

**Borough of Modena
Monthly Council Meeting Minutes
November 16, 2020**

1. Call to order

President Jennifer Daywalt called to order the second monthly regular Council meeting, of the Borough of Modena Council at 7:00 pm on Monday, November 16, 2020 at Borough Hall, 5 Woodland Ave.

2. Salute to the flag

3. Roll Call

Secretary Cloud conducted roll call. The following were present at Borough Hall, Council President Jennifer Daywalt, Council Members Nicole Ewing and Blaise Frost. On Zoom, Vice President Beau Tilghman, Mayor Antoinette Johnson, Treasurer Gillenwater and Secretary Victoria Cloud. Absent were Council Members Stephen Juhas, Elizabeth Sinton and Clayton Ayers.

***President Daywalt received a resignation letter from Council member Stephen Juhas. She read it aloud to all. VP Tilghman made a motion to accept Stephen Juhas resignation, Council member Frost second, all in favor. Open seat now available on Council. Anyone interested, send a letter of intent and a resume to Borough Hall. Next Meeting will be on December 7, 2020 when Council will review letters.

Scheduled Speakers

- None

4. Approval of Minutes

4.1 There were two corrections to be made to the November 2, 2020 minutes. They will be reviewed at next Council meeting for approval.

5. Public Comment on Agenda items

- None

6. Written Reports

6. 1 Treasurer's Report

- Treasurer Gillenwater presented the budget updates. Council member Frost made motion to accept this 2021 budget revision, VP Tilghman second. Council to vote at the December 21, 2020 meeting after 30 days of public advertising.
- Workers comp reimbursement has been received from all municipalities, which bring the Borough's general account back up.

6.2 Payment of Bills

- Council member Frost motioned to accept payment of the bills and the Treasurer's Report, Council member Ewing second, all in favor, motion passed.

7. Council and Committee Reports

7.1 Council President Report

- President Daywalt will be at a COG Annual meeting/luncheon on Friday November 20, 2020.

7.3 Mayor Report

- DCED Grant for roads: Mayor had meetings with Hud, DCED and LTL. In this Borough 20% of residents are more than 150% below poverty level. The Borough's budget does not meet the \$500,000 amount for which this Grant amount will be, so DCED has a waiver of payment for 'match' that the Mayor will apply. LTL has agreed to withhold their fees for engineering and surveying work pending Grant approval. Mayor, VP and President will walk the roads on Monday November 23 that need paved. Mayor submitting application by January 2021.
- DCNR grant came thru but a letter needs to be created post dated when the Mode House was originally purchased. Treasurer, Mayor, Ashley and Rob Daniels together will discuss this more.
- The Mayor is having another meeting with Rob Daniels and Treasurer to discuss when their Grant funds will be arriving for the Mode House.
- Declaration of Trust for the Mode House needs to be signed and notarized soon. President will handle.
- DCNR Grant 2021; once open this Grant could be for landscape, playgrounds, picnic tables, cameras and parking lot paved. All new Grant applications will have to be on a fiscal basis per Mayor and Treasurer.
- Mayor stated that she had several complaints from residents regarding the installation of a fence at 5:45am on a Sunday. Mayor handled the situation but will discuss with the Codes Inspector.

7.4 Park & Recreation

- 3rd annual Festival of Lights will be Sunday December 6, 2020, 3:30 to 5:00. Council member Frost will be Santa. There will be cookies and coco for all. COVID distancing will apply with Santa inside the decorated snack house, children will be able to talk and have pictures taken without being in direct contact with Santa. VP Tilghman suggested that the children write letters to Santa to give to him that day.
- President confirmed the polar bear plunge would be here in the Brandywine. People would pledge a donation to enter into the water. Commissioner Josh Maxwell and support of others said that they would do the plunge, along with Borough President Daywalt and Council. President has looked into water safety/fire department personnel to be on hand that day. Event will be in February or March of 2021.

7.7 Streets Report

- Trucks are still being worked on. The green truck is being harvested of parts to install into the white truck so that the Borough has at least one working truck for the winter.
- VP Tilghman receives PW employee Greg's hours to review, VP would like more description of what work is being done. Greg will write on separate sheet all details of his work.

7.8 Health & Housing

- President would like to get a list of resources put together to help residents.
- Council member Ewing will now head this committee.

8. Unfinished Business

- LTL's 2021 contract was reviewed. Council member Frost made motion to accept this contract, Council member Ewing second, all in favor. Motion passed.
- 2021 rough draft budget review by Council. Approval will be at the December 21, 2020 meeting if there are no questions.

VPP Grant

- Mayor and Rob Daniels are finishing this.

Mode House

- President questioned the time line on when funds would be available. Mayor said possibly next year, first quarter.

Centennial Celebration June 21, 2021

- Vendor fees will be \$40.00 each and food trucks \$75.00 each. President would like 30 vendors and 3-4 food vendors. Applications will be on the Borough's website soon. Jeff Morrison approved use of his lot, which is there on Union St. Car show will be in that area. Next meeting TBD.

9. New Business

- VP Tilghman/Head of Streets Department signed off on the MOU for Newlin Township.
- President will have the Mode House Municipal Declaration notarized.
- 2021 meeting dates confirmed. Council commented that if a second meeting per month is not necessary can President cancel. President said yes, giving notice.
- 2021 Tax Rate Ordinance was signed by Mayor and President. There is no change in the taxing.
- 2021 Auditor Mallie rates. Treasurer will negotiate with them then report to Council.
- Secretary will advertise the 2021 meeting nights, tax ordinance and drafted budget in DLN.

10. General Public Comments – limit of 3 minutes per person

- None.

Meeting Adjourned

President Daywalt requested a motion to end the meeting at 8:00 pm. Council member Frost made motion, Council member Ewing second, all in favor, motion passed.

Next Council Meeting

Monday December 7, 2020 @ 7 pm.

President:

Secretary:

Date: