

**Borough of Modena  
Monthly Council Meeting Minutes  
December 6, 2021**

**1. Call to order**

President Jennifer Daywalt called to order the monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday, December 6, 2021 at Borough Hall, 5 Woodland Ave.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. In attendance were Council President Jennifer Daywalt, Council Members Nicole Ewing, Blaise Frost, Felicia Handley, Treasurer Joseph Schulcz, Mayor Harvey and Secretary Victoria Cloud. Absent were Council members Clayton Ayers, Liz Sinton and VP Tilghman.

**On December 6, 2021 @ 6:30 pm, Council reviewed the 2022 Budget.**

Items pending are the Police contract and the Refuse contract. Two other updates for revision need completion. Will be reviewed again at December 20<sup>th</sup> meeting.

**4. Approval of this Evening's Agenda.**

- 4.1** Motion made Council member Ewing to accept this evenings agenda, Council President Daywalt second, all in favor, motion passed.

**5. Approval of Minutes**

- 5.1** Council member Ewing motion to accept the minutes of November 15, 2021. President Daywalt second, all in favor, motion passed.

**6. Public Comment on Agenda items**

None

**7. Written Reports**

**7. 1 Treasurer's Report**

- Treasurers' agenda was reviewed by Council. Treasurer will check bank balances regularly, record them in the books to make reconciliation easier and reduces the number of checks, making cash management easier and accurate.

**7.2 Payment of Bills**

- Per Treasurer and President Daywalt, all bills will be paid upon due date. Council member Frost made motion to pay bills upon due date, Council member Ewing second, all in favor, motion passed. All November bills should be paid with the exception of Angry Beaver. President advised Treasurer that whatever bills can be set up on auto pay should be stating that this was approved at the last meeting to start for next billing cycle.

**7.3 Police and Fire Department Reports**

- Report reviewed by Council.

**7.4 Sewer Flow Report**

- Report Reviewed by Council.

### **7.5 Code Enforcement Officer Report**

- Nothing to report.

## **8. Council and Committee Reports**

### **8.1 Council President Report**

- Council received a Christmas wish list from a family in EFT. Discussion on who will get what for each of the children, funds have been collected from Hurricane Ida that will go towards the items on the list. President will email the list to Council to chip in for the items to unwrap on Christmas day.
- Make sure all those who were elected in, to contact voter services in West Chester to follow up with them. President Daywalt will have the judge here at the first January 2022 meeting to have all sworn in.
- At the January meeting, the President will be assigning members for committees. She suggested that you try to recruit your friends and neighbors to help too. Let her know what committees you like/dislike to be on.

### **8.2 Secretary Report**

- Secretary Cloud requested to attend a webinar on December 15, 2021 from 12 noon to 1pm. Council President approved this extra 1 hour of pay.
- Secretary Cloud stated that the security monitor in the office closet is one that she had at home. Initially she wanted to use it at her desk for work, yet it was not compatible. The monitor is now being used for the camera system; she is requesting \$50 from the Borough to purchase it. Council members agreed. Treasurer will cut a check.

### **8.3 Mayor Report**

- Nothing to report.

### **8.4 Park & Recreation**

- All events are over for this year.

### **8.5 Historical Committee Report**

- Nothing to report.

### **8.6 Police & Fire Community Relations Report**

- Will bring this committee back in 2022 with having a quarterly meeting followed by a light dinner at the firehouse.

### **8.7 Streets Report**

- It's been reported that the new dump truck will be here before Christmas. Senator Committa's office would like to be here when truck arrives.
- The green truck was sold for \$5,100.00; it is now gone. The new owner also placed a bid for the salt spreader. He needs time to get the green truck inspected in order to transport the spreader if Council accepts his bid.
- PW will be moving barricades with help of S. Coatesville PW onto Woodland Ave. to have road officially closed. No work will be done on Woodland Ave. until spring with Grant funds.
- Skid steer needs pedals replaced. PW will have someone here to look at them.

### **8.8 Health & Housing**

- Nothing to report.

### **8.9 Planning & Zoning**

- There was a meeting with Four Bros. and Penn DOT regarding traffic around the old bar. Four Bros. agreed to a speed study. They are handling that with Penn DOT.

### **8.10 Ordinance Review**

- Historic Ordinance needs to be started in 2022 with guidelines of preservation of properties in the Borough.
- 5G ordinance needs to be in place for 2022. The purpose of this is to not allow Verizon, Comcast, T-Mobile to come into the Borough and install a tower wherever they want; restrictions would apply when this ordinance is in place.

## **9. Unfinished/Old Business**

### **Grant Update**

#### **DCNR**

- Funds deposited towards balance on the Mode House.

#### **Brandywine Conservancy Mini**

- Extension approved until December 2022. No changes on the scope of work.

#### **CRP Grant – Streets**

- The County Granted Modena \$600K. This winter Council president will speak with engineer at LTL, to change the scope of the project.

#### **Comprehensive Plan**

- Meetings will be the forth Monday of every month at 6 pm, at Borough Hall. December meeting will be on the 13, 2021.

#### **Tropical Storm Ida**

- Official notice was sent to all business owners that their permits are to be submitted by November 30, 2022. The submitted permits are under review with LTL. Inspections will be set up by LTL. Bricker property still needs to submit a few more permits.

## **10. New Business**

- Meeting dates for 2022 will stay the same. First and third Monday of each month at 7:00 pm, unless a holiday falls on Monday, then it will be the next day, Tuesday.
- Reorganization meeting will be at 6:45 January 3, 2022. Judge can be here at 6:30 pm to swear everyone in. Regular Council meeting will then be at 7:00 pm.
- Resolution #301-2021 for the 2022 fee schedule is being worked on. Will be available at the next meeting for review and any changes.

- Resolution #300-2021 for PEMA PA Grant assistance program is being worked on. Motion passed that Council President to continue work on this application. Council member Ewing made motion, Council member Frost second, all in favor, motion passed.

**11. General Public Comments – limit of 3 minutes per person**

- None

**Meeting Adjourned**

President Daywalt requested a motion to end the regular monthly meeting at 8: pm.

Council member Frost made motion to end meeting, Council member Ewing second, all in favor, motion passed.

**Next Council Meeting**

Monday December 20, 2021 @ 7:00pm at Borough Hall.

**President:**

**Secretary:**

**Date:**