

**Borough of Modena  
Second Monthly Council Meeting Minutes  
December 20, 2021**

**1. Call to order**

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday, December 20, 2021 at Borough Hall, 5 Woodland Ave.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, VP Tilghman, Council Members Nicole Ewing, and Blaise Frost who arrived at 7:15pm, Felicia Handley, Liz Sinton, Treasurer Joseph Schulcz, Mayor Harvey and Secretary Victoria Cloud. Absent was Council member Clayton Ayers.

**4. Approval of this Evening's Agenda.**

- 4.1 Motion made by Council member Ewing to accept this evenings agenda with the addition under New Business adding Resolution #302-2021 Tax Rate for 2022, VP Tilghman second, all in favor, motion passed.

**5. Approval of Minutes**

- 5.1 Council member Ewing motion to accept the minutes of December 6, 2021. Council member Handley second, all in favor, motion passed.

**6. Public Comment on Agenda items**

None

**7. Written Reports**

**7.1 Treasurer's Report**

- Treasurers' agenda was reviewed by Council. LTL's check will be held until funds can be transferred from sewer account to general account. This has been done in the past once funds come back in to general to replenish sewer. Motion made by VP Tilghman to move \$15,000 from sewer to general account, to cover funds until the spring 2022. Council member Handley second, all in favor, motion passed. This will then leave a balance in sewer of \$72k. Treasurer Schulcz advised council that the two auditing groups he reached out to are unable to quote lower than what Mallie is charging the Borough (\$9,000.00). Therefore, at this time, Borough will stay with Mallie. Treasurer also stated that the 2022 UC rates would remain the same as in 2021.

**7.2 Payment of Bills**

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Council member Ewing made motion to pay bills upon due date, VP Tilghman second, all in favor, motion passed.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- Council President Daywalt, Council member Ewing and Secretary Cloud attended the Fire House holiday party where President Daywalt presented the fire fighters, EMS and all involved with Hurricane Ida, pins and citations of a job well done
- Make sure all those who were re elected, to contact voter services in West Chester to follow up with them to get your paperwork. President Daywalt will have Judge Gill here on Tuesday December 28 at 6 pm to do a virtual swearing in. Mayor Harvey can swear others in on Monday January 3, 2022
- At the January meeting, the President will be assigning members for committees. She suggested that you try to recruit your friends and neighbors to help too. Let her know what committees you like/dislike to be on.

### **8.2 Secretary Report**

- Nothing to report

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Recreation**

- Nothing to report.

### **8.5 Historical Committee Report**

- Nothing to report.

### **8.6 Police & Fire Community Relations Report**

- Will bring this committee back in 2022.

### **8.7 Streets Report**

- The plow truck is almost ready. More installation of lights and the spreader controls. President will receive a call when completed, hopefully the Wednesday after Christmas. Chapman will deliver the truck here, Borough treasurer will cut a check, and paperwork will be signed at Borough Hall. Senator Committa's office will be here also for a photo op, since their office did a lot on getting this truck for the Borough. Liz Corle mentioned to President Daywalt that she could show Al how to work the new truck. PW is exempt from air brakes since he is a PW employee for a government PW Dept and that this truck is a non-CDL truck.

### **8.8 Health & Housing**

- Nothing to report.

### **8.9 Planning & Zoning**

- Nothing to report.

### **8.10 Ordinance Review**

- Nothing to report.

### **9. Unfinished/Old Business**

- Bid received from AJ Blosenski for trash disposal. \$24.21 per household. \$290. Annual fee for residents. Limit to 3 cans or bags, 1 bulk item collected monthly. Pick up day will be Mondays, bulk first Monday of the month. VP Tilghman made motion to accept this 2022 agreement for the Borough, Council member Ewing second, all in favor, motion passed.

### **Mode House**

- Tree work is completed. The Borough in areas of parks will use wood chips.

### **Grant Update**

#### **DCNR**

### **Brandywine Conservancy Mini**

- Extension approved until December 2022. No changes on the scope of work.

### **CRP Grant – Streets**

- The County Granted Modena \$600K. This January 2022 Council President will speak with engineer at LTL, to change the scope of the project.

### **Comprehensive Plan**

- Meetings will be the forth Monday of every month at 6 pm, at Borough Hall. Rendering pictures of the Borough were presented at the December 13 meeting. Union, North Brandywine Sts. shows what the goals are to be for the Borough. Try to attend a zoom meeting if you cannot attend in person. This spring is when Comp plan meetings will be done. January 31, 2022 will be the next meeting.

### **Tropical Storm Ida**

- President Daywalt spoke with PEMA last week about Meredith Ct. The initial LOI was changed from acquisition and destruction for open space, to applying for funds to tear down with reconstruction. PEMA will help her with the process of what all of that entails. Meredith Ct owner wants to keep the property, with Borough and PEMA's help. Application/new LOI needs to be in by mid January. Funding request is for 1 million dollars. President will have more info on January 3, 2022 about this process.

## **10. New Business**

- Resolution #301-2021: New fee schedule for 2022. Council reviewed the increases, Council member Frost made motion to accept this fee schedule, VP Tilghman second, all in favor, motion passed.
- Timbering harvest on Woodland Ave will start in the spring 2022. Permits have been paid for this. Only concern is using a triaxle truck traveling down Baker St.
- 2022 Budget: a recall of the budget is permitted in January 2022 since there will be a reorganization of Council. Final budget will have to be completed by first Council meeting in February. This budget report is available for public review in the secretaries' office during business hours. This budget will be advertised in the paper. On Friday December 31<sup>st</sup> there will be a brief meeting at 10am for the final adoption of this budget via zoom link. Council member Ewing made motion to accept this final budget, Council member Frost second, all in favor, motion passed.

- Resolution #302-2021; Tax rate for the year 2022. There will be no changes in the tax rate. Council member Frost made motion to accept, Council member Ewing second, all in favor, motion passed.

**11. General Public Comments – limit of 3 minutes per person**

- None

**Meeting Adjourned**

President Daywalt requested a motion to end the regular monthly meeting at 7:55 pm.

Council member Frost made motion to end meeting, Council member Ewing second, all in favor, motion passed.

**Next Council Meeting**

Monday January 3, 2022 @ 7:00pm at Borough Hall and zoom.

**President:**

**Secretary:**

**Date:**