

**Borough of Modena
Monthly Council Meeting Minutes
March 7, 2022**

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday March 7, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Blaise Frost, Felicia Handley, Mayor Harvey, Treasurer Joseph Schulcz and Secretary Victoria Cloud. Absent was Council member Clayton Ayers. There still is one Council seat open.

4. Approval of this Evening's Agenda.

Council member Ewing made motion to accept the agenda, Council member Handley second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of February 22, 2022. Council member Handley second, all in favor, motion passed.

6. Public Comment on Agenda items

7. Written Reports

7.1 Treasurer's Report

- Review by Council. Reconciliation reports are being worked on per Treasurer. Liquid Fuels report submitted and approved for \$15k. General funds account balance \$5,000.00+. Pandemic funds has a revision on how to be used; President and treasurer will go over it once the email revision is sent to Borough.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. VP Tilghman made motion to pay all bills, Council member Frost second, all in favor, motion passed.

7.3 Police and Fire Reports

- Nothing to report.

7.4 Sewer Flow Report

- Nothing to report. Discussion that the numbers are a bit high. Contacting Butch to confirm.

7.5 Code Enforcement Officer Report

- Report reviewed. 10 Union St. is the only concern. Owner must fill out all the correct permits for Dave to review before he starts works.
- 104 N. Brandywine Ave. would like to have a long-term yard sale. Codes/Borough is concerned of on street parking. Secretary will reach out to resident to give him the guidelines on what he can/can't do.

8. Council and Committee Reports

8.1 Council President Report

- There will be a PSAB conference in Hershey on May 22 to 25 at the Hershey Lodge. President Daywalt wants to attend on behalf of the Borough. There are \$1500.00 funds budgeted for training, in the case these funds will be used for President Daywalt to attend. Roughly, the total cost, excluding gas, is \$946.00. She request a motion to be made for her to attend, with funds provided by Borough. VP Tilghman made motion, Council member Frost second, all in favor motion passed.

8.2 Secretary Report

- In October 2021 the DCED opened a program to nominate *a local government leader in your Community who demonstrate exceptional dedication to improving public services. Nominate them by Jan. 3, 2022* – I nominated Jenn. She will be given an award on April 13 at The State Museum of Pennsylvania, Harrisburg, PA. on being selected as a winner for Responding to Adversity for the 2022 Governor's Awards for Local Government Excellence. Modena is the only Borough in Chester County receiving this award. In past years, there were 23 awards given in Chester County. Senator Comitta and her team will be present for this event.

8.3 Mayor Report

- Mayor presented a \$100.00 donation check for the sale of illegally built hunting stations that were removed from the Mode house property.

8.4 Park & Recreation

- Nothing new since last meeting. Red Clay Alliance will be helping with clean in the borough in April. Keep American Beautiful has given supplies. Business owner Cameron Adams of Union St will have some of his helpers there cleaning up the embankment near his Property.
- Vandalism with the food box one evening. The cameras clarity needs to be improved. There should be a second rotating camera facing in the back, moving opposite of the current rotating one. Or a stationary one facing the side towards the food box/park entrance area.

8.5 Historical Committee Report

- Meeting was on April 20, speaking about the Mode House tree removal, grants status. Only Council and committee members are allowed on the Mode property. Volunteers around the perimeter. All historical meetings will be on the first Tuesday of each month.

8.6 Police & Fire Community Relations Report

- Mayor and President Daywalt attended a Firehouse Centennial planning meeting on Thursday March 3 @ 6pm. The Centennial event will be held on Saturday August 27, 2022. There will be a parade through the neighborhoods, ceremony awards at 2:30pm, food trucks, beer and a band. At 5pm to 8pm is when community party will be on Union St. Then a private borough, fire dept. employees and volunteers party at 8pm.

8.7 Streets Report

- VP Tilghman reported that he has a quote for a new backhoe thru COSTARS/Eagle Power equipment at the cost of \$107,888.03 and a new Cobotta UTV at the cost of \$31,028.86. These orders will take 6-8 months for delivery. These pieces of equipment totals will be added into the LSA Grant application. Discussion on a new salt spreader, and 3 portable generators, what their costs would be. Grant awards will not be known until the fall of 2022. The Borough will not order them until granted funds. Follow up on the new recycle truck due date.

8.9 Planning & Zoning

- 10 Union St., new owner Cameron Adams needs to submit completed permits applications for the work he wants to do there.
- There is a specific flood plane permit needed for all in this Borough.
- Penn DOT specifically said no to the engineering submitted by Four Bros. for the bar area. President Daywalt has spoken to Penn DOT to ask if some kind of new signs can be in place to notify large tractor-trailers not to enter since it is a state road

8.10 Ordinance Review

- Historical Ordinance needs to be composed soon. Committee members Handley and Ewing will have a meeting on March 9 @ 7pm.

9. Unfinished/Old Business

- There were no LOI presented for the open council position. Position will stay open.

Mode House

- President speaking with Keith Nagle at Cleveland Cliffs to have the property switched over to the Borough.

Grant Update

Brandywine Conservancy Mini Grant

- William Penn 20K Grant. Invoices for land acquisition are due to Shelia by March 31, 2022 for reimbursement.

CRP Grant – Streets

- The County Granted Modena \$600K. Waiting for the County to say 'go' then Borough will have a meeting with the engineers.

LSA Grants – Equipment for Borough PW and Fire Department Equipment

- Resolution #308-2022 for PW Equipment. Council member Ewing made motion to apply, Council member Handley second, all in favor, motion passed.
- Resolution #309-2022 Supporting Fire Dept needed Equipment: tanker, nozzles, and turnout gear. Council member Ewing made motion to apply and support FD, Council member Frost second, all in favor, motion passed.
- President Daywalt will fill out the applications and submit. Remember there are thousands of applicants for this grant. Notification of award will be in the fall of 2022.

Comprehensive Plan

- Final meeting was February 28, 2022 with all new printed copies of the fully implemented scope. April 28, 2022 there will be an open house/public review for a few hours for residents, businesses and Council members to discuss the scope of the work to be done in the Borough.

HMGP/Meredith Court

- President would like former tenant's names, current address, and email so a FEMA representative can contact them.

10. New Business

- More discussion with having the Food bank involved with stocking the Boroughs shed. This will be a going program with their help. 'Food and Security' for residents of the Borough.
- Treasurer to pay \$200 for the 2022 dues to CCCRA: Council member Ewing made motion to accept, Council member Handley second, all in favor motion passed.
- Treasurer to pay \$408 to Assured Partners Insurance to add new truck. Council member Ewing made motion to accept, Council member Handley second, all in favor motion passed.
- PW job duties description will expand to NOV, grass cutting, and weed whacking. Residents who receive a NOV, does not act on it, will be invoiced for the work that the PW employee did.

11. General Public Comments – limit of 3 minutes per person

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:35 pm.

Council member Frost made motion to end meeting, Council member Ewing second, all in favor, motion passed.

Executive meeting to start at 8:40pm for a few minutes. VP Tilghman made motion to end the meeting at 8:48pm. Council member Frost second, all in favor, motion passed.

Next Council Meeting

Monday March 21, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: