

**Borough of Modena
Monthly Council Meeting Minutes
November 2, 2020**

1. Call to order

President Jennifer Daywalt called to order the second monthly regular Council meeting, of the Borough of Modena Council at 7:04 pm on Monday, November 2, 2020 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. The following were present during the Zoom meeting: Council President Jennifer Daywalt, Vice President Beau Tilghman, Council Members Nicole Ewing and Blaise Frost. On Zoom were Mayor Antoinette Johnson, Treasurer Gillenwater and Secretary Victoria Cloud. Absent were Council Members Stephen Juhas, Elizabeth Sinton and Clayton Ayers.

Scheduled Speakers

- None

4. Approval of Minutes

- 4.1** Motion made by VP Tilghman to accept the minutes from October 19, 2020 meeting, Council member Ewing second, all in favor, motioned passed.

5. Public Comment on Agenda items

- None

6. Written Reports

6.1 Treasurer's Report

- Treasurer Gillenwater presented the report. She did not have the bank statements yet. Main thing to report on is the General fund. Secretary is holding 5 checks to be mailed. The account is \$21,000.00 over budget due to engineering costs for the MS4 report; unforeseen expense. Expecting \$16,000.00 from East Fallowfield for their share of the Workers Comp fee for this year. \$8,000.00 was moved from refuse to general. Will transfer money back once it arrives. Refuse and Sewer in good shape, Highway Aide down to \$5,300.00, Historical at \$390.00, waiting for Grants funds to come in.

6.2 Payment of Bills

- VP Tilghman motioned to accept payment of the bills and the Treasurer's Report, Council member Frost second, all in favor, motion passed.

6.3 Police and Fire Department Reports

- Council reviewed no comments.

6.4 Sewer Flow Report

- Union street repair complete.
- Pipe Data cleaned the pump station well on 10/23/20.
- Average flow rate at 26,000-good.

6.5 Code Enforcement Report

- U&O at 18 Union & 1 Mortonville has been pulled. The properties have been condemned. The owners are allowed access to the houses for clean up only.

7. Council and Committee Reports

7.1 Council President Report

- President Daywalt met with Vince who is auditing the Liquid Fuels account. So far no problems. He will be returning in a week to complete the audit. President questioned Vince about why we are losing money per year. Answer is that people are using less gas consumption, which effects the money distribution to Boroughs/Municipalities.
- President attended the COG Chamber dinner last week. Many people there commented on how they are seeing changes in Modena, supporting these changes and willing to help in any way.

7.2 Secretary Report

- Nothing to report

7.3 Mayor Report

- Nothing to report

7.4 Park & Recreation

- Event next month, Festival of Lights will be December 6, 2020. Time to be determined. VP Tilghman suggested that the children write letters to Santa. Meeting will be Tuesday November 10 at 6:00 pm.
- President brought up the idea of a polar bear plunge here in the Brandywine. People would pledge a donation to enter into the water. Commissioner Josh Maxwell and support of others said that they would do the plunge, along with Borough President Daywalt and others. President needs to look into water safety/fire department personnel to be on hand that day. Location on the Brandywine TBD. Probably February or March of 2021. VP Tilghman and council are considering participating in this event. President will start working on this.

7.5 Historical Committee Report

- Good clean up day at the Mode House. Scrap metal needs to be cleaned up and removed.

7.6 Police & Fire Community Relations Report

- Nothing to report

7.7 Streets Report

- White truck came back from being worked on, under budget. The catalytic converter did not need to be worked on. Total cost of work is \$851.00
- Recycle truck needs inspection then Borough can cancel contract with Eagle. However, the hydraulic lift is broken. Greg will look at it, see if he can fix, or not.
- Green truck is hanging in, not worth putting money into it.
- VP Tilghman contacted Scott Neumann from PECO regarding hanging tree limbs. Scott gave that information to the PECO Vegetation Group – only one area of concern is at 126 N Brandywine Ave.
Hensel's had to pick up the lawn mower due to it leaking gas. This was an emergency that Treasurer and President were made aware of.

7.8 Health & Housing

- President would like to get a list of resources put together to help residents.

7.9 Planning & Zoning

- Nothing to report.

7.10 Ordinance Review

- Nothing to report.

8. Unfinished Business

- Comprehensive Plan; this is required to be done every 10 years. It does take 2 years to complete. Every municipality around Modena uses the County for help. Cannot start this year, will need Grant money and to add it into the 2022 budget. It is very expensive, but needs to be done. Council needs to motion to state that they will accept the County Committee to do the work for the Comprehensive Plan for the Borough of Modena, PA. VP Tilghman made motion, Council member Ewing second, all in favor except Council member Frost; opposed. Council member Frost stated that in 2009 Council created their own Plan. President corrected him saying that was an update, not creating the whole plan with mapping and surveying. Council can change their mind later, but to lock in the 2021 cost a motion needs to be made now so the county can be notified the Modena Borough needs them to do this work in 2022. This gives the Borough time to possibly find another resource to do this work. Next year, apply to the VVP Grant to pay for this Plan. Mayor Johnson will be looking into this with Hudson Voltz.
- President reaching out to the South Coatesville Council to borrow their speed enforcement equipment so that a survey can be done in order to possibly have installed stop signs on North Brandywine Ave. through Penn DOT.

VPP Grant

- Mayor Johnson stated that she and Solicitor would brainstorm together on other Grants. The **VPP** would be for Development/structural, comprehensive plan, computers, or update codes.
- **CRP** Grant will open in the spring; at that time apply for streets improvements, except South Brandywine St.

Mode House

- Mode House project was granted a total of \$49,567.00, waiting on funds. Mayor stated to not clean up a lot due to the Grants she applied for would cover the clean up of large trees. Time line on finding out when funds would be available? Mayor said possibly next year, first quarter.

Centennial Celebration

- President is filling out the PennDOT application for road closing with the alternative routes that would be used. Copy of the liability insurance is needed, Secretary will get. President will speak with the Fire Department and Police Departments, both State and local. Next meeting will be Thursday November 12 @ 6 pm.

9. New Business

- LTL rates need to be reviewed by Treasurer. Council will vote on next meeting.
- Council reviewed the rough draft of the 2021 budget with Treasurer. There was general discussion of this preliminary budget. There are some changes to be made.

10. General Public Comments – limit of 3 minutes per person

- None.

Meeting Adjourned

President Daywalt requested a motion to end the meeting at 8:22 pm. Council member Frost made the motion, VP Tilghman second, all in favor, motion passed.

Next Council Meeting

Monday November 16, 2020 @ 7 pm.

President:

Secretary:

Date: