

Borough of Modena
Monthly Council Meeting Minutes
February 7, 2022

1. Call to order

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday February 7, 2021 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, Blaise Frost, Treasurer Joseph Schulcz and Secretary Victoria Cloud. Absent were Council members Clayton Ayers, Felicia Handley and Mayor Harvey. There still is one Council seat open.

There was an Executive meeting at 6:30pm to discuss employee compensation.

4. Approval of this Evening's Agenda.

President Daywalt stated that Budget changes do not have to be made officially tonight. VP Tilghman made motion to accept the agenda, Council member Ewing second, all in favor, motion passed.

4.1 Council member Ewing made motion to accept the agenda, VP Tilghman second, all in favor, motion passed.

5. Approval of Minutes

5.1 Council member Ewing motion to accept the minutes of January 18, 2022. VP Tilghman made motion to accept the minutes, Council member Ewing second, all in favor, motion passed.

6. Public Comment on Agenda items

None

7. Written Reports

7. 1 Treasurer's Report

- Treasurers report review by President and Council. Members decided to hold LTL check for two weeks. Council member Ewing made motion to accept report, VP Tilghman second, all in favor, motion passed. Treasurer needs to order General funds checks, advised to contact bank. Sewer and refuse invoices in printing process. A newsletter will be inserted also.
- Treasure spoke of another energy company who called here to give a discount. He crunched numbers to find savings, but President had questions and concerns about this company. Council was leery because this was not a locked in rate, which PECO gives per contract. Treasurer will get something in writing from this company to present to council at the next meeting.

7.2 Payment of Bills

- Per Treasurer and President Daywalt, all bills will be paid upon due date. VP Tilghman made motion to pay all bills at this time except for LTL. Council member Frost second, all in favor, motion passed.

7.3 Police and Fire Reports

- Nothing to report. Discussion on 'house checks' definition.

7.4 Sewer Flow Report

- Nothing to report.

7.5 Code Enforcement Officer Report

- Nothing to report.

8. Council and Committee Reports

8.1 Council President Report

- President will compose a newsletter for the residents with pertinent information.
- WCCC will hold a 'round table' meeting of March 18, 2022 @ 7:30am to 9:15am. President Daywalt will attend.
- NAACP will hold a ceremony on Saturday February 26, 2022 at 12 noon in Coatesville at 1st Ave. and Modena Rd. to place a historical marker. All are invited to attend.

8.2 Secretary Report

- Nothing to report.

8.3 Mayor Report

- Nothing to report.

8.4 Park & Recreation

- Meetings will be the second Tuesday of each month. February 8th @ 6 pm will be the next.

8.5 Historical Committee Report

- Nothing to report. Meeting within the next few weeks. Mr. Graves needs to take measurements of the Mode House with help from others. Historical Ordinance need to be composed soon.

8.6 Police & Fire Community Relations Report

- President Daywalt and Fire Chief will chat about a Grant for the firehouse to apply for dry hydrants.

8.7 Streets Report

- Skid steer has been repaired. VP and President would like Council to approve that a LSA Grant application be filled out for Borough equipment; backhoe/firehouse equipment/MS4 work or any other street repairs. VP Tilghman made motion for President to apply for this Grant, Council member Ewing second, all in favor, motion passed.
- PW employee is currently going to school for fire fighting. At some point, he will not be with the Borough. Until someone else is hired, which takes awhile to find, VP Tilghman suggested that Council get familiar with the workings of the Borough's equipment to step in to help when help is needed. Currently we the help of the local municipalities, we need to maintain that relationship.
- Property management: currently using LTL that could be done 'in house', in order to save some money. This would expand the PW duties and give more hours, this would be more appealing when hiring for the position, instead of the current 20-hour workweek.

8.8 Health & Housing

- Nothing to report.

8.9 Planning & Zoning

- Speed study done on Hephzibah hill Rd. PENNDOT will not give approval for driveway/parking access for the bar. Engineering on the building would have to be done on the bar. The owner will be notified and discuss with PENNDOT and the Borough.
- Considering asking PENNDOT for a T intersection on Hephzibah to South Brandywine Ave., with and all the way stop signs. Need a sustainable road there in order to get the bar area Corrected in order to bring a business into that site. Council will have to petition to PENNDOT on what their sights are for this area of roads. Now is the time, due to the new road work that will be happening on N. Brandywine this year.

8.10 Ordinance Review

- Nothing to report.

9. Unfinished/Old Business

There were no LOI presented for the open council position. Position will stay open.

Mode House

- President speaking with Cleveland Cliffs to have the property switched over to the Borough.
- There is still a lot of wood and wood chips there for removal.

Grant Update

Brandywine Conservancy Mini Grant

- Working on this, invoices due March 2022. This is for the Mode House property, Cleveland cliffs land donation. President is working with Borough Solicitor and LTL Engineer.

CRP Grant – Streets

- The County Granted Modena \$600K. Agreement was signed by President and Treasurer, and emailed back to County. County Commissioners will sign off, and then Borough can start this process.

Comprehensive Plan

- Meetings will be the fourth Monday of every month at 6 pm, at Borough Hall. Final meeting February 28, 2022. Break for a month or two while the drafts are being completed, then will meet again with the final plans.

HMGP/Meredith Court

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10. New Business

- PSAB conference in Hershey, PA., May 20-22. President will like to attend.
- 'In Honor of Service Award with PSAB; President asking all to fill out nominating Clayton Ayers for 45 years of service for Modena Borough.
- Truck lettering details. The cost \$195.00 with reflective. \$165.00 with out. Motion made by council member Ewing to purchase the reflective, second by VP Tilghman, all in favor, motion passed.
- Red Clay Alliance invoice for \$450.00 membership. This has all new information for MS4 info./education/storm water/workshops/help with question from the DEP for LTL (Jessica) to use. A motion was made by VP Tilghman to accept this membership, council member Ewing second, all in favor, motion passed. Treasurer will pay the dues.
- LSA Grant review. State wide, closes mid March, none matching Grant. Edibility: *projects of human interests to help quality of life in the Borough*. Minimal \$25k to \$1M. Based on merit. VP Tilghman stated that this Borough needs a backhoe; it has multi functions. President feels that an ATV would be needed as the Borough's parks grows. Open space is expanding for an ATV usage. VP and President would like Council to approve that a LSA Grant application be filled out for Borough equipment. The firehouse would also apply for dry hydrants. Multiple applications are accepted under this Grant. Funds are not guaranteed to be approved, applying is the first step. VP Tilghman made motion for President to apply for this Grant, Council member Ewing second, all in favor, motion passed.
- Resolution #307-2022 will be the 2018 UCC. Council will review and adopt at the next meeting.

11. General Public Comments – limit of 3 minutes per person

- No guests.

Meeting Adjourned

President Daywalt requested a motion to end the regular monthly meeting at 8:31 pm.

Council member Frost made motion to end meeting, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Tuesday February 22, 2022 @ 7:00pm at Borough Hall and zoom.

President:

Secretary:

Date: