

**Borough of Modena
Monthly Council Meeting Minutes
January 18, 2022**

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday, December 20, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Felicia Handley, Mayor Harvey, Treasurer Joseph Schulcz and Secretary Victoria Cloud. Absent was Council member Clayton Ayers and Blaise Frost. There still is one Council seat open.

4. Approval of this Evening's Agenda.

- 6.1** President Daywalt added one item to the agenda under Unfinished Business, CRP Grant. The Borough did receive the agreement. President proposed to Council to add this on. Motion made by VP Tilghman to accept this, Council member Ewing second, all in favor, motion passed.

** Guest speakers here from FEMA and the County. Speaking about the Hazard mitigation plan for Meredith Ct. Owner of Meredith Ct., Marcelo Muñoz is present to listen and ask questions to them.

5. Approval of Minutes

- 7.1** Council member Ewing motion to accept the minutes of January 3, 2022. VP Tilghman made motion to accept the minutes, Council member Ewing second, all in favor, motion passed.

6. Public Comment on Agenda items

None

7. Written Reports

7. 1 Treasurer's Report

- Treasurers report review by President and Council. Council member Ewing made motion to accept report, VP Tilghman second, all in favor, motion passed.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Council member Ewing made motion to pay bills upon due date, VP Tilghman second, all in favor, motion passed.

7.3 Sewer Flow Report

- Nothing to report.

7.4 Code Enforcement Officer Report

- Nothing to report.

10. Council and Committee Reports

10.1 Council President Report

- There are Grants opening that the Borough will review to see if they suit our needs.
- Committees should start their meetings in February, quarterly preferred.
- President will compose a newsletter for the residents with pertinent information. Help is needed on this project, secretary volunteered.
- Voter services send notification of 'vacant positions on Council'. Resolution #306-2022 'appointed Borough Council' will be emailed to them showing all but (1) one open positions filled on Council. Letter of Interest from residents are to be submitted by February 4, 2022 for review. If no LOI, then this position stays open.

10.2 Secretary Report

- Nothing to report

10.3 Mayor Report

- Mayor Harvey requested that recycling picked up be on Thursday's starting January 27, 2022.

10.4 Park & Recreation

- Meetings will be the second Tuesday of each month. February 8th @ 6 pm will be the next.

10.5 Historical Committee Report

- Nothing to report.

10.6 Police & Fire Community Relations Report

- Will bring this committee back in 2022.

10.7 Streets Report

- VP Tilghman stated that the skid steer battery is dead. Reaching out to Eagle power and equipment to look it over.
- A proper fitting grate needs to be bought so that the salt does not cluster and clog.
- A mat needed for the back of the salt spreader.

10.8 Health & Housing

- Nothing to report.

10.9 Planning & Zoning

- Nothing to report.

10.10 Ordinance Review

- Nothing to report.

11. Unfinished/Old Business

Mode House

- President speaking with Cleveland Cliffs to have the property switched over to the Borough.
- There is a lot of wood and wood chips there for removal.

Grant Update

DCNR

Brandywine Conservancy Mini Grant

- Working on this, invoices due March 2022. This is for the Mode House property, Cleveland cliffs land donation. President is working with Borough Solicitor and LTL Engineer.

CRP Grant – Streets

- The County Granted Modena \$600K. Agreement was received from the County. Contract is dated starting Jan.1, 2022 to Dec. 31, 2023 (2 year Grant) for three roads and storm water reconstruction. North Brandywine Ave., Baker St. and Woodland Ave. This work estimated to be started in fall 2022. Pre construction meeting to be scheduled. These funds are disbursed under the 'Landscapes 21st Century Plan' – Borough pays 5% to match, these funds to pay are coming out of the ARPA Funds. Once county and engineer spec sheets submitted for approval, then this project will go out to bid, estimated sometime in the spring. 10 % of these funds are for 'soft costs' that the Treasurer will keep separate from roads work. President requests a motion to be made to accept the agreement from the County for this roadwork. VP Tilghman made the motion, Council member Ewing second, all in favor, motion passed. Docs will be signed by President and Treasurer, and then mailed back to County. County Commissioners will sign off, and then Borough can start this process.
- President stated that Woodland Ave. would not be fixed/asphalt during the winter months. Technically the road is closed. If something happens to a driver, it is not the Borough's responsibility. Woodland Ave. will be correctly constructed in the spring/summer of 2022 under this Grant.

Comprehensive Plan

- Meetings will be the fourth Monday of every month at 6 pm, at Borough Hall.

HMGP/Meredith Court

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12. New Business

- Resolution #304-2022 Chester County Hazard Mitigation Plan. Council member Ewing made motion to adopt this plan, VP Tilghman second, all in favor, motion passed.
- Resolution #305-2022 updating signatures on Borough's accounts. VP Tilghman made a motion to accept, Council member Ewing second, all in favor, motion passed.
- PSAB Plus training classes at the cost of \$450.00, plus annual membership fee. President Daywalt feels these classes would benefit council to learn more. FEMA classes is a topic that she suggests all should attend. Mayor and Council discussed to determine to pass on this.

13. General Public Comments – limit of 3 minutes per person

- No guests.

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:20 pm.

Council member Ewing made motion to end meeting, VP Tilghman second, all in favor, motion passed.

Next Council Meeting

Monday February 7, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: