

**Borough of Modena**  
**Monthly Council Meeting Minutes**  
**April 4, 2022**

**1. Call to order**

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday April 4, 2021 at Borough Hall, 5 Woodland Ave.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, Council Members Nicole Ewing, Blaise Frost, Felicia Handley, Mayor Harvey, Treasurer Joseph Schulcz and Secretary Victoria Cloud. Absent were Council members Clayton Ayers and VP Tilghman. There still is one Council seat open.

**4. Approval of this Evening's Agenda.**

Council member Ewing made motion to accept the agenda, Council member Frost second, all in favor, motion passed.

**5. Approval of Minutes**

5.1 Council member Handley motion to accept the minutes of March 21, 2022. Council member Ewing second, all in favor, motion passed.

**6. Public Comment on Agenda items**

**7. Written Reports**

**7.1 Treasurer's Report**

- Review by Council.

**7.2 Payment of Bills**

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Payments to South Coatesville are behind for PennVest and quarterly sewer. \$30k from sewer checking will be transferred to general checking for other bills and payrolls, and then replenished back later. President Daywalt required a motion for the transfer of funds. Council member Ewing made motion, Council member Frost second, all in favor, motion passed. \$32,112.00 to pay South Coatesville's invoices due to the Borough. Council member Handley made motion, Council member Ewing second, all in favor motion passed.

**7.3 Police and Fire Reports**

- March report was reviewed. Council member Frost made motion to accept the report, Council member Handley second, all in favor motion passed.

**7.4 Sewer Flow Report**

- March report was reviewed. Council member Ewing made motion to accept the report, Council member Handley second, all in favor motion passed.

### **7.5 Code Enforcement Officer Report**

- March report was reviewed. Residents are burning with out permits, required, there is not a fee, must fill out application for both the fire dept. to know when and where in the event there is a burn ban in place. Council member Ewing made motion to accept the report, Council member Handley second, all in favor motion passed.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- President Daywalt will be attending the PSAB conference in Hershey the week of May 24 to 28<sup>th</sup>.
- On Wednesday April 13 in Harrisburg, the Borough will be recognized with the Governors Award of excellence for 'Responding to Adversity'. Council President, Mayor, Secretary and Three council members will attend.
- President showed Council a template with four different logos for the Borough. Chris P with Comp Plan created these. He wants all to decide on one so it can be used for the duck derby in September. Council reviewed and choose the top right #2.

### **8.2 Secretary Report**

- Nothing to report.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Recreation**

- Next meeting will be April 5 at 6:00pm to stuff the eggs.
- Council member Handley spoke to a local Boy Scout troop to find one who needs an 'Eagle Scout' project. She proposed and took pictures of the shack out back, to clean, paint, insulate all. Scout needs to put together a 'contract' together of what needs to be done and what he can do, and then present that to the Boy Scout Council for approval. This shed will be used for 'food bank' items. Scout was interested, more details to follow once his Council approves, then Borough Council will reach out to the Food Bank for another meeting.

### **8.5 Historical Committee Report**

- Mr. Graves is using resources for more historic data of the Mode house and other interesting events in Modena. He is using the Chester County Library.
- All historical meetings will be on the first Tuesday of each month.

### **8.6 Police & Fire Community Relations Report**

- Mayor and President attended a meeting helping them with their centennial.

### **8.7 Streets Report**

- VP Tilghman reported that he reached out to the camera company. Company is very busy, will make contact soon.
- Old salt spreader to be scrapped. Potholes have been filled. Mower out for service to start on grass cutting.

### **8.9 Planning & Zoning**

- There are issues with new owners on Union St. regarding Flood plain zoning.
- There is a specific flood plane permit needed for all in this Borough.

### **8.10 Ordinance Review**

- Historical and Animal Ordinances are being worked on by Council members Handley and Ewing.
- A 5G/cell tower/pole Ordinance is being worked on. Committee members have Ordinances from other municipalities that will be used as reference to create Modena's.

## **9. Unfinished/Old Business**

- There were no LOI presented for the open Council position. Position will stay open. Council and President are considering lowering the amount of members to five. Set number of petitions needs to be signed by the residents, and then petitions will go to a WC judge. Only needing 10 signatures or so based on the size of Modena. Council needs to decide to go this route or not. More discussion to follow.

### **Mode House**

- Cleveland Cliffs are taking care of all the work around the house, along with the large tree removal on their side of the building. All this to be done by April 23, Mode House, clean up day.

## **Grant Update**

### **Brandywine Conservancy Mini Grant**

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### **CRP Grant – Streets**

- The County Granted Modena \$600K. Borough will have a meeting soon with the engineers.

### **LSA Grants – Equipment for Borough PW and Fire Department Equipment**

- There are thousands of applicants for this grant. Notification of award will be in the summer of 2022.

## **Comprehensive Plan**

- Thursday April 28, 2022 at 6:00 pm there will be an open house/public review at the Fire House for a few hours for residents, businesses and Council members to discuss the scope of the work to be done in the Borough.

## **Tropical Storm Ida/HMGP/Meredith Court**

- FEMA & PEMA wants to hold a meeting about Meredith Court. President Daywalt will attend.

#### **10. New Business**

- Bbd will review and audit the Borough's annual DCED financial records for the year 2021. Council member Handley made motion to sign and accept, Council member Ewing second, all in favor motion passed.
- Resolution #311-2022, Council member Ewing made motion to accept the new authorized signers on all Borough's bank accounts, Council member Handley second, all in favor motion passed.

#### **11. General Public Comments – limit of 3 minutes per person**

- Resident John Warner
- Resident Steve Juhas
- Resident Donald Dodds

#### **Meeting Adjourned**

President Daywalt requested a motion to end the regular monthly meeting at 7:52 pm.

Council member Ewing made motion to end regular monthly meeting, Council member Handley second, all in favor, motion passed.

#### **Next Council Meeting**

Monday April 18, 2022 @ 7:00pm at Borough Hall and zoom.

**President:**

**Secretary:**

**Date:**