elected official for the Borough of Modena. President Daywalt will reach out to Dave Wallace for the schedule of classes.

8.4 Park & Recreation

- Next meeting will be May 10 at 6:00pm.
- Good job with the two clean up days in the Borough. Cleveland cliffs and non-residents helped. A lot was cleaned up and placed in the donated dumpster, thanks to Brian Winslow of Red Clay.
- Later this summer there will be a water clean up helping Red Clay.
- There will be a 'Back to school event' in August.
- Duck Derby 2022 will be held on Saturday September 10 at 12:30-5:00pm.
- Working on the shed in order to have the Food bank prep it.

8.5 Historical Committee Report

- Council reviewed his report as Mr. Graves spoke.

8.6 Police & Fire Community Relations Report

- Meeting Thursday night @ 6pm for their centennial celebration.

8.7 Streets Report

- Noting to report.

8.9 Planning & Zoning

- There are ongoing issues with new owners on Union St. regarding Flood plain zoning. Engineers on both sides have Lawyers are involved. FEMA & PEMA back up what the Borough's Ordinances are.
- There is a specific flood plane permit needed for all in this Borough.

8.10 Ordinance Review

- Historical. 5G and Animal Ordinances are being worked on by Council members Handley and Ewing.

9. Unfinished/Old Business

- Additional cameras will be installed for the cost of \$1,700.00. Treasurer will cut a check once she checks the availability of funds in each account.
- There are still no LOI presented for the open Council position. Position will stay open. Council and President are considering lowering the amount of members to five. Set number of petitions needs to be signed by the residents, and then petitions will go to a WC judge.

Mode House

- Amazing grazing will bring their goats on site in June to take care of the small debris. The cost is now a \$1500.00 increase, which will need to be fundraised. With the original quote, those funds were granted. Council member Ewing made motion make to accept the increase of cost. VP Tilghman second, all in favor motion passed. Next year there will be on going maintenance needed on the property like any other land. Goats eat to the ground, leaving no root systems of poison ivy, berries, and vines with thorns.
- Grants have been approved for other work done there; roughly \$12k.
- Council President and Borough solicitor will compose an official letter to residents bordering the Mode House property requiring them to remove their items off Borough property in a certain period.

Grant Update

Brandywine Conservancy Mini Grant

- December 2022 a new around of Grants will open for up to \$25K. The Borough will apply.

CRP Grant – Streets

- The County Granted Modena \$600K. Council President had a meeting with Jessica of LTL. Soon this project will be out to bid.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- There are thousands of applicants for this grant. Notification of award will be in the summer of 2022.

902 Grant Round 60

- Secretary received a call from Mary Alice from the DEP that Modena has been awarded \$18,000.00 for 250 new recycling bins. The letter will go out in June, funds disbursed in July 2022. Secretary will reach out to the company who quoted bins cost to see if quote holds or increased.

Comprehensive Plan

- Summer of 2022 there will be a public meeting/ hearing in order to adopt a Resolution.

Tropical Storm Ida/HMGP/Meredith Court

- FEMA & PEMA wants to hold a meeting about a Grant for Meredith Court; called Swift Water. PEMA has 5M for this Grant; hazard mitigation.

10. New Business

- Chester County opened an ARP Grant. President Daywalt will fill out an application for Streets, SBW bridge, Borough parking lot, Master plan for the parks, garage lights, weather Sealed bay doors, new lock system, salt shed upgrade. All these are examples of the Borough needs.
- Quotes needed for a new email host provider. August 1, 2022 is when CourseVector will shut the Borough's down. Could use Microsoft, Gmail, yet they cost per email address. There are 15 active accounts @ \$12 a pc. Need to shop around.

11. General Public Comments – limit of 3 minutes per person

- None

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 9:05 pm.

Council member Frost made motion to end regular monthly meeting, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Monday May 16, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: