

**Borough of Modena  
Monthly Council Meeting Minutes  
November 4, 2019**

**1. Call to order**

President Jennifer Daywalt called to order the monthly meeting, of the Borough of Modena Council at 7pm on Monday November 4, 2019 at Borough Hall, 5 Woodland Ave., Modena, Pa

**2. Salute to the flag**

**3. Roll Call**

Victoria Cloud, Secretary, conducted roll call. The following were present: President Jennifer Daywalt, VP Beau Tilghman, Council Members Liz Sinton, Nicole Ewing. Clayton Ayers, Blaise Frost and Mayor Johnson were absent.

**4. Approval of Minutes**

- VP Council member Beau motioned to accept the October minutes with (2) corrections. Motion was second by council member Liz, all agree, motion carried.

**5. Public Comment**

- None

**6. Written Reports**

**6.1 Treasurer's Report**

- Council reviewed the report.
- Discussion on adding liability insurance for volunteers under WC. Renewal for contract is in the spring. Decision to be made in early 2020.
- Deb has been speaking with a resident who is disputing Portnoff late fees from 2018. Resident is correct; Deb asked that a motion be made to remove late fees. Council member Liz made motion to relinquish resident's late fee, VP council member Beau second, all agree, motion carried.
- Deb was advised by Gwen Snyder, manager at Citadel, that a new loan option is available. For a 2 year term, pay on interest only, but then must be paid off at end of term. Deb was in favor of these terms, along with Borough solicitor Hud. Council member Liz made a motion to accept these new loan terms, council member Nicole second, all agree, motioned carrier. Deb will contact Gwen.

**6.2 Payment of Bills**

- VP Council member Beau motioned to have all bills paid, motion was second by council member Nicole, all agree, motion carried.

### **6.3 Police and Fire Departments**

- Sgt. Schreiber spoke at meeting, going over in detail the police report and how the Department is more knowledgeable on 'curbing your dog' situations. Police have been consulting with the SPCA, yet without a Borough contract with the SPCA not much can be done with reporting incidents to them.

### **6.4 Sewer Flow report**

- Council reviewed report, numbers are much better.

### **6.5 Code Enforcement Report**

- Council reviewed. Not much activity for the past month.
- Hud Voltz spoke at this point to say that the sale of Lloyd St from the Borough to Mr. Gilfillan should be completed by November 15, 2019. The buyer should be contacting his title company, if not; Hud will do it at the cost of \$150. Hud stated that he most definitely will be at council monthly meetings for the year 2020. His average council meeting attendance billing in 2018 was \$100.00. Going forward in 2020 he is in agreement with what the Borough's upcoming budget projects for him.  
Hud agrees with council that a bank account needs to be open for the Mode house. Once Borough owns the Mode house (deed) then he will work on this.

## **7. Council and Committee Reports**

### **7.1 President Report**

- President Daywalt attended a COG meeting where the hot topic was Animal Control in our municipalities. All agree that working together on one (1) ordinance would keep this problem balance throughout municipalities.
- President Daywalt is requesting council to sign up for a committee or two in 2020.
- In a sealed envelope was a letter of interest for the open council position. President Daywalt opened, read to all, yet the resident was not in attendance for council to speak to him. The resident was Mr. Steve Juhas.
- President was advised of an emergency rock slide on Modena Rd Sunday Oct 9 @ 9am. There needs to be an emergency chain of contacts with surrounding municipalities to help Modena in situations like this.

### **7.2 Secretary Report**

- Tori will attend the monthly CCCRA meeting with council member Beau, to request the annual dues from Modena be lowered. Currently Borough pays \$500.

### **7.3 Mayor Report**

- Will be speaking with South Coatesville Police requiring a 'month to month' language contract since the 2019 contract expires on 12/31/19. Police have been in negotiations for months now.

### **7.4 Streets Report**

- Baker St patched. Skid steer working above standards.

### **7.5 Health and Housing**

- Nothing to report

### **7.6 Parks & Recreation**

- Trunk & treat has at least 75 people/children attend – good times were had. Decision not to have a bouncy house again.
- Council considering having a thanksgiving meal prepared at the fire house for first responders and Modena residents. Will ask the Fire Dept chief for approval.
- 12/1: Festival of Lights: decorate the tree, Santa's arrival, cookies, juice, carols, ugly sweater contest.
- Next P&R meeting: Nov. 12<sup>th</sup> at 7:30 pm
- April 4, 2020 National Community Clean Up Day – Boy Scouts will be here in the Borough.

### **7.7 Sewer Committee Report**

- Report submitted. Comments made earlier in meeting.

### **7.8 Historical Committee**

- Mr. Graves presented an invoice to renew membership dues of \$85.00 with the CCHPN. Council member Liz made a motion to accept this invoice for payment, VP Beau second, all agree, motion passed.

### **7.9 Planning/Zoning Committee**

- LTL Consultants stated that 497 Hephzibah Hill (Tony) needs to set up an escrow account for \$5,000.00 so that LTL can charge Tony correctly for reviewing the engineering drawings, phone calls and numerous questions. Dave will contact Deb for details.

### **7.10 Civil Service Committee**

- Nothing to report.

## **8. Unfinished Business**

- VP Council member Beau recommended Lorex Analog Wired Outdoor security cameras from Lowes. There are 8 of them for the cost of \$529.99.00. President will consult with Treasure to find out the amount allotted to buy these.
- **Bridge Project Update:**  
Signs are in place, trees removed, concrete to be poured week of 11/11, back fill in, storm drain new, drainage pipe being flushed so no back up. Week of 11/18 temp. bridge to be installed. Week of 11/25 pavement replaced.

## **9. New Business**

- Maillie Audit
- Borough applying for the Mode House loan: A new loan option is available, for a 2 year term, pay on interest only, but then must be paid off at end of term.

## **Meeting Adjourned**

- President Daywalt motioned to end monthly council meeting at 9:15 pm, council member Nicole second, all agree, motion carried.
- President Daywalt opened an Executive meeting at 9:20 pm, closing at 9:35 pm

**Next Council Meeting:** Monday December 2nd, 2019 @ 7:00 pm

**President:**

**Secretary:**

**Date:**